

STATE OF TEXAS

COMMISSIONERS' COURT

MEETING MINUTES

COUNTY OF COLLIN

JULY 15, 2013

On Monday, July 15, 2013, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Commissioner Matt Shaheen, Precinct 1

Commissioner Chris Hill, Precinct 3

Commissioner Duncan Webb, Precinct 4

Absent:

Judge Keith Self

Commissioner Cheryl Williams, Precinct 2

Commissioner Hill led the Invocation.

Commissioner Webb led the Pledge of Allegiance.

Commissioner Shaheen led the Pledge of Allegiance to the Texas Flag.

Commissioner Hill called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m.

Trustee Hill called to order the meeting of the Collin County Health Care Foundation at 2:00 p.m. and adjourned the meeting at 2:00 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-36931 Amendment No. 2 to Services: Juvenile Sex Offender Counseling with Terri Bauer, LCSW, LSOTP (RFP No. 07244-11) to extend the contract for one (1) year through and including September 30, 2014, Juvenile Probation.

Commissioner Shaheen requested that the contract for this amendment be included. He also asked for clarification on whether the \$177,000 is for one person or more than one person. Pam Huffman, Director of Juvenile Probation, came forward and stated the contract is with Terri Bauer, and Ms. Bauer subcontracts with two other individuals. Commissioner Shaheen asked for this item to be put back on the agenda with the contract included. Ms. Huffman agreed. (Time: 1:38 p.m.)

2. AI-36988 Personnel Appointments, Human Resources.

FYI NOTIFICATION

1. **AI-34688** Outstanding Agenda items, Commissioners Court.
 2. **AI-36878** Addendum No. 1, 2, 3 and 4 to Jury Management System (RFP No. 2013-179) to make various changes to the Request for Proposal, Purchasing.
 3. **AI-36976** Change Order No. 1 to Construction, CR 559 Bridge Approach Repair (IFB No. 2013-063) with Jim Bowman Construction CO. L.P. to provide various changes to the contract, Public Works.
2. Public Comments.
3. **Presentation/Recognition:**

- a. **AI-36945** 2012 Distinguished Service Award for the Collin County Historical Commission from the Texas Historical Commission presented by the County Judge.

Commissioner Hill presented the Collin County Historical Commission with their 10th annual Distinguished Service Award for excellence in service. (Time: 1:33 p.m.)

- b. **AI-36965** Certificate of Compliance for the Collin County Jail from the Texas Commission on Jail Standards to acknowledge the excellent work of the Collin County Sheriff's Office, County Judge.

Commissioner Hill congratulated Sheriff Terry Box for the Collin County Jail having passed inspection for the 26th year in a row. Commissioner Hill acknowledged this achievement affects costs, liabilities and carrying out justice in a safe and secure manner.

Sheriff Box came forward to comment on the teamwork involved in this achievement from Commissioners' Court providing the funding to operate the building to Public Works and Facilities Maintenance working hand in hand with the Sheriff's Department to pass inspection. The inspector stated that Collin County was an example to all counties on how to work as a team. (Time: 1:35 p.m.)

4. Consent agenda to approve: Commissioner Hill asked for comments on the consent agenda. Commissioner Webb pulled items 4d1, 4i1 and 4j1. Commissioner Shaheen pulled item 1 under Decisions Mandated By Legal Entities outside of Commissioners' Court Authority, and Commissioner Hill pulled item 4f6 for discussion. Hearing no others, a motion was made to approve the remainder of the consent agenda. (Time: 1:37 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Matt Shaheen

Vote: 3 - 0 Passed

a. AI-36971 Disbursements for the period ending July 9, 2013, Auditor.

COURT ORDER NO. 2013-481-07-15

b. AI-36941 Tax refunds totaling \$116,604.19, Tax Assessor Collector.

COURT ORDER NO. 2013-482-07-15

c. Advertisement(s):

1. AI-36954 Services, Tax Statement Preparation and Mailing Service (IFB No. 2013-280), Tax Assessor Collector.

COURT ORDER NO. 2013-483-07-15

d. Award(s):

1. AI-36929 Professional Services, Roof Consultant (RFQ No. 2013-181) and further authorize the Purchasing Agent to finalize and execute the Engineering Services Agreement, Construction & Projects.

Commissioner Webb pulled this because the contract made no reference to what the hourly rates were. He would like the contract to include a schedule of the hourly rates referenced within the compensation portion of Section 4. Sara Hoglund, Purchasing, will make the requested change.

Commissioner Shaheen asked for comparative data from other counties of consulting hourly rates. Ms. Hoglund will include this information along with the county names. There being no further discussion, a motion was made to approve the item. (Time: 1:40 p.m.)

Motion by: Commissioner Webb

Second by: Commissioner Shaheen

Vote: 3 – 0 Passed

COURT ORDER NO. 2013-484-07-15

2. **AI-36942** Services, Digital Imaging (RFP 2013-155), Information Technology.

COURT ORDER NO. 2013-485-07-15

e. Amendment(s):

1. **AI-36938** No. 4 to Juvenile Detention Center "CRC" Technology (Contract No. 02375-09) with the McKinney Independent School District to extend the contract for one (1) year through and including June 7, 2014 and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2013-486-07-15

f. Change Order(s):

1. **AI-36933** No. 1 to Services: Body Repair and Painting for Light Duty Vehicles (IFB No. 08373-12) with El Dorado Collision to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2013-487-07-15

2. **AI-36972** No. 1 to Uniforms: Law Enforcement & Related Items, Work Uniforms and Miscellaneous (IFB No. 03193-12) with Lone Star Uniforms, Inc. to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2013-488-07-15

3. **AI-36958** No. 2 to Services: Body Repair and Painting for Medium and Heavy Duty Vehicles (IFB No. 06230-11) with Danny's Paint & Body to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2013-489-07-15

4. **AI-36959** No. 2 to Services: Body Repair and Painting, Medium and Heavy Duty Vehicles (IFB No. 06230-11) with Red River Truck Repair to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2013-490-07-15

5. **AI-36975** No. 2 to Services: On-Site Grinding, Mulching and Removing of Debris (IFB No. 05187-11) with Rose Contracting to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2013-491-07-15

6. AI-36973 No. 2 to Services: Coffee (IFB No. 05226-12) with Office Perks, Inc. to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

Commissioner Hill noticed, while the County was still within its budget, the year-to-date expenses were significantly higher than years prior. Sara Hoglund, Purchasing, explained there was a large inventory of coffee and coffee supplies which is why purchases were so low last year. There being no further discussion, a motion was made to approve the item. (Time: 1:41 p.m.)

Motion by: Commissioner Hill
Second by: Commissioner Shaheen
Vote: 3 – 0 Passed

COURT ORDER NO. 2013-492-07-15

7. AI-36957 No. 3 to Supplies, Fleet Repair Parts (IFB No. 01165-10) with MHC Kenworth to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2013-493-07-15

8. AI-36968 No. 3 to Supplies, Fleet Repair Parts (IFB No. 01165-10) with Midway Auto Supply to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2013-494-07-15

9. AI-36969 No. 3 to Supplies, Fleet Repair Parts (IFB No. 01165-10) with O'Reilly Auto Parts to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2013-495-07-15

g. Budget adjustment(s)/amendment(s):

1. AI-36940 \$639 for FY2013 training for the Functional Analyst regarding the One Solution software, Justice of the Peace, Precinct 1.

COURT ORDER NO. 2013-496-07-15

h. Receive and File, Auditor:

1. AI-36979 Monthly Financial Report for November 2012.

COURT ORDER NO. 2013-497-07-15

i. Filing of the Minute(s), County Clerk:

1. AI-36935 June 24, 2013.

Commissioner Webb pulled the minutes of the June 24, 2013 Meeting of the Commissioners' Court for revision. (Time: 1:43 p.m.)

HELD

j. Miscellaneous

1. AI-36859 Adoption of the revised Investment Policy, Auditor.

Commissioner Webb stated the Auditor had emailed a revised Investment Policy. There being no further discussion, a motion was made to approve the revised Investment Policy. (Time 1:43 p.m.)

Motion by: Commissioner Webb

Second by: Commissioner Hill

Vote: 3 – 0 Passed

COURT ORDER NO. 2013-498-07-15

2. AI-36974 Re-designation of various County-numbered Roads, GIS/Rural Addressing.

COURT ORDER NO. 2013-499-07-15

3. AI-36862 Trade-in an EMC NS40 Storage System (Model No. 2858A20, Serial No. APM00073001734) to fund the Tapeless Backup Solution Project and budget amendment in the amount of \$163,620 for same, Information Technology.

COURT ORDER NO. 2013-500-07-15

4. Sale of Struck Off Property to Safari Development, LLC and further authorize the County Judge to finalize and execute the associated documents, County Judge:

a. AI-36946 404 South McDonald Street, McKinney, Texas in the amount of \$13,892.

COURT ORDER NO. 2013-501-07-15

b. AI-36947 405 ½ Main Street, McKinney, Texas in the amount of \$3,790.

COURT ORDER NO. 2013-502-07-15

c. AI-36948 803 Odell Street, McKinney, Texas in the amount of \$6,360.

COURT ORDER NO. 2013-503-07-15

d. AI-36949 1007 Charleston Street, McKinney, Texas in the amount of \$1,989.

COURT ORDER NO. 2013-504-07-15

e. **AI-36950** 1007 Roosevelt Street, McKinney, Texas in the amount of \$7,205.
COURT ORDER NO. 2013-505-07-15

f. **AI-36951** Lot 871, 872 and 873, McKinney, Texas in the amount of \$8,145.
COURT ORDER NO. 2013-506-07-15

g. **AI-36952** Tract 249, William Davis Survey, McKinney, Texas in the amount of 6,530.
COURT ORDER NO. 2013-507-07-15

h. **AI-36953** Tract 252, William Davis Survey, McKinney, Texas in the amount of \$6,056.
COURT ORDER NO. 2013-508-07-15

5. **AI-36963** Personnel Appointments, Human Resources.
COURT ORDER NO. 2013-509-07-15

6. **AI-36990** Personnel Changes, Human Resources.
COURT ORDER NO. 2013-510-07-15

GENERAL DISCUSSION

5. **AI-33858** RTC monthly update, Commissioner, Precinct 4.

Commissioner Webb gave an update on the RTC (Regional Transportation Council) meeting. Most notably was the RTC's checking into selling the TDCs (Transportation & Development Credits) for real money since currently there are no federal dollars available for any transportation projects. If there is a market for the TDCs, half would go up for sale.

Another item of interest was the proposed change in the East West Funding Distribution. A recalculation of the numbers would take money out of the East region. Commissioner Webb requested back up on their calculations. The magnitude of a one percentage point change, according to Commissioner Webb, is approximately \$2 million. (Time: 1:57 p.m.)

NO ACTION TAKEN

6. AI-35285 Medicaid 1115 Waiver, Regional Health Partnership, Administrative Services.

Bill Bilyeu, County Administrator, presented an update from PIA (Public Information Associates). While CMS (Centers for Medicare & Medicaid Services) set up the plan year, hospitals, specifically Texoma, brought up the issue that they operate their budget on a true calendar year. For that reason, the hospitals will have to book a loss this year since they won't be reimbursed until the end of the next demonstration year. This is upsetting to the president and CFO since the outcome of their hospital is based on how they did overall with their net profits. They are expending the money and won't be reimbursed until next year. PIA is checking with CMS and the state to see what changes can be made to book some revenues for this year. With no options available, they will have to wait 16 to 18 months before they receive a payment. (Time: 1:59 p.m.)

NO ACTION TAKEN

7. AI-34804 83rd Legislative Agenda for 2013, Commissioners Court.

NO ACTION TAKEN

8. Possible future agenda items by Commissioners Court without discussion:

a. Measures of success for grants (during the Budget Workshop), County Judge.

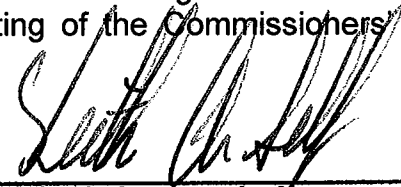
EXECUTIVE SESSION

The Court did not recess into Executive Session. There being no further business of the Court, Commissioner Hill adjourned the meeting of the Commissioners' Court at 2:00 p.m.



ATTEST:

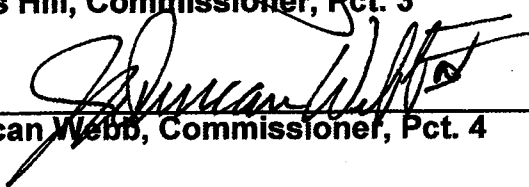

Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S


Keith Self, County Judge


Matt Shaheen, Commissioner, Pct. 1


Cheryl Williams, Commissioner, Pct. 2


Chris Hill, Commissioner, Pct. 3


Duncan Webb, Commissioner, Pct. 4