

DATE: July 25, 2013

TO: Michalyn Raines
Purchasing Agent

FROM: William B. Rohr, M.D.
Medical Examiner

RE: Renewal of Morgue Transport Services
Contract #06221-11

I am requesting the Morgue Transport Services contract with Weatherall Family Funeral Service, LLC for the Medical Examiner's Office be extended at the same terms and conditions for the period October 1, 2013 through September 30, 2014. Pricing will remain the same.

If I can be of further assistance, please call me.