

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
AUGUST 26, 2013

On Monday, August 26, 2013, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Matt Shaheen, Precinct 1  
Commissioner Chris Hill, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Absent  
Commissioner Cheryl Williams, Precinct 2

Judge Self led the Invocation.  
Commissioner Shaheen led the Pledge of Allegiance.  
Commissioner Webb led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:32 p.m. and adjourned the meeting at 2:27 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:27 p.m. and adjourned the meeting at 2:27 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-37161 CSCD Biennium Budget for FY2010–2011 and FY2012–2013, CSCD.
2. AI-37214 Personnel Appointments, Human Resources.
3. AI-37215 Personnel Changes, Human Resources.

**FYI NOTIFICATION**

1. AI-34688 Outstanding Agenda items, Commissioners Court.
2. AI-37227 Statutory Collection Notice, Tax Assessor Collector.
3. AI-37135 P–Card Disbursements for the period July 5 – August 3, 2013, Auditor.

## 2. Public Comments.

David Quick, Prosper, came forward to express his concern regarding County Road 51 and particularly the Interlocal Agreement. He has been talking to Huitt-Zollars representing RPG (Republic Property Group) regarding construction and drainage easements related to the road construction. Last week a sign went up at the south end of CR51 as it intersects Frontier Park indicating the road was closed to through traffic. Mr. Quick learned this was to close off the north end of CR 51 as it enters the MUD (Municipal Utility District) to restrict access so a subdivision could be built where the road now exists. Mr. Quick sent emails to Commissioner Shaheen, Jon Kleinheksel and Bill Bilyeu expressing concern. The sign was removed the next day and a new road closure sign was posted on CR 51 a half mile from the proposed construction site. Huitt-Zollars told Mr. Quick that MUD will not begin construction of the concrete road for at least a year and possibly never. Mr. Quick feels the road closure is an attempt to devalue his property and make it difficult to market. (Time: 1:39 p.m.)

Roy Serpa, Fairview, came forward to comment on the budget and express the importance of properly funding pension plans for county employees. He stated there are trillions of dollars of unfunded pensions for government employees at all levels. Also, he wanted to inform county employees they cannot expect to have competitive salaries and a benefit plan at 37%. When compensation is reviewed, it must include salary and the benefits package. (Time: 1:42 p.m.)

## 3. Presentation/Recognition:

### a. AI-37228 Recognition of Veteran Services Officer, County Judge.

Judge Self introduced Zachariah Migura. Sergeant Migura is one of the County's Veteran Services Officers and will be deploying to Afghanistan next month. He is a Staff Sergeant in the U.S. Army Reserves, Squad Leader and Assistant Platoon Sergeant. This will be Sergeant Migura's first time to Afghanistan. Judge Self commended his job performance, thanked him for his service and told him his job will be here when he returns. (Time: 1:35 p.m.)

**4. Consent agenda to approve:** Judge Self deleted item 4c1 and pulled item 4c2 for discussion. He then asked for comments on the remainder of the consent agenda. Commissioner Shaheen pulled item 4b2, and Commissioner Webb pulled items 4b1, 4c3 a-g and 4d3. Hearing no other comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:44 p.m.)

Motion by: Commissioner Matt Shaheen

Second by: Commissioner Chris Hill

Vote: 4 – 0 Passed

Judge Self stated Commissioner Williams had planned to be present but was detained in Dallas County.

a. **AI-37196** Disbursements for the period ending August 20, 2013, Auditor.

**COURT ORDER NO. 2013-630-08-26**

b. **Award(s):**

1. **AI-37157** Services, IT Security Audit (RFP No. 2013-210), Information Technology.

Commissioner Webb pulled this item because the proposal from CliftonLarsonAllen LLP at \$68,500 was significantly higher than two other bids which came in at \$30,500 and \$29,884. The price differential was so large he wondered if there was a mistake. Sara Hogle, Purchasing, and Caren Skipworth, CIO, came forward to explain there were four proposals received and evaluated. The proposals were reviewed to make sure the scope of services was the same and then narrowed down to two proposals. After speaking with both vendors, getting vendor references and determining which vendor provided the right resources to audit the environment, CliftonLarsonAllen LLP was selected. This is the first time using this vendor. There being no further discussion, a motion was made to approve the item. (Time: 1:46 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Chris Hill

Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-631-08-26**

2. **AI-37181** Audio Visual for the Justice of the Peace (JP) Courtrooms (RFP No. 2013-185) and budget amendment in the amount of \$250,000 for same, Justice of the Peace, Precinct 1.

Commissioner Shaheen felt the direction of the court was to revisit the configuration. Caren Skipworth, CIO, stated this configuration is the single computer in each courtroom, it is centralized, connected to a projector and can be displayed on a screen. The proposal is to reuse the analog microphone and speakers pulled out of the 380 building. The cost then would be for installation only. Commissioner Shaheen questioned why the cost was still \$250,000. Sara Hogle, Purchasing, explained that amount was originally what was requested but the new cost is actually \$41,449. Monika Arris, Budget, explained this would come out of the JP Court Technology Fund. Judge Paul Raleeh, JP Precinct 1, also came forward to explain the \$250,000 was his error. It should have been put back on the agenda at \$41,449. After a brief discussion, Commission Shaheen moved to hold the item until he could get a better understanding of the District Courts versus the JP Courts. Commissioner Hill agreed to hold the item for a week in order to clean up the verbiage. (Time: 1:54 p.m.)

**HELD**

**c. Agreement(s):**

**1. AI-37183** Annual contract with the Collin County Community Supervision and Corrections Department (CSCD) to establish a system for CSCD employee benefits, pay the Judicial District Fund \$60,433 for fee collections and further authorize the County Judge to finalize and execute same, CSCD

**HELD**

**2. AI-37205** Interlocal Agreement with the North Central Texas Council of Governments (NCTCOG) for E9-1-1 Service, Equipment, Addressing and Database Maintenance through and including August 31, 2015 and further authorize the County Judge to finalize and execute same, Information Technology.

Judge Self explained there are six PSAP's (Public Safety Answering Points) in this county out of 44 in the entire region. He originally objected to the tone in the ILA down from COG to the county. Judge Self asked Sheriff Box to do some analysis on whether that money could come directly from CSEC (Commission on State Emergency Communication) to the county for us to provide for our own PSAP's. This would also need to be discussed with the cities to see if they would want to do it. A motion was made to approve the Interlocal Agreement. (Time: 1:56 p.m.)

Motion by: Judge Self  
Second by: Commissioner Matt Shaheen  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-632-08-26**

**3. Interlocal Agreement(s) for Dispatch Services through and including September 30, 2014 and further authorize the County Judge to finalize and execute same, Sheriff:**

Commissioner Webb pulled these to have corrections made to paragraph 2.01 of the ILAs which refers to the term of the agreement. Sara Hوجلund, Purchasing, said the changes would be made. A motion was made to approve the ILAs with the corrections made. (Time: 1:56 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Matt Shaheen  
Vote: 4 – 0 Passed

**a. AI-37194** City of Anna in quarterly installment payments of \$9,919.80 (totaling \$39,679.20).

**COURT ORDER NO. 2013-633-08-26**

b. **AI-37191** City of Celina in quarterly installment payments of \$6,858.69 (totaling \$27,434.76).

**COURT ORDER NO. 2013-634-08-26**

c. **AI-37184** Town of Fairview in quarterly installment payments of \$10,915.12 (totaling \$43,660.48).

**COURT ORDER NO. 2013-635-08-26**

d. **AI-37192** City of Farmersville in quarterly installment payments of \$6,549.74 (totaling \$26,198.96).

**COURT ORDER NO. 2013-636-08-26**

e. **AI-37189** City of Josephine in quarterly installment payments of \$706.41 (totaling \$2,825.64).

**COURT ORDER NO. 2013-637-08-26**

f. **AI-37188** City of Lavon in quarterly installment payments of \$3,219.76 (totaling \$12,879.04).

**COURT ORDER NO. 2013-638-08-26**

g. **AI-37187** City of Melissa in quarter installment payments of \$6,349.34 (totaling \$25,397.36).

**COURT ORDER NO. 2013-639-08-26**

h. **AI-37186** City of Parker in quarterly installment payments of \$5,352.35 (totaling \$21,409.40).

**COURT ORDER NO. 2013-640-08-26**

**d. Amendment(s):**

1. **AI-37142** No. 3 to Professional Services, Surveying (RFQ No. 07301-10) with Halff Associates to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

**COURT ORDER NO. 2013-641-08-26**

2. **AI-37068** No. 5 to the Storm Water Management Program (AGR No. 12179-08) with Jacobs Engineering Group, Inc. to remove services related to the renewal application process and further authorize the Purchasing Agent to finalize and execute same, Engineering.

**COURT ORDER NO. 2013-642-08-26**

**3. AI-37043** No. 6 to the Storm Water Management Program (AGR No. 12179-08) with Jacobs Engineering Group, Inc. to add services related to the Collin County Storm Water Program Interim Year Report and further authorize the Purchasing Agent to finalize and execute same, Engineering.

Commissioner Webb pulled this due to the 10% markup on out-of-pockets. Sara Hoglund, Purchasing, informed the Court that they had already talked to the vendor and the 10% markup was removed. With no further discussion, a motion was made to approve the item with the changes made. (Time: 1:57 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Matt Shaheen  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-643-08-26**

**e. Change Order(s):**

**1. AI-37144** No. 1 to Road Materials, Cement Treated Subgrade (IFB No. 08367-12) with TXI Operations LP to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public works.

**COURT ORDER NO. 2013-644-08-26**

**2. AI-37143** No. 1 to Road Materials, Emulsified Asphalt (IFB No. 08365-12) with Ergon Asphalt and Emulsions Inc. to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

**COURT ORDER NO. 2013-645-08-26**

**f. Budget adjustment(s)/amendment(s):**

**1. AI-37179** \$45,000 to move funds from the Enterprise Video Conferencing project to the End of Life – End of Support project, Information Technology.

**COURT ORDER NO. 2013-646-08-26**

**g. Filing of the Minute(s), County Clerk:**

**1. AI-37176** August 5, 2013.

**COURT ORDER NO. 2013-647-08-26**

## **h. Miscellaneous**

1. **AI-37177** Agreement in Principle Candidate List for FY2013, Auditor  
**COURT ORDER NO. 2013-648-08-26**
  
2. **AI-37171** Address correction for Meadow Brook Animal Hospital, GIS/Rural Addressing.  
**COURT ORDER NO. 2013-649-08-26**
  
3. **AI-37163** Proclamation in observance of the 30th Annual National Night Out, October 1, 2013, Sheriff.  
**COURT ORDER NO. 2013-650-08-26**
  
4. **AI-37216** Personnel Appointments, Human Resources.  
**COURT ORDER NO. 2013-651-08-26**
  
5. **AI-37217** Personnel Changes, Human Resources.  
**COURT ORDER NO. 2013-652-08-26**

## **GENERAL DISCUSSION**

5. **AI-37209** Creation of an Economic Development District in North Texas, County Judge.

Lucille Johnson, NCTCOG (North Central Texas Council of Governments) came forward to give a briefing on forming an EDD (Economic Development District) in North Central Texas. The Regional Office of the Economic Development Administration (EDA) asked NCTCOG to consider forming an EDD representing the North Central Texas region. Our region is the only area within the five-state area (Arkansas, Louisiana, New Mexico, Oklahoma and Texas) covered by EDA that has not yet formed a district. EDA exists to look at ways to create better economic development by helping distressed areas. There are four counties in the North Central Texas region that, due to economic disaster or economic downturn, qualify for forming an EDD. Only one is needed to qualify. The counties are Erath, Hunt, Palo Pinto and Navarro. In order to receive funding, there must be a CEDS (Comprehensive Economic Development Strategy).

Commissioner Hill asked if we had our own CEDS in Collin County, what additional benefit would be available to us by forming an EDD. Ms. Johnson said there would be no additional benefits. Each county could have its own CEDS and does not need to belong to an EDD. The CEDS would need to be approved before any funding would be possible.

After a brief discussion, the Court decided there was no advantage in forming an EDD and no disadvantage in not forming an EDD. Ms. Johnson requested the survey forms be completed and returned so she could inform the EDA. (Time: 2:20 p.m.)

**NO ACTION TAKEN**

**6. AI-37169 Elected Officials Salaries, Commissioners Court:**

**a. AI-37239 District Attorney.**

Cynthia Jacobson, Human Resources, brought to the Court's attention that during the Elected Official Presentation she had indicated a concern with the District Attorney's compensation relative to the other elected officials. The DA ranks nine out of ten for his compensation level and, when compared to other counties, he is lower than most of them. She asked if there were any Court direction with regard to his salary.

Judge Self recommended the District Attorney should receive the 3% on the supplement that all elected officials received which is \$22,212. With no further discussion, a motion was made to approve the increase. (Time: 2:23 p.m.)

Motion by: Judge Self  
Second by: Commissioner Matt Shaheen  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-653-08-26**

**b. AI-37240 Commissioner, Precinct 1.**

Commissioner Shaheen made a motion to hold his salary at the current rate. (Time: 2:24 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Judge Self  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-654-08-26**

**7. Board/Committee Appointments, Commissioners Court:**

**a. AI-37218 Park Foundation Advisory Board, Commissioner, Precinct 1.**

Commissioner Shaheen made a motion to appoint Ken Roberts from Plano to the Park Foundation Board. (Time: 2:24 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Commissioner Duncan Webb  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-655-08-26**



8. **AI-35285** Medicaid 1115 Waiver, Regional Health Partnership, Administrative Services.

Judge Self referenced an email from Wendy Johnson at the CUC (Conference of Urban Counties) regarding Texas Health and Human Services Commission adopting the waivers' additional requirements on DSRIP (Delivery System Reform Incentive Payment) performers. Bill Bilyeu, County Administrator, stated it was already adopted. Judge Self asked Mr. Bilyeu to check into it. (Time: 2:26 p.m.)

**NO ACTION TAKEN**

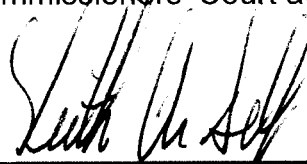
9. Possible future agenda items by Commissioners Court without discussion.

Commissioner Webb would like to discuss setting forth a budget for right-of-way acquisition of the interchange at the Outer Loop and US 75. Secondly, the Commissioner would like a possible budget amendment related to the acquisition of the right-of-way.

Judge Self would like to address the concerns regarding CR 51.

**EXECUTIVE SESSION**

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting of the Commissioners' Court at 2:27 p.m.



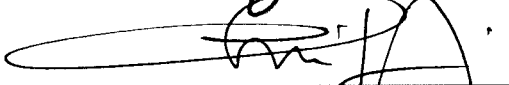
Keith Self, County Judge



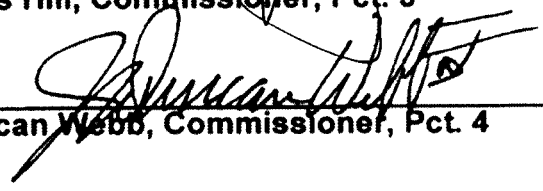
Matt Shaheen, Commissioner, Pct. 1



Cheryl Williams, Commissioner, Pct. 2

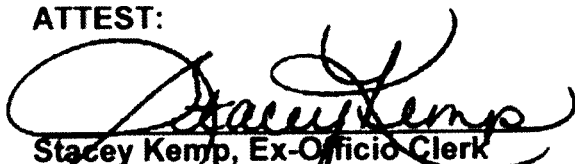


Chris Hill, Commissioner, Pct. 3



Duncan Webb, Commissioner, Pct. 4

ATTEST:



Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S