

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
OCTOBER 7, 2013

On Monday, October 7, 2013, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Matt Shaheen, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Chris Hill, Precinct 3

Not Present:  
Commissioner Duncan Webb, Precinct 4

Commissioner Shaheen led the Invocation.  
Commissioner Williams led the Pledge of Allegiance.  
Commissioner Hill led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 3:22. The meeting was reconvened at 3:22 p.m., recessed into Executive Session and adjourned at 3:29 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 3:22 p.m. and adjourned the meeting at 3:22 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-37403 Award Services: Urinalysis Testing for Juvenile Probation (RFP No. 2013-35) to Treatment Assessment Screening Center (TASC), Juvenile Probation.

**FYI NOTIFICATION**

1. AI-34688 Outstanding Agenda items, Commissioners Court.

2. AI-37354 P-Card Disbursements for the period ending September 24, 2013, Auditor.

3. AI-37456 Change Order No. 1 to Construction, Zip Lines and Tower, Collin County Adventure Camp (IFB No. 2013-102) with Rope Works, Inc. to provide various changes to the contract, Construction & Projects.

4. **AI-37458** Voluntary Terminations, Human Resources.

**5. Notification of budget adjustment(s)/amendment(s), Auditor:**

a. **AI-37391** \$17,202 to establish the budget for the 2014 High Intensity Drug Trafficking Area/Federal Bureau of Investigation Agreement.

b. **AI-37414** \$21,639 to establish the budget for the FY2014 Local Public Health System/Comprehensive Program grant.

c. **AI-37429** \$46,585 to establish the budget for the FY2014 Radiological and Photographic Imaging Equipment Contract.

d. **AI-37418** \$77,540 to establish the budget for the FY2014 TB Prevention and Control (Federal) Program grant.

e. **AI-37420** \$196,194 to establish the budget for the TB Prevention and Control (State) Program grant.

f. **AI-37422** \$283,000 to establish the budget for the FY2014 Texas Indigent Defense Commission Multi-Year Discretionary grant.

g. **AI-37416** \$354,062 to establish the budget for the FY2014 Immunization Program grant.

2. Public Comments.

**3. Presentation/Recognition:**

a. Service Pins, Human Resources.

District Attorney Greg Willis presented a service pin to Lara Jaramillo for ten years of dedicated service to Collin County. (Time: 1:33 p.m.)

**4. Consent agenda to approve:** Judge Self deleted item 4i7 and pulled items 4i4 and 4i11 for discussion. Commissioner Shaheen pulled item 4d1 for discussion. Hearing no others, a motion was made to approve the remainder of the consent agenda. (Time: 1:35 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Chris Hill

Vote: 4 - 0 Passed

a. **AI-37434** Disbursements for the period ending October 1, 2013, Auditor.  
**COURT ORDER NO. 2013-793-10-07**

b. **AI-37433** Tax refunds totaling \$376,638.33, Tax Assessor Collector.  
**COURT ORDER NO. 2013-794-10-07**

c. **Award(s):**

1. **AI-37453** Professional Services: Architect for Small County Projects (RFQ No. 2013-187) and further authorize the Purchasing Agent to finalize and execute the Architectural and Consulting Services Agreement, Construction & Projects.  
**COURT ORDER NO. 2013-795-10-07**

d. **Agreement(s):**

1. **AI-37457** Engagement Letter with Strasburger Attorneys at Law for Legal Services, grant exemption from the bid process per VTCA Local Government Code 262.024 and further authorize the Purchasing Agent to finalize and execute same, Administrative Services.

Commissioner Shaheen asked for an explanation for the grant exemption from the bid process. Bill Bilyeu, County Administrator, said the engagement letter is for a pension attorney. In the short timeframe Mr. Bilyeu was given to get answers for the proposed pension plan, there wasn't time for an RFQ (Request for Quote). A decision has to be presented to TCDRS (Texas County and District Retirement System) by December 2013. A motion was made to approve the engagement letter with Strasburger Attorneys at Law for legal services. (Time: 1:37 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Commissioner Cheryl Williams  
Vote: 4 - 0 Passed

**COURT ORDER NO. 2013-796-10-07**

2. **AI-37335** Statewide Automated Victim Notification Services (SAVNS) Maintenance Grant Contract with The Office of the Attorney General for the period beginning September 1, 2013 through and including August 31, 2014 with a maximum liability of the Office of the Attorney General NTE \$27,715.32 and further authorize the County Judge to finalize and execute same, Auditor.

**COURT ORDER NO. 2013-797-10-07**

3. **AI-37387** Interlocal Cooperation Agreement with the Lovejoy ISD for the use of space located within the Lovejoy ISD at 259 Country Club, Allen, Texas for Justice of the Peace proceedings conducted by Justice of the Peace through and including September 30, 2014 and further authorize the County Judge to finalize and execute same, Construction & Projects.

**COURT ORDER NO. 2013-798-10-07**

4. **AI-37402** Interlocal Agreement with The Texas Department of State Health Services (DSHS) Program Vital Statistics Unit for on-line computer services relating to Certification of Vital Records, for the period of September 1, 2013 through and including August 31, 2015 and further authorize the County Judge to finalize and execute same, County Clerk.

**COURT ORDER NO. 2013-799-10-07**

5. **AI-37412** Interlocal Agreement with the City of Princeton for Dispatch Services through and including September 30, 2014. Payment to be made in quarterly installments of \$13,817.58 (totaling \$55,270.32) and further authorize the County Judge to finalize and execute same, Sheriff.

**COURT ORDER NO. 2013-800-10-07**

6. **AI-37413** 2014 State and Local Task Force Agreement (HIDTA2) with the United States Department of Justice, Drug Enforcement Administration (DEA) and further authorize the County Judge to finalize and execute same, Sheriff.

**COURT ORDER NO. 2013-801-10-07**

7. **AI-37436** Vehicle Use Agreement with National Insurance Crime Bureau (NICB) to donate a 1998 Suzuki Katana GSX 600 to be used for law enforcement purposes and further authorize the County Judge to finalize and execute same, Sheriff.

**COURT ORDER NO. 2013-802-10-07**

8. **AI-37446** Personal Services Agreement with Nathan McTee (Agreement No. 2013-381) for Parkhill Prairie to cultivate 150 acres, distribute river rock along the main park drive as well as general maintenance tasks as requested through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Special Projects.

**COURT ORDER NO. 2013-803-10-07**

9. **AI-37447** Personal Services Agreement with Jody Howard (Agreement No. 2013-383) for park maintenance at Sister Grove Park through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Special Projects.

**COURT ORDER NO. 2013-804-10-07**

10. **AI-37448** Personal Services Agreement with James White (Agreement No. 2013-382) for park maintenance at Parkhill Prairie Preserve through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Special Projects.

**COURT ORDER NO. 2013-805-10-07**

**e. Amendment(s):**

1. **AI-37410** No. 2 to Agreement, Jail Services (Agr. No. 06215-11) with the City of Allen to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2013-806-10-07**

2. **AI-37444** No. 4 to Recycling (Agreement No. 09759-09) with the City of Nevada to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

**COURT ORDER NO. 2013-807-10-07**

**f. Change Order(s):**

1. **AI-37382** No. 1 to Printing, General Office Forms (IFB No. 05249-12) with Data Flex Business Products to add various items and extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

**COURT ORDER NO. 2013-808-10-07**

2. **AI-37380** No. 1 to Printing, General Office Forms (IFB No. 05249-12) with Minuteman Press to remove various items from the contract, extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

**COURT ORDER NO. 2013-809-10-07**

3. **AI-37397** No. 1 to Printing, General Office Forms (IFB No. 05249-12) with US File to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

**COURT ORDER NO. 2013-810-10-07**

4. **AI-37440** No. 1 to Supplies, Janitorial (IFB No. 05263-12) with Calico Industries, Inc. to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Facilities.

**COURT ORDER NO. 2013-811-10-07**

5. **AI-37438** No. 1 to Supplies, Janitorial (IFB No. 05263-12) with Pollock Paper Distributors to extend the contract for one (1) year through and including September 30, 2014, with product adjustments (adds, deletions) and further authorize the Purchasing Agent to finalize and execute same, Facilities.

**COURT ORDER NO. 2013-812-10-07**

6. **AI-37455** No. 4 to Supplies: Jail and Personal Inmate (IFB No. 03447-09) with Amercare for a price redetermination to item no. 03447-09-03-05, extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2013-813-10-07**

7. **AI-37449** No. 4 to Supplies: Jail and Personal Inmate (IFB No. 03447-09) with Tabb Textiles to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2013-814-10-07**

8. **AI-37454** No. 5 to Supplies: Jail and Personal Inmate (IFB No. 03447-09) with ICS to extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2013-815-10-07**

9. **AI-37452** No. 13 to Supplies: Jail and Personal Inmate (IFB No. 03447-09) with Bob Barker Company, Inc. to provide various changes to the contract, extend the contract for one (1) year through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2013-816-10-07**

**g. Budget adjustment(s)/amendment(s):**

1. **AI-37443** \$3,448 for CPS Board Education & Conference for State CPS Staff to attend training, Budget.

**COURT ORDER NO. 2013-817-10-07**

**h. Filing of the Minute(s), County Clerk:**

1. **AI-37432** August 19-21, 2013 Budget Workshop.

**COURT ORDER NO. 2013-818-10-07**

**i. Miscellaneous**

1. **AI-37411** Acceptance of the FY2014 Specialty Drug Court Programs Grant in the amount of \$57,780 through the Office of the Governor Criminal Justice Division for the grant period beginning September 1, 2013 through and including August 31, 2014, 296th District Court.

**COURT ORDER NO. 2013-819-10-07**

2. **AI-37430** Recognize the designation of the 366th District Court as a Felony DWI/Drug Court as of October 2009 per SB462, 366th District Court.

**COURT ORDER NO. 2013-820-10-07**

3. **AI-37431** Recognize the designation of the 417th District Court as the Collin County Juvenile Drug Court as of January 2010 per SB462, 417th District Court.

**COURT ORDER NO. 2013-821-10-07**

4. **AI-37407** Adoption of the Collin County Travel Policy, Auditor.

Judge Self pulled this item for a discussion of a flat rate for meals. Jeff May, County Auditor, did a study using three months of travel for FY 2013. The study compared the proposed travel policy of using a per diem for meals vs. collecting receipts. The study was based on a per diem rate of 80% of the rate established by the Governmental Services Administration (GSA). Collin County typically came in 30% less than the GSA. The per diem would include meals and incidentals such as tips throughout the day. The first and last day of travel would be reimbursed at 75% of the GSA and there would be no reimbursement for travel departures after 7:00 p.m.

Judge Self would like to move to a per diem rate; it would reimburse employees with less work. The Judge recommended 80% of the rate established by the GSA as recommended by the Auditor. A brief discussion followed.

Commissioner Shaheen made a motion to approve the adoption of the Collin County Travel Policy with language added that per diem reimbursements would not be available for departures after 7:00 p.m. or for conferences where meals are provided. (Time: 1:47 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Commissioner Cheryl Williams  
Vote: 4 - 0 Passed

**COURT ORDER NO. 2013-822-10-07**

5. **AI-37426** Designate the County Auditor as the signatory authority for the Department of State Health Services (DSHS) Grant contract renewals on the on-line DSHS Contract Management and Procurement System, Auditor.

**COURT ORDER NO. 2013-823-10-07**

6. **AI-37405** Acceptance of the FY2013 Emergency Management Performance Grant (EMPG) in the amount of \$44,864 from the Texas Division of Emergency Management and further authorize the Count Judge to finalize and execute same, Homeland Security.

**COURT ORDER NO. 2013-824-10-07**

7. **AI-37371** Adoption of a Protest and Demonstration Policy, Homeland Security.

**HELD**

8. **AI-37437** Set jury pay rate as the minimum rate allowed in Section 61.001 (a)(2) and 61.0015 (a) of the Texas Government Code, Auditor.

**COURT ORDER NO. 2013-825-10-07**

9. **AI-37318** Reimbursement of fencing materials in the amount of \$752.50 to Mr. James Ward for property along CR 444 and further authorize the County Judge to finalize and execute the Agreement for Release and Waiver of Liability, Public Works.

**COURT ORDER NO. 2013-826-10-07**

10. **AI-37427** Determine the most qualified firm and begin negotiations for Professional Engineering Services to expand Park Boulevard from FM 2514 (Parker Road) east to Centennial Drive, Special Projects.

**COURT ORDER NO. 2013-827-10-07**

11. **AI-37406** Funding recommendations for the Collin County Parks/Open Space Project Funding Assistance Program, 2007 Bond - Fourth Series and budget amendment in the amount of \$2,235,782 for same, Special Projects.

Judge Self asked Jeff Durham, Parks and Projects Manager, for an overview of how our open space bond funding is going rather than just the \$2.2 million requested in the agenda item. Mr. Durham presented a slide entitled "2007 Open Space Bond Program, \$17 Million Approved by Citizens". Mr. Durham looked at all the bond series going back to 1999, but started with the 2007 program since today's projects were being funded from that bond sale. There have been four series in the 2007 program. The first was in 2009, then 2011, 2012, and 2013. The total allocated for the four years was \$10.2 million. Last year Commissioner Webb had \$1 million set aside for future use at Myers Park. That leaves a balance in the 2007 program of \$6.8 million. There are also balances in the 1999 and 2003 sales. The 1999 balance was just slightly less than \$16,000; the 2003 balance was \$318,000. The 2007 balance was \$1.4 million, with \$1 million being set aside for Myers Park as requested by Commissioner Webb. The total excess from the 1999, 2003 and 2007 bond sales is \$746,000.

Judge Self's question had to do with the request for \$2.2 million. They are looking to fund a little more than that with the balance coming from the 1999 or 2003. Discussion followed of distribution of funds among cities in Collin County.



A question was raised as to sidewalk requirements in smaller cities such as Blue Ridge. Mr. Durham stated his office does not have sidewalk requirements, but they make smaller cities aware that they will have to meet requirements as specified by the Americans with Disabilities Act (ADA).

A motion was made to approve the funding recommendations for the Collin County Parks/Open Space Project Funding Assistance Program. (Time: 2:01 p.m.)

Motion by: Judge Keith Self  
Second by: Commissioner Cheryl Williams  
Vote: 4 - 0 Passed

**COURT ORDER NO. 2013-828-10-07**

12. **AI-37469** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2013-829-10-07**

13. **AI-37471** Personnel Changes, Human Resources.

**COURT ORDER NO. 2013-830-10-07**

## **GENERAL DISCUSSION**

5. **AI-37392** FY2014 Employee Reclassifications, Human Resources.

Cynthia Jacobson, Human Resources, came forward to request approval for FY 2014 employee reclassifications. A reclassification can be requested for various reasons such as an individual department indicates a concern about a specific job that they want analyzed specifically to look at the compensation level for that specific job; a new department head or elected official may want to rearrange the department to meet their needs; or there could be a situation where there has been a change in job responsibilities where there would need to be a movement of salary. Ms. Jacobson presented the Court with the FY 2014 employee reclassifications as recommended by Human Resources.

Sheriff Terry Box asked if he could come forward to address the Court. The Sheriff's office asked HR to look at the salaries for transfer officers. Five years ago his transfer officers were adjusted to a position between a bailiff and a detention officer. For the month of May his 26 transfer officers served as bailiffs 101 times, made 41 arrests at the request of the Courts, made 11 arrests in the Courthouse parking lot and stayed over 27 times for Court purposes that went beyond regular County hours. The Sheriff was asking that the transfer officers be brought up to the salary level of the bailiffs. Following discussion, the Court questioned why the transfer officers should be paid the salary of a bailiff if they are only performing the duties one-fifth of the time. Judge Self recommended not changing the transfer officers' salaries. The transfer officers can aspire to move to the next level.

A motion was made to approve the FY 2014 employee reclassifications as recommended by Human Resources. (Time: 2:55 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Commissioner Cheryl Williams  
Vote: 4 – 0 Passed

**COURT ORDER NO. 2013-831-10-07**

**6. AI-37393 2013 Salary Analysis, Human Resources.**

Cynthia Jacobson, Human Resources, returned with a Salary Analysis as discussed in Budget Workshop. The salary analysis has adjustments recommended by Court where HR eliminated entry level position amounts under 2%. As a result of a questionnaire sent to department heads and elected officials asking why these positions would be hard to replace, HR looked at their performance, adjusted a couple to take performance evaluations into account and reduced the amounts accordingly. This is a one-time situation. HR will not come to the Court each year with this request. The analysis is to look at years of experience in a job, and what salary would be reflective of that experience. The request is for \$300,000. In the last couple of years, due to budgetary constraints, salaries have not moved along the market range. Ms. Jacobson explained the various factors reflected in the study.

Lengthy discussion followed. Commissioner Hill expressed a level of unease with the analysis. Commissioner Shaheen is concerned about individuals on the list whose requests were reduced due to performance; the Commissioner felt that was contrary to the study. Ms. Jacobson said the amount the employees' salaries are off is not all due to performance. A concern was whether it will cost more money to replace these individuals if they leave. The cost could be a higher salary for a certain skill set or the cost could be related to training, errors and a learning curve.

A motion was made to approve the list as recommended by Human Resources. (Time: 3:21 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by Commissioner Chris Hill  
Vote: 4 - 0 Passed

**COURT ORDER NO. 2013-832-10-07**

**7. AI-35285 Medicaid 1115 Waiver, Regional Health Partnership, Administrative Services.**

Mr. Bilyeu informed the Court that Public Information Associates (PIA) held a learning collaborative last week which had good participation. Providers were asked if they would be submitting anything for DY3 (Demonstration Year). UT Southwestern and Children's are considering; however, their applications will have to be approved in Court. (Time: 3:22 p.m.)

**NO ACTION TAKEN**

**8. AI-37470 LIRAP Update, County Judge.**

Chris Klaus, Senior Program Manager, North Central Texas Council of Governments (NCTCOG) Transportation Department, had a Power Point presentation entitled "Air Quality Initiatives: Funding Update" which updated air quality funding initiatives for the Low Income Repair and Replacement Assistance Program (LIRAP), the Local Initiatives Program (LIP) and the Texas Emissions Reductions Plan (TERP).

The purpose of these programs is a regional effort of trying to reach attainment for the pollutant ozone. There are nine counties in the DFW nonattainment area. The EPA (Environmental Protection Agency) reviews the standards every five years and due to changes makes it more difficult for regions to show compliance.

LIRAP helps low to middle income residents repair or replace vehicles that fail inspection or are greater than ten years old. They are funded by inspection fees of \$6 per vehicle collected and distributed by TCEQ (Texas Commission on Environmental Quality). If a vehicle fails inspection, the owner is eligible for a voucher good for up to \$600 in repairs and up to \$3,500 for replacement. Repair assistance is offered year round; replacement assistance is offered for a limited time during the year due to reduced program funding. Fees continue to be collected but the Texas Legislative Budget did not appropriate the program funds to North Texas Counties. 12.5% has been funded for the entire state.

Commissioner Shaheen referred to Article 6, Section 6.1, "...participating counties". The Commissioner asked, what is a non-participating county? Mr. Klaus explained it's a two-part process. A county has the ability to participate if that county has an inspection program. All counties have a safety inspection, but Wise County, for example, does not have an emissions inspection. A county has the option to participate in the repair-replacement program.

Judge Self stated if a county does not participate in the program, they still must collect the \$6 fee per vehicle. The \$6 would not be sent to a regional pool. The county would have to use the funds or send the money to the state. Our citizens have to pay the \$6 for the mandatory emissions test; it's what happens to the \$6 that is in question. The

Judge stated it is a very passive program which is why so little of the funds are spent in Collin County.

Continuing, Mr. Klaus informed the Court that for Fiscal Years 2003-2013 \$23 million was collected by Collin County residents and \$1.09 million was allocated to local initiative projects. Although \$23 million was collected, only \$13.5 million has been appropriated back out to the county since the program was started. In the last few years funds coming back to the county have been reduced. The remaining money, \$10.1 million, is being used in the Clean Air Account to balance the general budget. Discussion followed of a \$2.9 million carryover amount contributed to Regional Pool 2. Judge Self asked Mr. Klaus to return with clarification on that.

For FY 2014 the legislature has funding allocated to Collin County of \$342,517. To clarify the imbalance, Judge Self stated Collin County will collect \$6 for every vehicle inspected but only get \$342,517 returned per legislature.

COG is working to return funding to the region. Targeted outreach for LIRAP include:

- Focus on inspection stations in high failure rate zip codes
- Hosting seasonal car care clinics with local repair facilities
- Dealerships (once replacement assistance is open)
- Public meetings

The presentation moved to a discussion of LIP. Funds are collected out of the \$6 collected for vehicle inspections. Use of funds include:

- Expand/exhance LIRAP
- Develop and/or implement remote sensing and smoking vehicle programs
- Coordinated efforts with Regional Emissions Enforcement Programs and Emissions Task Forces
- Transportation System Improvement Programs
- Other control strategies to assist in complying with National Ambient Air Quality Standards

LIP has collected \$1.09 million for FY 2008-2013. \$1.01 million has been expended. For FY 2012-2013 \$78,000 maybe be transferred to Dallas County to allow them to continue their enforcement program.

TERP was established in 2001 and helps with heavy duty diesel vehicles and locomotives. Funds come from vehicle certificate of title/title transfer fees. For FY 2002-2012 \$1.6 billion has been collected throughout the state. In the DFW region over \$300 million has been spent through FY 2012 on projects involving 5,690 activities.

Mr. Klaus stated he will return to the Court with reports and updates. COG is committed to address the issue that there is less money coming back to residents. Judge Self wants a report on the discrepancy of funds collected versus funds returned to the County. (Time: 2:35 p.m.)

**NO ACTION TAKEN**

9. Possible future agenda items by Commissioners Court without discussion.

**EXECUTIVE SESSION**

Judge Self recessed the meeting of the Commissioners' Court at 3:22 p.m. and called to order the meeting of the Health Care Foundation.

Commissioners' Court was reconvened at 3:22 p.m. and recessed into Executive Session under Section 551.074 of the Local Government Code, Personnel.

Commissioners' Court was reconvened at 3:28 p.m.

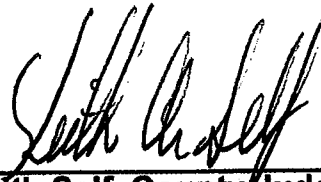
**AI-37474** Salary Analysis for Executive Staff, Human Resources.

A motion was made to approve the Salary Analysis for Executive Staff as recommended by Human Resources. (Time: 3:28 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Commissioner Cheryl Williams  
Vote: 4 - 0 Passed

**COURT ORDER NO. 2013-833-10-07**

There being no further business of the Court, Judge Self adjourned the meeting at 3:29 p.m.



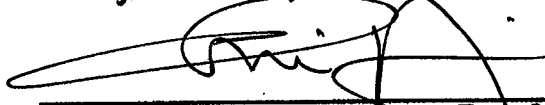
Keith Self, County Judge



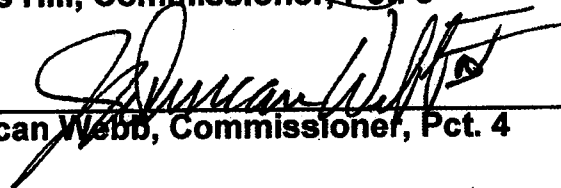
Matt Shaheen, Commissioner, Pct. 1

Not Present

Cheryl Williams, Commissioner, Pct. 2

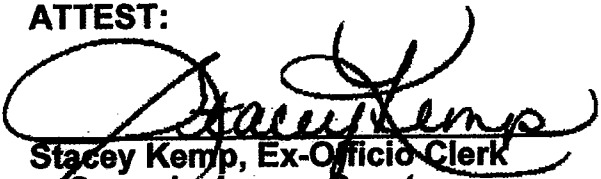


Chris Hill, Commissioner, Pct. 3



Duncan Webb, Commissioner, Pct. 4

**ATTEST:**



Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, TEXAS