



# COLLIN COUNTY

Auditor's Office  
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**To:** County Judge and Commissioners Court  
**From:** Jeff May, County Auditor  
**Date:** 18 September 2013  
**Re:** DSHS Contract Signatory Authority

This is to request that Commissioners Court designate the Auditor's Office as the signatory authority for Department of State Health Services (DSHS) grant contract renewals on the online DSHS Contract Management and Procurement System following acceptance of the grant award by Commissioners Court and issuance of Court Orders.

JM/ep

5/21/13