

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
NOVEMBER 4, 2013

On Monday, November 4, 2013, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Matt Shaheen, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Chris Hill, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Commissioner Shaheen led the Invocation.  
Commissioner Hill led the Pledge of Allegiance.  
Commissioner Webb led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:42 p.m. and adjourned the meeting at 1:42 p.m.

#### FYI NOTIFICATION

1. AI-34688 Outstanding Agenda items, Commissioners Court.

Judge Self stated there were duplicate items on Outstanding Agenda items and requested the Grant Metrics be consolidated using the earlier date as the operative date. (Time: 1:31 p.m.)

2. AI-37516 P-Card Disbursements, Auditor.

3. AI-37600 Voluntary Terminations, Human Resources.

4. **Notification of budget adjustment(s)/amendment(s), Auditor:**

a. AI-37562 \$39,085 to establish the budget for the FY2014 Teen Court Grant.

b. AI-37563 \$436,240 to establish the budget for the FY2014 Texas Indigent Defense Commission Single-Year Discretionary Grant.

2. Public Comments.

**3. Presentation/Recognition:**

a. **AI-37633** Proclamation bringing awareness to Pancreatic Cancer, Commissioner, Precinct 1.

Commissioner Shaheen presented members of the Pancreatic Cancer Action Network with a proclamation stating Collin County Commissioners' Court, on behalf of the citizens of Collin County, recognize the Pancreatic Cancer Action Network and designate the month of November as Pancreatic Cancer Awareness Month. (Time: 1:44 p.m.).

**4. Consent agenda to approve:** Judge Self pulled item 1 from FYI Notification for comment and then asked for comments on the consent agenda. Commissioner Shaheen pulled items 4e1 and 4f2 through 4f9 for discussion. Commissioner Webb pulled item 4i1a. A motion was made to approve the remainder of the consent agenda. (Time: 1:32 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

a. **AI-37613** Disbursements for the period ending October 29, 2013, Auditor.  
**COURT ORDER NO. 2013-878-11-04**

b. **AI-37568** Tax refunds totaling \$1,110,356.76, Tax Assessor Collector.  
**COURT ORDER NO. 2013-879-11-04**

**c. Advertisement(s):**

1. **AI-37490** Supplies: Veterinary and Animal Care (IFB No. 2013-337), Development Services.  
**COURT ORDER NO. 2013-880-11-04**

2. **AI-37608** Road Materials: Aggregate Material for Surface Treatment and Stone Rip Rap (IFB No. 2014-057), Public Works.  
**COURT ORDER NO. 2013-881-11-04**

**d. Award(s):**

1. **AI-37558** Culverts and Bands, Steel (IFB No. 2013-196) to Wilson Culverts, Inc., Public Works.  
**COURT ORDER NO. 2013-882-11-04**

**e. Agreement(s):**

1. **AI-37512** Professional Services Agreement with Taylor J. Tillery DVM, PLLC, (Contract No. 2014-027) to provide veterinarian services at the Collin County Animal Shelter, grant exemption from the bid process per Local Government Code 262.024(a)(4) and further authorize the Purchasing Agent to finalize and execute same, Development Services.

Commissioner Shaheen pulled this item to ask the reason for the bid exemption. Michalyn Rains, Purchasing, explained LGC 262.024 is an exemption from personal or professional service. Commissioner Williams stated a number of veterinarians throughout the county were contacted to find out who would be interested, and Dr. Tillery was the only vet who responded in the affirmative. While it was not a formal bid process, an effort was made to gauge the interest in the community, and it was very limited. Commissioner Shaheen requested any future exemptions from the bid process include the reason for the exemption. A motion was made to approve the item. (Time: 1:35 p.m.)

Motion by: Commissioner Matt Shaheen  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2013-883-11-04**

2. **AI-37598** Interlocal Agreement with the City of Lucas for improvements of West Lucas Road from FM2551 to FM1378 (Bond Project No. 07-00-23), budget amendment in the amount of \$244,414 to reallocate funds from Bond Project No. 07-034 and further authorize the County Judge to finalize and execute same, Engineering.

**COURT ORDER NO. 2013-884-11-04**

3. **AI-37599** Interlocal Agreement with the City of McKinney for the design and construction of the FM 543 Connector at US 75 (Bond Project No. 07-036) (County participation NTE \$2,455,000) and further authorize the County Judge to finalize and execute same, Engineering.

**COURT ORDER NO. 2013-885-11-04**

4. **AI-37578** Interlocal Agreement with the City of Farmersville for Fire Inspection and Fire Plan Review Services for Commercial Buildings. Payment will be made in quarterly installments for an annual amount of \$5,750 and further authorize the County Judge to finalize and execute same, Fire Marshal.

**COURT ORDER NO. 2013-886-11-04**

5. **AI-37596** Host Agency Agreement with Experience Works for the purpose of a joint engagement in the Senior Community Service Employment Program (SCSEP) and further authorize the County Judge to finalize and execute same, Human Resources.

**COURT ORDER NO. 2013-887-11-04**

**6. Agreement(s) for Firefighting and Fire Protection Services commencing October 1, 2013 through and including September 30, 2014 and further authorize the County Judge to finalize and execute same, Fire Marshal:**

a. **AI-37534** City of Anna: Payments will be made in bi-annual installments for an annual total of \$50,906.94.

**COURT ORDER NO. 2013-888-11-04**

b. **AI-37535** Blue Ridge Fire Department: Payments will be made in bi-annual installments for an annual total of \$77,407.09.

**COURT ORDER NO. 2013-889-11-04**

c. **AI-37536** Branch Fire Department: Payments will be made in bi-annual installments for an annual total of \$53,122.40.

**COURT ORDER NO. 2013-890-11-04**

d. **AI-37537** Celina Fire Department: Payments will be made in bi-annual installments for an annual total of \$54,515.83.

**COURT ORDER NO. 2013-891-11-04**

e. **AI-37538** City of Farmersville: Payments will be made in bi-annual installments for an annual total of \$110,976.03.

**COURT ORDER NO. 2013-892-11-04**

f. **AI-37539** Town of Fairview: Payments will be made in bi-annual installments for an annual total of \$6,926.16.

**COURT ORDER NO. 2013-893-11-04**

g. **AI-37540** Frisco Fire Department: Payments will be made in bi-annual installments for an annual total of \$2,619.83.

**COURT ORDER NO. 2013-894-11-04**

h. **AI-37541** Josephine Fire Department: Payments will be made in bi-annual installments for an annual total of \$51,592.32.

**COURT ORDER NO. 2013-895-11-04**

i. **AI-37542** Lowry Crossing Fire Department: Payments will be made in bi-annual installments for an annual total of \$30,438.12.

**COURT ORDER NO. 2013-896-11-04**

j. **AI-37543** Lucas Fire Department: Payments will be made in bi-annual installments for an annual total of \$36,937.99.

**COURT ORDER NO. 2013-897-11-04**

k. **AI-37544** McKinney Fire Department: Payments will be made in bi-annual installments for an annual total of \$56,664.41.

**COURT ORDER NO. 2013-898-11-04**

l. **AI-37545** Melissa Fire Department: Payments will be made in bi-annual installments for an annual total of \$42,776.13.

**COURT ORDER NO. 2013-899-11-04**

m. **AI-37546** Murphy Fire Department: Payments will be made in bi-annual installments for an annual total of \$257.13.

**COURT ORDER NO. 2013-900-11-04**

n. **AI-37547** Nevada Fire Department: Payments will be made in bi-annual installments for an annual total of \$83,286.01.

**COURT ORDER NO. 2013-901-11-04**

o. **AI-37548** City of Plano: Payments will be made in bi-annual installments for an annual total of \$1,866.20.

**COURT ORDER NO. 2013-902-11-04**

p. **AI-37549** Princeton Fire Department: Payments will be made in bi-annual installments for an annual total of \$105,200.22.

**COURT ORDER NO. 2013-903-11-04**

q. **AI-37550** Prosper Fire Department: Payments will be made in bi-annual installments for an annual total of \$804.22.

**COURT ORDER NO. 2013-904-11-04**

r. **AI-37551** Royse City Fire Department: Payments will be made in bi-annual installments for an annual total of \$20,064.98.

**COURT ORDER NO. 2013-905-11-04**

s. **AI-37552** Westminster Fire Department: Payments will be made in bi-annual installments for an annual total of \$49,871.74.

**COURT ORDER NO. 2013-906-11-04**

t. **AI-37553** Weston Volunteer Fire Department, Inc.: Payments will be made in bi-annual installments for an annual total of \$56,921.92.

**COURT ORDER NO. 2013-907-11-04**

u. **AI-37554** Wylie Fire Department: Payments will be made in bi-annual installments for an annual total of \$55,529.01.

**COURT ORDER NO. 2013-908-11-04**

**f. Amendment(s):**

1. **AI-37564** No. 1 to the Lease of State of Texas Registration and Title System (RTS) Information Resources and Support Agreement for the use of the State of Texas Automation Equipment for one additional location (Frisco Automotive Group LLC dba Pat Lobb Chrysler Dodge Jeep Ram of Frisco) for dealers and subcontractors providing registration services and further authorize the County Judge to finalize and execute same, Tax Assessor Collector.

**COURT ORDER NO. 2013-909-11-04**

2. **AI-37605** No. 6 to the Interlocal Agreement with the City of Lucas for Animal Control Services to set the rate and extend the agreement for one (1) year through and including September 30, 2014. Payment will be made in quarterly installments for an annual amount of \$19,030, further authorize the Purchasing Agent to finalize and execute same, Development Services.

**HELD**

3. **AI-37606** No. 6 to the Interlocal Agreement with the City of Lucas for Facility Construction and use of the Animal Shelter to set the rate for FY2014, payments to be made in quarterly installments for an annual amount of \$14,970 effective October 1, 2013 through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Development Services.

**HELD**

4. **AI-37576** No. 7 to the Interlocal Agreement with the City of Celina for Animal Control Services to set the rate and extend the agreement for one (1) year through and including September 30, 2014. Payment will be made in quarterly installments for an annual amount of \$19,585, further authorize the Purchasing Agent to finalize and execute same, Development Services.

**HELD**

5. **AI-37583** No. 7 to the Interlocal Agreement for Animal Control and Animal Shelter Services with the City of Lavon to extend the agreement for one (1) year through and including September 30, 2014. Payment will be made in quarterly installments for an annual amount of \$6,250, further authorize the Purchasing Agent to finalize and execute same, Development Services.

**HELD**

6. **AI-37580** No. 7 to the Interlocal Agreement with the City of Melissa for Animal Control Services to set the rate and extend the agreement for one (1) year through and including September 30, 2014. Payment will be made in quarterly installments for an annual amount of \$17,326, further authorize the Purchasing Agent to finalize and execute same, Development Services.

**HELD**

7. **AI-37582** No. 7 to the Interlocal Agreement for Animal Control and Animal Shelter Services with the Town of New Hope to extend the agreement for one (1) year through and including September 30, 2014. Payment will be made in quarterly installments for an annual amount of \$4,125, further authorize the Purchasing Agent to finalize and execute same, Development Services.

**HELD**

8. **AI-37579** No. 7 to the Interlocal Agreement with the City of Celina for the Facility Construction and use of the Animal Shelter to set the rate for FY2014, payments to be made in quarterly installments for an annual amount of \$15,814 effective October 1, 2013 through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Development Services.

**HELD**

9. **AI-37581** No. 7 to the Interlocal Agreement with the City of Melissa for the Facility Construction and use of the Animal Shelter to set the rate for FY2014, payments to be made in quarterly installments for an annual amount of \$13,990 effective October 1, 2013 through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Development Services.

Commissioner Shaheen pulled items 4f2 – 4f9 which are contract extensions and each reference an Exhibit B. Exhibit B is associated with the original contract and therefore has outdated population numbers. Since these numbers are used to calculate the annual fee, the Commissioner would like to have the items put back on a future agenda with updated exhibits. Judge Self explained an exhibit to an original contract cannot be changed without re-signing the contract. Bill Bilyeu, County Administrator, explained every year the contract is recalculated. Ms. Rains said there is no time preference and the items could be put on hold until a spreadsheet containing updated statistics could be included in the court packet. (Time: 1:37 p.m.)

**HELD**

**g. Ratification of the County Judge's prior approval:**

1. **AI-37561** Acceptance of the Texas Indigent Defense Commission FY2014 Single-Year Discretionary Grant with a correction to the grant award amount of \$436,240 instead of \$426,240. This Court Order will supersede and repeal Court Order No. 2013-838-10-14, Auditor.

**COURT ORDER NO. 2013-910-11-04**

**h. Budget adjustment(s)/amendment(s):**

1. **AI-37567** \$9 to transfer funds from Lab Services to Education and Conference, 296th District Court.

**COURT ORDER NO. 2013-911-11-04**

**i. Receive and File, Auditor:**

**1. Final Audit Result(s):**

**a. AI-37577 SCORE (Sheriff's Convicted Offender Reentry Effort) Program FY2012.**

Commissioner Webb pulled this item because the write up shows the amount allowed per contract was \$202,077 but the actual amount billed was \$196,347. The Commissioner wanted to know if money was left on the table. Jeff May, Auditor, explained the program is based on the actual number of participants in the program. The \$202,077 is the maximum amount which could be billed assuming 100% participation. Mr. May further stated procedures have been changed to make sure numbers are correct before billing. This will ensure the maximum amount of reimbursement is being received. There being no further discussion, a motion was made to approve the item. (Time: 1:39 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Chris Hill

Vote: 5 – 0 Passed

**COURT ORDER NO. 2013-912-11-04**

**b. AI-37587 Animal Services (2nd, 3rd & 4th Quarter FY2012).**

**COURT ORDER NO. 2013-913-11-04**

**c. AI-37572 County Clerk (2nd & 3rd Quarter FY2012).**

**COURT ORDER NO. 2013-914-11-04**

**d. AI-37588 Animal Services (1st & 2nd Quarter FY2013).**

**COURT ORDER NO. 2013-915-11-04**

**e. AI-37575 Elections (1st & 2nd Quarter FY2013).**

**COURT ORDER NO. 2013-916-11-04**

**f. AI-37574 Justice of the Peace, Precinct 1 (1st & 2nd Quarter FY2013).**

**COURT ORDER NO. 2013-917-11-04**

**g. AI-37570 Justice of the Peace, Precinct 4 (1st & 2nd Quarter FY2013).**

**COURT ORDER NO. 2013-918-11-04**

**h. AI-37571 Sheriff (1st & 2nd Quarter FY2013).**

**COURT ORDER NO. 2013-919-11-04**

**j. Filing of the Minute(s), County Clerk:**

1. **AI-37584** October 14, 2013.

**COURT ORDER NO. 2013-920-11-04**

**k. Miscellaneous**

1. **AI-37602** Acceptance of a private offer from Robert and Lindsay Linehan in the amount of \$1,500 for property located at 5699 North Street, Nevada, Texas (All Lots in Block 8, Copeville Original Donation, Volume 5580, Page 2506) as recorded in the Collin County Deed Records and further authorize the County Judge to finalize and execute the associated documents, County Judge.

**COURT ORDER NO. 2013-921-11-04**

2. **AI-37603** Acceptance of a private offer from Paul and Donna Koshiol in the amount of \$8,000 for property located at 11574 County 737, Princeton, Texas (Lot 108A, Holiday Acres as recorded in the Collin County Deed Records (Account No. R-0759-000-108A-1) and further authorize the County Judge to finalize and execute the associated documents, County Judge.

**COURT ORDER NO. 2013-922-11-04**

3. **AI-37604** Address re-assignment on the Greer Johnson Survey Abstract 478, Tract 24 from 10462 N State Highway 78 to 10616 N State Highway 78 (Map 16N3), GIS/Rural Addressing.

**COURT ORDER NO. 2013-923-11-04**

4. **AI-37467** FY2014 Compensation Plan, Human Resources.

**COURT ORDER NO. 2013-924-11-04**

5. **AI-37610** Partial road closure (right lanes) of County Roads 132, 134, 135, 138, 176, 177, 178 and 179 on March 9, 2014 to facilitate the Texas High School Cycling League (THSCL) bicycle race, Public Works.

**COURT ORDER NO. 2013-925-11-04**

6. **AI-37609** Reject all bids received for Road Materials: Aggregate Material for Surface Treatment and Stone Rip Rap (IFB No. 2013-193), Public Works.

**COURT ORDER NO. 2013-926-11-04**

7. **AI-37615** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2013-927-11-04**

## **GENERAL DISCUSSION**

### **5. AI-37616 Board/Committee Appointments, Commissioners Court:**

#### **a. Health Care Advisory Board.**

Commissioner Williams reappointed Don Grissom to the Health Care Advisory Board.  
(Time: 1:40 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Matt Shaheen  
Vote: 5 – 0 Passed

#### **b. Planning Board.**

Commissioner Williams reappointed Shep Stahel to the Planning Board.  
(Time: 1:40 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Matt Shaheen  
Vote: 5 – 0 Passed

### **COURT ORDER NO. 2013-928-11-04**

### **6. AI-35285 Medicaid 1115 Waiver, Regional Health Partnership, Administrative Services.**

Mr. Bilyeu stated there was a conference call scheduled with HHSC (Health & Human Services Commission) to discuss administrative costs, and he is hoping the County will be reimbursed for 60% to 70% of PIA (Public Information Associates) administrative costs for last year. Secondly, the evaluation of the software packages the participants will use to keep track of their numbers for the district projects is complete. There will be a contract amendment within the next few weeks. Performance Logic, a company doing approximately 99% of the marketplace, will keep track of each patient to count the numbers and demographics to meet the district numbers. The cost will be split with Texoma and should be approximately \$10,000 to \$11,000. Judge Self asked if the administrative costs were HHSC or CMS (Centers for Medicare & Medicaid Services). Mr. Bilyeu explained HHSC will do the preliminary work, and the reimbursement will come from CMS. (Time: 1:41 p.m.)

### **NO ACTION TAKEN**

### **7. Possible future agenda items by Commissioners Court without discussion.**

Judge Self requested the Retirement Plan be put on the next Court. (Time: 1:41 p.m.)

**EXECUTIVE SESSION**

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 1:41 p.m.



**ATTEST:**

**Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S**

**Keith Self, County Judge**

**Matt Shaheen, Commissioner, Pct. 1**

**Cheryl Williams, Commissioner, Pct. 2**

**Chris Hill, Commissioner, Pct. 3**

**Duncan Webb, Commissioner, Pct. 4**