

STATE OF TEXAS
COUNTY OF COLLIN

COMMISSIONERS' COURT
MEETING MINUTES
JANUARY 6, 2014

On Monday, January 6, 2014, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Commissioner Mark Reid, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Chris Hill, Precinct 3
Commissioner Duncan Webb, Precinct 4

Absent:
Judge Keith Self

Commissioner Webb led the Invocation.
Commissioner Hill led the Pledge of Allegiance.
Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

1. Commissioner Reid called to order the meeting of the Collin County Commissioners' Court at 1:31 p.m.

Commissioner Reid called to order the meeting of the Collin County Health Care Foundation at 1:57 p.m. and adjourned the meeting at 1:58 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-37811 Personnel Changes, Human Resources.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda items, Commissioners Court.

2. AI-37798 Notice from the City of Celina to provide emergency services in Light Farms, Administrative Services.

3. AI-37782 P-Card Disbursements, Auditor.

4. AI-37792 Mileage rate adjustment from \$0.56.5 to \$0.56 per mile effective January 1, 2014 per IRS, Auditor.

5. **AI-37787** Budget amendment in the amount of \$44,864 to establish the budget for the FY2013 Emergency Management Performance Grant, Auditor.

6. **AI-37802** City of Allen Tax Increment Reinvestment Zone No. 1 Annual Report, Budget.

7. **AI-37803** City of Allen Tax Increment Reinvestment Zone No. 2 Annual Report, Budget.

8. **AI-37810** Voluntary Terminations, Human Resources.

2. Public Comments.

Roy Serpa, Fairview, came forward to express his appreciation of the Commissioners' Court and County employees for their service to the County. Mr. Serpa also complimented Judge Self for his regular communication with the citizens of Collin County. Mr. Serpa encouraged the Commissioners to communicate with some degree of frequency with their constituents. This is very important throughout the year to keep the citizens informed on County accomplishments in the Commissioners' area of responsibility and their direction for the future of the County. Mr. Serpa emphasized outputs are what the taxpayers are interested in, not the inputs. Taxpayers want to know the results of the efforts and taxpayer money the County expends. (Time: 1:33 p.m.)

3. Presentation/Recognition:

a. **AI-37815** Retirement plaque for Johnnie Newton, Human Resources.

b. Service Pins, Human Resources.

Andrea Stroh Thompson, District Clerk, presented Michelle Patrick, Chief Deputy, with a service pin in recognition of 10 years of service. (Time: 1:36 p.m.)

Terry Box, Sheriff, came forward to introduce Dennis Engelke, Executive Director of CoServ Charitable Foundation. Mr. Engelke presented a grant check to the Collin County Sheriff's Office and the County Commissioners on behalf of CoServ Charitable Foundation and CoServ members.

Mr. Engelke spoke briefly to the Court. The CoServ Charitable Foundation was created nine and a half years ago for the purpose of giving back to the community in a very visible way. The foundation is funded in three ways: (1) by employee payroll deductions, (2) a major golf tournament held in June and (3) by Coserv members through Operation Roundup. CoServ is owned by the members it serves and Operation Roundup is a program that automatically rounds up the residential member's bill to the next whole dollar. This is an optional program. The amount that is rounded up to the whole dollar is put into the foundation. All money collected through Operation Roundup stays within the

CoServ footprint, meaning the money stays local. Currently this program is generating over \$67,000 into the foundation each month. With the three revenue streams, to date 566 grants have been funded to 168 unduplicated organizations and 53 communities. The foundation has now given back to the communities \$5,333,154.61.

Mr. Engelke presented a grant check in the amount of \$18,250.00 to the Collin County Sheriff's office for the purchase of 40 individual first aid trauma kits and trauma training for 50 employees. Sheriff Box expressed his appreciation to CoServ for funding this grant and was pleased the first aid trauma kits can now be purchased. (Time: 1:41 p.m.)

4. Consent agenda to approve: Commissioner Reid asked for comments on the consent agenda. Commissioner Webb pulled item 4d2, the disbursement to Schindler Elevator and the disbursement to Karl T. Bryant. A motion was made to approve the remainder of the consent agenda. (Time: 1:42 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 4 – 0 Passed

a. AI-37793 Disbursements for the period ending December 30, 2013, Auditor.

Due to Commissioner Webb and Commissioner Reid abstaining from the vote to approve the disbursement to Schindler Elevator, it was held until the next Court date in order to have a quorum.

Commissioner Webb pulled the indigent defense disbursement of \$28,000 to Karl T. Bryant to question the high amount of the disbursement for one case. Normally a disbursement for one case is of a lesser amount. The Commissioner questioned why this disbursement was so high and requested the disbursement be held to obtain background information regarding the amount.

All disbursements with the exception of Schindler Elevator and Karl T. Bryant were approved with the consent agenda vote. (Time: 1:44 p.m.)

COURT ORDER NO. 2014-001-01-06

Disbursements to Schindler Elevator and Karl T. Bryant. (Time: 1:44 p.m.)

HELD

b. AI-37799 Tax refunds totaling \$422,267.97, Tax Assessor Collector.

COURT ORDER NO. 2014-002-01-06

c. Award(s):

1. AI-37800 IBM N-Series Enterprise Storage Solution (RFP No. 2013-338), Information Technology.

COURT ORDER NO. 2014-003-01-06

d. Agreement(s):

1. **AI-37753** Renewal of the Service Agreement with Appriss for the Texas Statewide Automated Victim Notification Service (SAVNS) for the period beginning September 1, 2013 through and including August 31, 2014 in the amount of \$27,715.32 and further authorize the County Judge to finalize and execute same, Auditor.

COURT ORDER NO. 2014-004-01-06

2. **AI-37790** Professional Services Agreement with iDocket to provide the public with web access to redacted court documents and further authorize the Purchasing Agent to finalize and execute same, District Clerk.

Commissioner Webb pulled this item to address typographical errors in the agreement, to question why the service is being put into place now and to discuss the cost to the taxpayer for the use of this service. The Commissioner asked for clarification on the fees to the customer to use the online service compared to walking into the office to purchase the same output, and could the services be provided online without additional cost to the County. The Commissioner asked if the County should engage with an entity that will profit hundreds of thousands of dollars off of the County at the expense of the taxpayers who access the service.

Andrea Stroh Thompson, District Clerk, and Stacey Kemp, County Clerk, approached the podium. Ms. Thompson agreed that the cost is not ideal and will not be a savings to the citizens. The long-term goal is to have all District Clerk and County Clerk records online for citizens to access at home. The current issue is the redaction of the records. Before the records are put online for the public to access, the private and sensitive information to protect the individuals in the records needs to be redacted. This is done with redaction software, and the County is not set up to do this process.

The goal was to find an interim solution to safely and quickly make the records available online for citizens to access at home while internally a solution is developed to replace it. iDocket is the only company found to be an interim solution at no cost to the County. The fee to the customer is \$1.00 per page which is the same fee as requesting a copy in either of the Clerks' offices. The County will still be receiving the same amount from copy fees because the online fee is passed back to the County from iDocket. The difference is in the service fees to use iDocket. The majority of users will most likely be subscribers such as title companies. The service fee to become a subscriber to iDocket for unlimited search and viewing is approximately \$30.00 per month, with the same \$1.00 per page copy fee. The service fee for an individual search and viewing of a record would be approximately \$14.00 plus the \$1.00 per page copy fee. Ms. Thompson said this is not a wonderful solution long term, but it provides a quick and inexpensive way for Collin County to provide a service that is not already provided while working on an in-house no-cost solution. An in-house system could be developed in a year or longer.

Commissioner Webb requested the typographical errors in the agreement be corrected. The Commissioner would like the Auditor to track the revenue generated from the customers to the vendor resulting from the implementation of this service. Ms. Thompson explained the County receives 100% of the copy fee and 20% of the subscriber fees. Between the amount of subscribers and the rate at which the County is receiving copy fees, this should give an idea of the demand for the online system.

Commissioner Webb asked if a system for redaction is being planned by the Information Technology Department (IT) to be an alternative to iDocket and when iDocket will be ready for use. Caren Skipworth, IT, confirmed that IT will be working with a redaction vendor to tie this in with the Odyssey system. This will take approximately a year. Once the iDocket contract is completed, index data will be ready for use in three to four weeks. Actual images will be ready in six to twelve weeks. Once images are caught up, there will be a nightly automated update routine. Commissioner Webb requested an email notification be sent when images are up and running.

Ms. Kemp noted the iDocket system is being used in Dallas, Harris, Bexar, Travis and El Paso counties until a replacement system is developed.

Commissioner Webb made a motion to approve this item subject to typographical corrections made in the agreement. (Time: 1:56 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 4 – 0 Passed

COURT ORDER NO. 2014-005-01-06

3. AI-37760 Services, Maintenance Cisco Hardware (RFP No. 2014-024) for a three (3) year period, approval of an agreement with Key Government Finance to make three (3) equal payments and further authorize the Purchasing Agent to finalize and execute the Payment Plan Agreement and the County Judge to finalize and execute the Purchaser's Certificate, Information Technology.

COURT ORDER NO. 2014-006-01-06

4. AI-37789 Texas Conference of Urban Counties TechShare Program, TechShare.Common Integrated Justice System FY2014 Resource Sharing Addendum in the amount of \$488,918, Master Interlocal Agreement for participation in the Urban Counties TechShare Program and further authorize the County Judge to finalize and execute same, Information Technology.

COURT ORDER NO. 2014-007-01-06

5. AI-37774 Interlocal Agreement with the City of Lavon for funding through the 4th Series-2007 Parks/Open Space Project Funding Assistance Program (Bond Project No. 07PG54) for improvements to City Hall Park and further authorize the County Judge to finalize and execute same, Special Projects.

COURT ORDER NO. 2014-008-01-06

e. Amendment(s):

1. **AI-37809** No. 2 to Insurance, Long Term Care (Contract No. 07710-09) with Unum Life Insurance Company of America to extend the contract for one (1) year through and including December 31, 2014 and further authorize the Purchasing Agent to finalize and execute same, Human Resources.

COURT ORDER NO. 2014-009-01-06

2. **AI-37795** No. 7 to the Interlocal Agreement with the City of McKinney for Facility Construction and use of the Animal Shelter to set the rate for FY2014, payments to be made in quarterly installments for an annual amount of \$385,933 effective October 1, 2013 through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2014-010-01-06

3. **AI-37776** No. 7 to the Interlocal Agreement for Animal control and Animal Shelter Services with the City of Nevada to extend the agreement for one (1) year through and including September 30, 2014. Payment will be made in quarterly installments for an annual amount of \$3,125, further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2014-011-01-06

4. **AI-37777** No. 7 to the Interlocal Agreement with the Town of Prosper for Animal Control Services to set the rate and extend the agreement for one (1) year through and including September 30, 2014. Payment will be made in quarterly installments for an annual amount of \$35,216, further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2014-012-01-06

5. **AI-37778** No. 7 to the Interlocal Agreement with the Town of Prosper for Facility Construction and use of the Animal Shelter to set the rate for FY2014, payments to be made in quarterly installments for an annual amount of \$28,436 effective October 1, 2013 through and including September 30, 2014 and further authorize the Purchasing Agent to finalize and execute same, Development Services.

COURT ORDER NO. 2014-013-01-06

f. Filing of the Minute(s), County Clerk:

1. **AI-37784** November 25, 2013.

COURT ORDER NO. 2014-014-01-06

g. Miscellaneous

1. **AI-37805** Re-designation of Jessica Way to Jessica Way Ln (with associated updates), GIS/Rural Addressing.

COURT ORDER NO. 2014-015-01-06

2. **AI-37804** Re-designation of Private Road 5610 to Pepper Hill Dr (with associated updates), GIS/Rural Addressing.

COURT ORDER NO. 2014-016-01-06

3. **AI-37806** Reject all Proposals received for Services, IT Peoplesoft Production and Support Augmentation (RFP No. 2013-154), Purchasing.

COURT ORDER NO. 2014-017-01-06

4. **AI-37812** Personnel Appointments, Human Resources.

COURT ORDER NO. 2014-018-01-06

5. **AI-37813** Personnel Changes, Human Resources.

COURT ORDER NO. 2014-019-01-06

GENERAL DISCUSSION

5. **AI-35285** Medicaid 1115 Waiver, Regional Health Partnership, Administrative Services.

Bill Bilyeu, County Administrator, came forward to report on the 1115 waiver. Today the Auditor's Office transferred the first 1115 waiver payment for a DSRIP (Delivery System Reform Incentive Payment) project. The project is the Collin County Adult Clinic. The clinic filed their metrics with the HHSC (Health and Human Services Commission) with assistance from the Public Information Associates Group. The payment was for a little over \$58,000. This will be matched with federal money, go back to Centennial and on to the adult clinic for a total of \$141,000. There will not be another match required for approximately 120 days. (Time: 1:57 p.m.)

NO ACTION TAKEN

6. Possible future agenda items by Commissioners Court without discussion.

EXECUTIVE SESSION

The Court did not recess into Executive Session. There being no further business of the Court, Commissioner Reid adjourned the meeting of the Commissioners' Court at 1:57 p.m.



ATTEST:

Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S

Keith Self, County Judge

Mark Reid, Commissioner, Pct. 1

Cheryl Williams, Commissioner, Pct. 2

Chris Hill, Commissioner, Pct. 3

Duncan Webb, Commissioner, Pct. 4