



December 18, 2013

Honorable Stacey Kemp  
Collin County Clerk  
2300 Bloomdale Road, Suite 2104  
McKinney, TX 75071

Dear Hon. Stacey Kemp,

Per your request, please find our quote for the preservation of the Collin County Clerk's historical volumes designated for preservation services. Please reference TXMAS Contract number **TXMAS-13-36010**, KOFILE Preservation, Inc., when processing your order. Prices are good for 90 days from the date of the quote. Please see attached for a Certificate of Insurance.

Preservation will minimize the chemical and physical deterioration of the page. Its goal is to prolong the existence and useful life of the original. Oftentimes, this includes preserving and removing the original from public access and creating a security copy. Preservation incorporates any combination of conservation, treatment, stabilization, preventative care, or digitization—or any maintenance or repair of the existing resource.

## SCOPE OF SERVICES

### *Preservation of Historical Record Books*

- Create permanent log including current condition page order and treatments.
- Dismantle by hand.
- Surface clean sheets to remove deposits. This includes dust, soot, airborne particulate, sedimentation, insect detritus, or even biological/mineral contaminants. Tools include a microspatula, soft dusting brush, latex sponge, powdered vinyl eraser, or soft block eraser.
- Remove any non-archival repairs or fasteners, such as residual glues. *All tape and previous mends to be removed to the extent possible without causing damage to paper and inks.*
- Mend tears with Japanese tissue. All materials are acid free and reversible.
- Deacidify sheets after careful testing. Magnesium oxide deacidifies (or neutralizes) acid inks and paper by providing an alkalize reserve. This chemical is inert and safe, and does not degrade the sheet. Once the buffer is applied, the paper's pH is slowly altered. Random testing ensures an 8.5 pH with a deviation of no more than  $\pm .5$ . Negative Photostats are not stable enough to deacidify. These sheets will be treated with a stabilizer.
- Encapsulate each sheet in a *Lay Flat Archival Polyester Pocket™*. Each custom envelope is composed of SKC Films, Skyroll SH72S® Mylar and includes a patented lay flat design. This envelope is welded to prevent invasion of atmospheric pollutants.

### DOCUMENT PRESERVATION SPECIALISTS

6300 CEDAR SPRINGS ROAD, DALLAS, TEXAS 75235  
P: 214/ 351.4800 F: 214/ 442.6669 WWW.KOFILE.US

- Rebind in an custom-fitted and stamped *Disaster Safe County Binder™*. A volume may return as two volumes, depending on page count. A dedication and treatment report is included in the binder. All index tabs are repaired or replaced, as necessary.
- Final quality check with reference to original log sheet.

#### *Additional Paper Conservation*

- This service addresses any conservation issues that are not addressed by other categories. This may include the additional time and attention to address records in poor to extremely poor condition. It may also address the reduction of non-archival adhesives and materials that will or are chemically affecting the record.

#### *Archival Imaging*

- Capture images at a minimum of 300 dpi at 256 gray levels, ensuring the highest quality for poor contrast and readability. Gray-scale ensures optimum resolution for each page. Digitized images are accumulated as Group IV bi-tonal images in a standard TIFF format.
- Kofile's *IMAGE PERFECT* application software uses custom image clean up and enhancements such as deskew, despeckle, character repair, and zonal processing. Annotations are electronically added on the re-created image to assist in record keeping.
- All images are certified. Each and every image is checked during Quality Control. We verify effectiveness and minimum legibility through rigorous and systematic quality control.
- We make one MASTER COPY DVD, or CD and a COPY for the County upon completion. We can hold a security copy for safe keeping. *We do not sell, distribute, or grant unauthorized access to County records. They are strictly the County's property.*

## SERVICE DELIVERY

At Kofile, trained personnel handle documents with the utmost care. Records are picked up, inventoried, packed, returned, and placed on shelves by experienced Kofile personnel. For projects with large inventories, records are transported in our secure 18-foot truck. The cargo is held in a climate-controlled environment. This vehicle boasts a 4000 lb. lift gate, air suspension, and air brakes. This truck is also equipped with several extra security features, which include back-up cameras and an anti-lock braking system. With this security system, we monitor cargo, location, warning signals, and environmental conditions during transport.



PROJECT PRICING OVERVIEW

COLLIN COUNTY CLERK				
RECORDS SERIES TITLE	LEVEL OF SERVICE	TOTAL VOLUME COUNT	TOTAL PAGE COUNT	LINE ITEM TOTAL
Probate Criminal Minutes County Court	PRV/IM	2	1,530	\$7,450.20
Survey Records	PRV/IM	6	1,976	\$11,039.14
Commissioners Court Minutes	PRV/IM	105	85,774	\$415,225.64
Index to Commissioners Court Minutes	PRV/IM	8	2,996	\$16,015.69
Commissioners Court Minute Orders	PRV	64	95,800	\$388,948.00
Index Register to Chattel Mortgages	PRV/IM	24	14,202	\$76,021.98
Aerial Photo Maps for Business	PRV/IM	1	565	\$2,724.01
TOTALS		210	202,843	\$917,424.66

## ITEMIZED PROJECT INVENTORY

This section includes an inventory and assessment of all volumes to receive full service preservation and imaging. However, the original inventory did include several volumes that contained blank pages. These are excluded from the listing, identified below, and not priced for service.

RECORDS SERIES TITLE	VOLUME	DATE
Abstract of Judgment	2	1879-1991
Abstract of Judgment	4	1879-1991
Mechanics Lien	1	1893-1983
State Tax Lien	1	N/A
State Tax Lien	2	N/A

This key shown right identifies the abbreviations used to distinguish the various data and page

**KEY:**

M Manuscript or handwritten.

T Typescript.

F Form pages.

P Negative Photostat.

CB Copybook.

PRV: Preservation

IM: Imaging

PROBATE CRIMINAL MINUTES COUNTY COURT 1/1

COLLIN COUNTY CLERK							
RECORDS SERIES TITLE	VOLUME	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Probate Criminal Minutes County Court	1	726	P/F	Good	<i>A-Z Index (pg. 1-60)/ Pg. 61-700 Photostat.</i>	PRV/IM	\$3,573.92
Probate Criminal Minutes County Court	2	804	T/CB	Good	<i>A-Z Index (typescript). Balance is CB.</i>	PRV/IM	\$3,876.29
TOTAL							\$7,450.20
2 Volumes; 1,530 Pages							

SURVEY RECORDS 1/1

COLLIN COUNTY CLERK								
RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Index to Surveys	N/A	N/A	54	M	Fair		PRV/IM	\$903.86
Survey Record	A	N/A	569	M	Poor	<i>Tape &amp; page reinforcements along binding edge.</i>	PRV/IM	\$2,743.29
Survey Record	A	N/A	570	T	Good	<i>Attachments.</i>	PRV/IM	\$2,748.11
Survey Record	B	N/A	572	M	Fair		PRV/IM	\$2,757.76
Survey Record	D	1875-1905	126	M	Fair		PRV/IM	\$958.67
Survey Record	E	1881	85	M	Fair	<i>Index pg. 1-59 (manuscript).</i>	PRV/IM	\$927.46
TOTAL 6 Volumes; 1,976 Pages								\$11,039.14

COMMISSIONERS COURT MINUTES 1/4

COLLIN COUNTY CLERK							
RECORDS SERIES TITLE	VOLUME	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Commissioner's Court Minutes (Labeled Police Record, 1857—1875)	1	623	M (Blue Pages)	Good	A-Z Index. Tape.	PRV/IM	\$3,003.64
Commissioner's Court Minutes	2	576	M	Poor	Tape & inserts.	PRV/IM	\$2,777.04
Commissioner's Court Minutes	3	468	M	Good	Tape & inserts.	PRV/IM	\$2,256.35
Commissioner's Court Minutes	4	508	M	Good	A-Z Index. Tape & inserts.	PRV/IM	\$2,449.20
Commissioner's Court Minutes	5	519	M	Good	A-Z Index.	PRV/IM	\$2,502.23
Commissioner's Court Minutes	6	513	M	Good	A-Z Index.	PRV/IM	\$2,473.30
Commissioner's Court Minutes	7	379	M	Good	A-Z Index.	PRV/IM	\$1,827.25
Commissioner's Court Minutes	7	602	M	Good	A-Z Index.	PRV/IM	\$2,902.39
Commissioner's Court Minutes	8	635	M	Good	A-Z Index.	PRV/IM	\$3,061.49
Commissioner's Court Minutes	9	644	M	Good	A-Z Index.	PRV/IM	\$3,104.89
Commissioner's Court Minutes	10	652	M	Good	A-Z Index.	PRV/IM	\$3,143.46
Commissioner's Court Minutes	11	689	M	Good	A-Z Index.	PRV/IM	\$3,321.84
Commissioner's Court Minutes	12	635	M	Good	A-Z Index.	PRV/IM	\$3,061.49
Commissioner's Court Minutes	13	620	M	Good	A-Z Index.	PRV/IM	\$2,989.18
Commissioner's Court Minutes	14	574	M	Good	A-Z Index.	PRV/IM	\$2,767.40
Commissioner's Court Minutes	15	448	M	Good	A-Z Index.	PRV/IM	\$2,159.92
Commissioner's Court Minutes	16	720	T	Good	A-Z Index (M).	PRV/IM	\$3,471.30
Commissioner's Court Minutes	17	739	T	Good	A-Z Index (M).	PRV/IM	\$3,562.90
Commissioner's Court Minutes	18	677	T	Good	A-Z Index.	PRV/IM	\$3,263.99
Commissioner's Court Minutes	19	639	T	Good	A-Z Index.	PRV/IM	\$3,080.78
Commissioner's Court Minutes	20	729	T	Good	A-Z Index.	PRV/IM	\$3,514.69
Commissioner's Court Minutes	21	640	T	Good	A-Z Index.	PRV/IM	\$3,085.60
Commissioner's Court Minutes	22	520	P	Good	AA-Z Index.	PRV/IM	\$2,559.83
Commissioner's Court Minutes	23	525	P	Good		PRV/IM	\$2,584.44
Commissioner's Court Minutes	24	505	P	Good		PRV/IM	\$2,485.99
Commissioner's Court Minutes	25	38	T	Good		PRV/IM	\$891.68
Commissioner's Court Minutes	26	535	P	Good		PRV/IM	\$2,633.67
Commissioner's Court Minutes	27	623	P	Good		PRV/IM	\$3,066.87
Commissioner's Court Minutes	28	550	P	Good		PRV/IM	\$2,707.51
Commissioner's Court Minutes	29	660	P	Good		PRV/IM	\$3,249.02
Commissioner's Court Minutes	30	614	P	Good		PRV/IM	\$3,022.57
Commissioner's Court Minutes	31	684	P	Good		PRV/IM	\$3,367.16

COMMISSIONERS COURT MINUTES 2/4

COLLIN COUNTY CLERK							
RECORDS SERIES TITLE	VOLUME	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Commissioner's Court Minutes	32	692	P/T	Good		PRV/IM	\$3,406.54
Commissioner's Court Minutes	33	730	T	Good		PRV/IM	\$3,519.51
Commissioner's Court Minutes	34	804	T	Good		PRV/IM	\$3,876.29
Commissioner's Court Minutes	35	828	T	Good		PRV/IM	\$3,992.00
Commissioner's Court Minutes	36	876	T	Good		PRV/IM	\$4,223.42
Commissioner's Court Minutes	37	858	T	Good		PRV/IM	\$4,136.63
Commissioner's Court Minutes	38	806	T	Good		PRV/IM	\$3,885.93
Commissioner's Court Minutes	39	790	T	Good		PRV/IM	\$3,808.79
Commissioner's Court Minutes	40	804	T	Good		PRV/IM	\$3,876.29
Commissioner's Court Minutes	41	832	T	Good		PRV/IM	\$4,011.28
Commissioner's Court Minutes	42	790	T	Good		PRV/IM	\$3,808.79
Commissioner's Court Record	43	808	T	Good		PRV/IM	\$3,895.57
Commissioner's Court Record	44	756	T	Good		PRV/IM	\$3,644.87
Commissioner's Court Record	45	788	T	Good		PRV/IM	\$3,799.15
Commissioner's Court Record	46	890	T	Good		PRV/IM	\$4,290.91
Commissioner's Court Record	47	834	T	Good		PRV/IM	\$4,020.92
Commissioner's Court Record	48	850	T	Good		PRV/IM	\$4,098.06
Commissioner's Court Record	49	916	T	Good		PRV/IM	\$4,416.27
Commissioner's Court Record	50	918	T	Good		PRV/IM	\$4,425.91
Commissioner's Court Record	51	974	T	Good		PRV/IM	\$4,695.90
Commissioner's Court Record	52	985	T	Good		PRV/IM	\$4,748.93
Commissioner's Court Record	53	944	T	Good		PRV/IM	\$4,551.26
Commissioner's Court Record	54	972	T	Good		PRV/IM	\$4,686.26
Commissioner's Court Record	55	980	T	Good		PRV/IM	\$4,724.83
Commissioner's Court Record	56	950	T	Good		PRV/IM	\$4,580.19
Commissioner's Court Record	57	970	T	Good		PRV/IM	\$4,676.61
Commissioner's Court Record	58	1040	T	Good		PRV/IM	\$5,014.10
Commissioner's Court Record	59	944	T	Good		PRV/IM	\$4,551.26
Commissioner's Court Record	60	980	T	Good		PRV/IM	\$4,724.83
Commissioner's Court Record	61	1000	T	Good		PRV/IM	\$4,821.25
Commissioner's Court Record	62	950	T	Good		PRV/IM	\$4,580.19
Commissioner's Court Record	63	950	T	Good		PRV/IM	\$4,580.19
Commissioner's Court Record	64	954	T	Good		PRV/IM	\$4,599.47

COMMISSIONERS COURT MINUTES 3/4

COLLIN COUNTY CLERK							
RECORDS SERIES TITLE	VOLUME	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Commissioner's Court Record	65	946	T	Good		PRV/IM	\$4,560.90
Commissioner's Court Record	66	944	T	Good		PRV/IM	\$4,551.26
Commissioner's Court Record	67	980	T	Good		PRV/IM	\$4,724.83
Commissioner's Court Record	68	929	T	Good		PRV/IM	\$4,478.94
Commissioner's Court Record	69	1000	T	Good		PRV/IM	\$4,821.25
Commissioner's Court Record	70	1000	T	Good		PRV/IM	\$4,821.25
Commissioner's Court Record	71	1030	T	Good		PRV/IM	\$4,965.89
Commissioner's Court Minutes	72	1006	T	Good		PRV/IM	\$4,850.18
Commissioner's Court Minutes	73	1000	T	Good		PRV/IM	\$4,821.25
Commissioner's Court Minutes	74	998	T	Good		PRV/IM	\$4,811.61
Commissioner's Court Minutes	75	998	T	Good		PRV/IM	\$4,811.61
Commissioner's Court Record	76	1018	T	Good		PRV/IM	\$4,908.03
Commissioner's Court Record	77	964	T	Good		PRV/IM	\$4,647.69
Commissioner's Court Record	78	1096	T	Good		PRV/IM	\$5,284.09
Commissioner's Court Record	79	996	T	Good		PRV/IM	\$4,801.97
Commissioner's Court Record	80	986	T	Good		PRV/IM	\$4,753.75
Commissioner's Court Record	81	990	T	Good		PRV/IM	\$4,773.04
Commissioner's Court Record	82	990	T	Good		PRV/IM	\$4,773.04
Commissioner's Court Record	83	992	T	Good		PRV/IM	\$4,782.68
Commissioner's Court Record	84	994	T	Good		PRV/IM	\$4,792.32
Commissioner's Court Record	85	950	T	Good		PRV/IM	\$4,580.19
Commissioner's Court Record	86	978	T	Good		PRV/IM	\$4,715.18
Commissioner's Court Record	87	966	T	Good		PRV/IM	\$4,657.33
Commissioner's Court Minutes	88	950	T	Good		PRV/IM	\$4,580.19
Commissioner's Court Minutes	89	984	T	Good		PRV/IM	\$4,744.11
Commissioner's Court Minutes	90	922	T	Good		PRV/IM	\$4,445.19
Commissioner's Court Minutes	91	958	T	Good		PRV/IM	\$4,618.76
Commissioner's Court Minutes	92	968	T	Good		PRV/IM	\$4,666.97
Commissioner's Court Minutes	93	964	T	Good		PRV/IM	\$4,647.69
Commissioner's Court Minutes	94	999	T	Good		PRV/IM	\$4,816.43
Commissioner's Court Minutes	95	998	T	Good		PRV/IM	\$4,811.61
Commissioner's Court Minutes	96	1004	T	Good		PRV/IM	\$4,840.54
Commissioner's Court Minutes	97	1008	T	Good		PRV/IM	\$4,859.82

COMMISSIONERS COURT MINUTES 4/4

COLLIN COUNTY CLERK							
RECORDS SERIES TITLE	VOLUME	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Commissioner's Court Minutes	98	1000	T	Good		PRV/IM	\$4,821.25
Commissioner's Court Minutes	99	900	T	Good		PRV/IM	\$4,339.13
Commissioner's Court Record	100	1010	T	Good		PRV/IM	\$4,869.46
Commissioner's Court Record	101	994	T	Good		PRV/IM	\$4,792.32
Commissioner's Court Record	102	799	T	Good		PRV/IM	\$3,852.18
Commissioner's Court Minutes	18	119	F	Good		PRV/IM	\$953.34
Commissioner's Court Docket	4	800	A	Poor	<i>About 3 inserts taped/</i>	PRV/IM	\$3,857.00
						TOTAL	\$415,225.64
						105 Volumes; 85,774 Pages	

INDEX TO COMMISSIONERS COURT MINUTES 1/1

COLLIN COUNTY CLERK							
RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	CONDITION	LEVEL OF SERVICE	PRICE
Index to Commissioner's Court Minutes	A-D	January 1857	600	T	Good	PRV/IM	\$3,197.25
Index to Commissioner's Court Minutes	E-K	January 1857	220	T	Good	PRV/IM	\$1,172.33
Index to Commissioner's Court Minutes	L-R	January 1857	426	T	Good	PRV/IM	\$2,270.05
Index to Commissioner's Court Minutes	S-Z	January 1857	320	T	Good	PRV/IM	\$1,705.20
Index to Commissioner's Court Minutes	A-K	January 1862	600	T	Good	PRV/IM	\$3,197.25
Index to Commissioner's Court Minutes	L-Z	January 1862	326	T	Good	PRV/IM	\$1,737.17
Index to Commissioner's Court Minutes	A-K		304	T	Good	PRV/IM	\$1,619.94
Index to Commissioner's Court Minutes	L-Z		200	T	Good	PRV/IM	\$1,116.50
						TOTAL	\$16,015.69
						8 Volumes; 2,996 Pages	

COMMISSIONERS COURT MINUTE ORDERS 1/4

COLLIN COUNTY CLERK								
RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Commissioner's Court Minute Orders		1966	1200	T	Fair	32-A-13	PRV	\$4,872.00
Commissioner's Court Minute Orders		1969	1200	T	Fair	32-A-13	PRV	\$4,872.00
Commissioner's Court Minute Orders		1967	1400	T	Fair	32-A-14	PRV	\$5,684.00
Commissioner's Court Minute Orders		1965	1000	T	Fair	32-A-14	PRV	\$4,060.00
Commissioner's Court Minute Orders		1987	2400	T	Fair	32-A-15	PRV	\$9,744.00
Commissioner's Court Minute Orders		April-May 1987	2400	T	Fair	32-A-15	PRV	\$9,744.00
Commissioner's Court Minute Orders	87-127-02-09/ 87-217-03-02	Feb-Mar 1987	2200	T	Fair	32-A-16	PRV	\$8,932.00
Commissioner's Court Minute Orders	87-218-03-09/ 87-362-04-13	March-April 1987	2200	T	Fair	32-A-16	PRV	\$8,932.00
Commissioner's Court Minute Orders	82-278-5-6/ 85-373-6-10	1985	1200	T	Fair	32-A-17	PRV	\$4,872.00
Commissioner's Court Minute Orders	85-374-6-24/ 85-478-7-22	June-July 1985	900	T	Fair	32-A-17	PRV	\$3,654.00
Commissioner's Court Minute Orders	85-479-7-29/ 85-520-8-19	July-Aug 1985	900	T	Fair	32-A-17	PRV	\$3,654.00
Commissioner's Court Minute Orders	85-521-8-19/ 85-589-9-9	Aug-Sept 1985	900	T	Fair	32-A-17	PRV	\$3,654.00
Commissioner's Court Minute Orders	85-753-11-11/ 85-842-11-25	Nov-85	1100	T	Fair	32-A-18	PRV	\$4,466.00
Commissioner's Court Minute Orders	85-630-10-1/ 85-752-10-28	Oct-85	1100	T	Fair	32-A-18	PRV	\$4,466.00
Commissioner's Court Minute Orders	85-590-9-17/ 85-629-9-23	Sep-85	1400	T	Fair	32-A-18	PRV	\$5,684.00
Commissioner's Court Minute Orders	85-914-12-30	Dec-85	2100	T	Fair	32-A-19	PRV	\$5,278.00
Commissioner's Court Minute Orders	86-001-1-6/ 86-121-2-24	Jan-Feb 1986	2000	T	Fair	32-A-19	PRV	\$8,932.00
Commissioner's Court Minute Orders	86-122-3-10/ 86-220-4-1-	March-April 1986	2400	T	Fair	32-A-20	PRV	\$8,526.00
Commissioner's Court Minute Orders	86-221-4-14/8 6-380-5-27	April-May 1986	2700	T	Fair	32-A-20	PRV	\$8,120.00
Commissioner's Court Minute Orders	86-897-11-10/ 86-1061-12-29	Nov -Dec 1986	500	T	Fair	32-A-21	PRV	\$9,744.00

COMMISSIONERS COURT MINUTE ORDERS 2/4

COLLIN COUNTY CLERK								
RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Commissioner's Court Minute Orders	87-001-01-12/ 87-126-01-26	Jan. 1987	700	T	Fair	32-A-22	PRV	\$10,962.00
Commissioner's Court Minute Orders	85-1-1-14/85- 060-1-28	Jan. 1985	600	T	Fair	32-A-23	PRV	\$2,030.00
Commissioner's Court Minute Orders	85-061-1-28/ 85-122-2-25	Jan.-Feb. 1985	1000	T	Fair	32-A-23	PRV	\$2,842.00
Commissioner's Court Minute Orders	85-123-2-25/ 85-192-3-25	Feb.-March 1985	800	T	Fair	32-A-23	PRV	\$2,436.00
Commissioner's Court Minute Orders	85-193-3-25/ 85-277-4-22	March-April 1985	2400	T	Fair	32-A-23	PRV	\$4,060.00
Commissioner's Court Minute Orders	Monthly Reports	Jan. 1975- Dec. 1978	1800	T	Fair	32-A-24	PRV	\$3,248.00
Commissioner's Court Minute Orders	86-381-6-2/ 86-499-7-16	May-June 1986	2800	T	Fair	32-A-24	PRV	\$9,744.00
Commissioner's Court Minute Orders	86-589-8-25/ 86-645-8-25	August 1986	2400	T	Fair	32-A-25	PRV	\$7,308.00
Commissioner's Court Minute Orders	86-500-7-25/ 86-588-8-11	July-Aug 1986	2200	T	Fair	32-A-25	PRV	\$11,368.00
Commissioner's Court Minute Orders	86-759-9-29/ 86-896-10-27	Sept.-Oct. 1986	1500	T	Fair	32-A-26	PRV	\$9,744.00
Commissioner's Court Minute Orders	86-646-9-8/86- 758-9-22	Sept. 1986	1600	T	Fair	32-A-26	PRV	\$8,932.00
Commissioner's Court Minute Orders		1974	700	T	Fair	32-A-27	PRV	\$6,090.00
Commissioner's Court Minute Orders		1974	1600	T	Fair	32-A-27	PRV	\$6,496.00
Commissioner's Court Minute Orders		April-May 1975	1800	T	Fair	32-A-28	PRV	\$2,842.00
Commissioner's Court Minute Orders		Jan.-March 1975	1800	T	Fair	32-A-28	PRV	\$6,496.00
Commissioner's Court Minute Orders		June-Dec. 1975	1600	T	Fair	32-A-28	PRV	\$7,308.00
Commissioner's Court Minute Orders		1973	1500	T	Fair	32-A-29	PRV	\$7,308.00
Commissioner's Court Minute Orders		1972	1600	T	Fair	32-A-29	PRV	\$6,496.00
Commissioner's Court Minute Orders	77-1/77-456	Jan.-June 1977	500	T	Fair	32-A-30	PRV	\$10,556.00
Commissioner's Court Minute	Duplicates 11-	1975-1977	1800	T	Fair	32-A-30	PRV	\$7,308.00

COMMISSIONERS COURT MINUTE ORDERS 3/4

COLLIN COUNTY CLERK								
RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Commissioner's Court Minute Orders		1971	1800	T	Fair	32-A-31	PRV	\$7,308.00
Commissioner's Court Minute Orders		1970	1200	T	Fair	32-A-31	PRV	\$4,872.00
Commissioner's Court Minute Orders		1968	1200	T	Fair	32-A-31	PRV	\$4,872.00
Commissioner's Court Minute Orders	77-457/77-613	July-Sept. 1977	1200	T	Fair	32-A-32	PRV	\$4,872.00
Commissioner's Court Minute Orders	77-614/77-791	1977	800	T	Fair	32-A-32	PRV	\$3,248.00
Commissioner's Court Minute Orders		1976	2000	T	Fair	32-A-33	PRV	\$8,120.00
Commissioner's Court Minute Orders		1976	2000	T	Fair	32-A-33	PRV	\$8,120.00
Commissioner's Court Minute Orders	81-01-1-5/81-137-2-23	Jan.-Feb. 1981	1100	T	Fair	31-B-15	PRV	\$4,466.00
Commissioner's Court Minute Orders	81-138-2-23/81-275-4-27	Feb.-April 1981	1000	T	Fair	31-B-15	PRV	\$4,060.00
Commissioner's Court Minute Orders	81-276-5-4/81-352A-6-8	May-June 1981	1100	T	Fair	31-B-15	PRV	\$4,466.00
Commissioner's Court Minute Orders	80-1114-7-7/80-1434-12-29	June-Dec. 1980	1000	T	Fair	31-B-33	PRV	\$4,060.00
Commissioner's Court Minute Orders	80-1328-10-20/80-1444-12-	Oct.-Dec. 1980	1700	T	Fair	31-B-33	PRV	\$6,902.00
Commissioner's Court Minute Orders	81-353-6-15/81-464-8-24	June-Aug. 1981	1100	T	Fair	31-A-8	PRV	\$4,466.00
Commissioner's Court Minute Orders	81-465-8-31/81-566-10-12	Aug.-Dec. 1981	1000	T	Fair	31-A-8	PRV	\$4,060.00
Commissioner's Court Minute Orders	81-567-10-12/81-697-12-21	Oct.-Dec. 1981	1600	T	Fair	31-A-8	PRV	\$6,496.00
Commissioner's Court Minute Orders	78-426-8-14/78-601-10-30	Aug.-Oct. 1978	900	T	Fair	31-A-9	PRV	\$3,654.00
Commissioner's Court Minute Orders	78-228-5-8/78-443-8-28	May-Aug. 1978	1200	T	Fair	31-A-9	PRV	\$4,872.00
Commissioner's Court Minute Orders	CO'S-78-226-5-4	May 1978	1200	T	Fair	31-A-9	PRV	\$4,872.00
Commissioner's Court Minute Orders	79-300-5-21/79-597-9-26	May-Sept. 1979	1600	T	Fair	31-A-10	PRV	\$6,496.00
Commissioner's Court Minute Orders	79-67-2-5/79-299-5-21	Feb.-May 1979	1200	T	Fair	31-A-10	PRV	\$4,872.00

COMMISSIONERS COURT MINUTE ORDERS 4/4

COLLIN COUNTY CLERK								
RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Commissioner's Court Minute Orders	78-622-11-6/79-6-1-29	Nov. 1978-Jan/ 1979	1000	T	Fair	31-A-10	PRV	\$4,060.00
Commissioner's Court Minute Orders	80-1114-7-7/80-1327-10-13	July-Oct. 1980	1400	T	Fair	31-A-22	PRV	\$5,684.00
Commissioner's Court Minute Orders	80-891-2-25/80-1112-6-27	Feb.-June 1980	1600	T	Fair	31-A-22	PRV	\$6,496.00
Commissioner's Court Minute Orders	79-598-10-11/80-890-2-25	Oct. 1979-Feb. 1980	1500	T	Fair	31-A-22	PRV	\$6,090.00
TOTAL								\$388,948.00
64 Volumes; 95,800 Pages								

INDEX REGISTER TO CHATTEL MORTGAGES 1/2

COLLIN COUNTY CLERK								
RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Index Register to Chattel Mortgages	1	1/1/1936-12/31/1936	678	M	Fair		PRV/IM	\$3,612.89
Index Register to Chattel Mortgages	2	1/1/1937-12/31/1937	696	M	Fair		PRV/IM	\$3,708.81
Index Register to Chattel Mortgages	3	1/1/1938-12/31/1938	680	M	Fair		PRV/IM	\$3,623.55
Index Register to Chattel Mortgages	4	1/1/1939-12/31/1939	690	M	Fair		PRV/IM	\$3,676.84
Index Register to Chattel Mortgages	5	1/1/1940-12/31/1940	674	M	Fair		PRV/IM	\$3,591.58
Index Register to Chattel Mortgages	6	1/1/1941-12/31/1941	678	M	Fair		PRV/IM	\$3,612.89
Index Register to Chattel Mortgages	7	1/1/1942-12/31/1942	492	M	Fair		PRV/IM	\$2,621.75
Index Register to Chattel Mortgages	8	1/1/1943-12/31/1943	452	M	Fair		PRV/IM	\$2,408.60
Index Register to Chattel Mortgages	9	1/1/1944-12/31/1944	396	M	Fair		PRV/IM	\$2,110.19
Index Register to Chattel Mortgages	10	1/1/1945-12/31/1945	440	M	Fair	Dates jump from 1945 to 1949.	PRV/IM	\$2,344.65
Index Register to Chattel Mortgages	11	1/1/1949-12/31/1949	490	M	Fair	Minor water damage-bleeding.	PRV/IM	\$3,118.59
Index Register to Chattel Mortgages	12	1/1/1950-12/31/1950	516	M	Fair		PRV/IM	\$2,749.64
Index Register to Chattel Mortgages	13 & 14	1/1/1951-12/31/1952	856	M	Fair	Vols. 13 & 14 combined.	PRV/IM	\$4,561.41
Index Register to Chattel Mortgages	15 & 16	1/1/1952-12/31-1954	762	M	Fair	Vols. 15 & 16 combined.	PRV/IM	\$4,060.51
Index Register to Chattel Mortgages	17	1/1/1955-12/31/1956	898	M	Fair		PRV/IM	\$4,785.22
Index Register to Chattel Mortgages	18	1/1/1957-12/31/1958	940	M	Fair		PRV/IM	\$5,009.03
Index Register to Chattel Mortgages	19	1/1/1959-12/31/1960	708	M	Fair		PRV/IM	\$3,772.76
Index Register to Chattel Mortgages	20	1/1/1961-12/31/1962	484	M	Fair		PRV/IM	\$2,579.12
Index Register to Chattel Mortgages	20	1/1/1962-12/31/1962	520	M	Fair	There are two Vol. 20.	PRV/IM	\$2,770.95
Index Register to Chattel Mortgages	21	1/1/1963-12/31/1963	496	M	Fair		PRV/IM	\$2,643.06

INDEX REGISTER TO CHATTEL MORTGAGES 2/2

COLLIN COUNTY CLERK								
RECORDS SERIES TITLE	VOLUME	DATE	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Index Register to Chattel Mortgages	22	1/1/1964-12/31/1964	502	M	Fair		PRV/IM	\$2,675.03
Index Register to Chattel Mortgages	23	1/1/1965-12/31/1965	490	M	Fair		PRV/IM	\$2,611.09
Index Register to Chattel Mortgages	24	1/1/1966-12/31/1966	340	M	Fair		PRV/IM	\$1,811.78
Register of Chattel Mortgage and Liens on Machinery and Other Manufactured Articles	N/A	1927	324	M	Good	A-Z Index.	PRV/IM	\$1,562.09
							TOTAL	\$76,021.98
							24 Volumes; 14,202 Pages	

AERIAL PHOTO MAPS FOR BUSINESS 1/1

COLLIN COUNTY CLERK						
RECORDS SERIES TITLE	PAGE COUNT	FORMAT	CONDITION	NOTES	LEVEL OF SERVICE	PRICE
Aerial Photo Maps for Business	565	Copy	Good	Copy of plats. Reduced from oversized originals.	PRV/IM	\$2,724.01
					TOTAL	\$2,724.01
					1 Volume; 565 Pages	

PROJECT PRICE QUOTE

Please reference TXMAS Contract number **TXMAS-13-36010**, KOFILE Preservation, Inc., when processing your order. Prices are good for 90 days from the date of the quote.

COLLIN COUNTY CLERK TOTAL PRICE QUOTE						
TXMAS PART NO.	NIGP CODE	TXMAS PART NO. DESCRIPTION	UNIT PRICE	UNIT OF MEASURE	QUANTITY	TOTAL PRICE
PRV003	96272	Preservation of Historical Record Books (Conservation, Archival Imaging, & Rebinding)-- Complete	\$2,750.63	Book	146	\$401,591.98
PRV004	96272	Additional Paper Conservation	\$144.28	Hour	3,575.21957	\$515,832.68
<b>TOTAL</b>						<b>\$917,424.66</b>

<p>COUNTY ACCEPTANCE</p> <p>BY: _____  <i>(Signature of Authorized Official)</i></p> <p>TITLE: _____</p> <p>DATE: _____</p>
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All work is held to the highest possible standard of workmanship and quality. This project's final product will be an investment that Collin County Clerk will be proud to reference.

Please do not hesitate to contact me with any questions.

Sincerely,

***Miriam Gray***

Miriam Gray  
 miriam.gray@kofile.us  
 (214) 351-4800

sgf