



COLLIN COUNTY

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MEMORANDUM

DATE: January 06, 2014

TO: Commissioners Court

FROM: Kelley Stone
Director of Homeland Security

REF: Amendment to DSHS CPS – Cities Readiness Initiative
Contract #2014-001265 Amendment #01

This is to request Commissioners Court approval for a revision to the Cities Readiness Initiative grant contract #2014-001265. This revision comes at the request of the Texas Department of State Health Services (DSHS), and is meant to “add language to the Statement of Work and Special Provisions.” The effective date of this amendment is retroactive to September 1st, 2013, because the amendment module in DSHS’s online contract management system did not become accessible until November 2013.

The amendment would modify the contract as follows:

- Revise minimum CRI Technical Assistance Review (TAR) score from 69 to 70
- Add specific due dates for Financial Status Reports
- Specify additional reporting deadlines for programmatic reports
- Specify funding allocations for periods within the program term, to align with federal grant budget periods from the Centers for Disease Control and Prevention
- Amend reimbursement request deadlines for grant close-out

The contract attached is the fully revised version incorporating the proposed changes.

If you have any questions do not hesitate to contact me.

KS/JB