

## FISCAL YEAR 2014 EMPG STATEMENT OF WORK & CUMULATIVE PROGRESS REPORT

<b>APPLICANT NAME (Jurisdiction): Collin County</b>				
<b>Document</b>	<b>Number</b>	<b>Active Date</b>	<b>TDEM Review By</b>	<b>Date</b>
Jurisdiction DUN/SAM #	074873449	9/05/2014		
Jurisdiction Congressional District	3,4,32			
<b>Document</b>	<b>Submitter</b>	<b>Date</b>	<b>TDEM Review By</b>	<b>Date</b>
Statement of Work	Kelley Stone	1/08/14		
Progress Report #1				
Progress Report #2				
<b>TASK 1—WORK PLAN &amp; SEMIANNUAL PROGRESS REPORT</b>				
<input checked="" type="checkbox"/> Work Plan	Our jurisdiction will submit an EMPG Application, two Progress Reports, four Quarterly FEMA Training matrices, and four Quarterly Financial Reports			
<input type="checkbox"/> Progress Report #1	<input type="checkbox"/> This Progress Report # 1 is being submitted to TDEM OMB <input type="checkbox"/> First Financial Report has been submitted to TDEM OMB			
<input type="checkbox"/> Progress Report #2	<input type="checkbox"/> This Progress Report # 2 is being submitted to the TDEM OMB <input type="checkbox"/> Second & Third Quarter Financial Reports have been submitted to TDEM OMB <input type="checkbox"/> Fourth Quarter Financial Report has been submitted to TDEM OMB			
<b>TASK 2—LEGAL AUTHORITIES FOR EMERGENCY MANAGEMENT PROGRAM</b>				
<input checked="" type="checkbox"/> Work Plan	Our jurisdiction will maintain current legal documents establishing our emergency management program <input checked="" type="checkbox"/> Our TRRN registration completed and resources entered <input checked="" type="checkbox"/> Our legal documents are current & on file with TDEM; no additional action is required <input type="checkbox"/> Our jurisdiction will prepare or update & submit to TDEM: <input type="checkbox"/> Commissioner's Court Order # <input type="checkbox"/> City Ordinance(s) for: <input type="checkbox"/> Updated Joint Resolution dated: <input type="checkbox"/> NIMS Adoption dated:			
<input type="checkbox"/> Progress Report #1  October 1 – March 31	<input type="checkbox"/> Our TRRN registration completed and resources entered <input type="checkbox"/> Our legal documents are current & on file with TDEM, no additional action is required <input type="checkbox"/> Our jurisdiction completed & submitted to TDEM: <input type="checkbox"/> Commissioner's Court Order # <input type="checkbox"/> City Ordinance(s) for: <input type="checkbox"/> Updated Joint Resolution dated: <input type="checkbox"/> NIMS Adoption dated:			
<input type="checkbox"/> Progress Report #2  April 1- September 30	<input type="checkbox"/> Our TRRN registration completed and resources entered <input type="checkbox"/> Our legal documents are current & on file with TDEM, no additional action is required <input type="checkbox"/> Our jurisdiction completed & submitted to TDEM: <input type="checkbox"/> Commissioner's Court Order # <input type="checkbox"/> City Ordinance(s) for: <input type="checkbox"/> Updated Joint Resolution dated: <input type="checkbox"/> NIMS Adoption dated:			

<b>TASK 3—PUBLIC EDUCATION/INFORMATION</b>	
<input checked="" type="checkbox"/> Work Plan	<input type="checkbox"/> Option 1: Our jurisdiction will conduct 30 hours of hazard awareness activities for local citizens  <input checked="" type="checkbox"/> Option 2: Our jurisdiction will prepare & distribute public education/information materials to a <u>substantial portion</u> of the community. In the space below, <b>describe the materials to be distributed</b> : Know What To Do Public Education Campaign Materials, funded By The Metro Urban Area Security Initiative  <p style="text-align: center;">**You may provide a combination of both options.</p>
<input type="checkbox"/> Progress Report #1  October 1 – March 31	<input type="checkbox"/> Our jurisdiction completed the following hazard awareness and/or public education/information activities:  <input type="checkbox"/> <b>No Task 3 progress was made this report period.</b>
<input type="checkbox"/> Progress Report #2  April 1 – September 30	<input type="checkbox"/> Our jurisdiction completed the following hazard awareness and/or public education/information activities:  <input type="checkbox"/> <b>No Task 3 progress was made this report period.</b>
<b>TASK 4—EMERGENCY MANAGEMENT PLANNING DOCUMENTS</b>	
<input checked="" type="checkbox"/> Work Plan	<input type="checkbox"/> Our jurisdiction reviewed our emergency management plan & annexes for currency and NIMS compliance <input checked="" type="checkbox"/> Our emergency management plan and all annexes are current and NIMS compliant <input type="checkbox"/> We will develop, update, or change these planning documents: <input type="checkbox"/> Basic Plan Annexes: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H <input type="checkbox"/> I <input type="checkbox"/> J <input type="checkbox"/> K <input type="checkbox"/> L <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> O <input type="checkbox"/> P <input type="checkbox"/> Q <input type="checkbox"/> R <input type="checkbox"/> S <input type="checkbox"/> T <input type="checkbox"/> U <input type="checkbox"/> V <input type="checkbox"/> Other documents:  <b>NOTE: Plans &amp; annexes dated prior to September 30, 2009 must be revised or updated this year. All Plans and Annexes must be NIMS compliant.</b>
<input type="checkbox"/> Progress Report #1  October 1 – March 31	<input type="checkbox"/> Our jurisdiction reviewed our emergency management plan & annexes for currency and NIMS compliance <input type="checkbox"/> Our emergency management plan and all annexes are current and NIMS compliant <input type="checkbox"/> We updated by revision or change these planning documents: <input type="checkbox"/> Basic Plan Annexes: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H <input type="checkbox"/> I <input type="checkbox"/> J <input type="checkbox"/> K <input type="checkbox"/> L <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> O <input type="checkbox"/> P <input type="checkbox"/> Q <input type="checkbox"/> R <input type="checkbox"/> S <input type="checkbox"/> T <input type="checkbox"/> U <input type="checkbox"/> V <input type="checkbox"/> Other documents: <input type="checkbox"/> <b>No Task 4 progress was made this report period.</b>
<input type="checkbox"/> Progress Report #2  April 1 – September 30	<input type="checkbox"/> Our jurisdiction reviewed our emergency management plan & annexes for currency and NIMS compliance <input type="checkbox"/> Our emergency management plan and all annexes are current and NIMS compliant <input type="checkbox"/> We updated by revision or change these planning documents: <input type="checkbox"/> Basic Plan Annexes: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <input type="checkbox"/> H <input type="checkbox"/> I <input type="checkbox"/> J <input type="checkbox"/> K <input type="checkbox"/> L <input type="checkbox"/> M <input type="checkbox"/> N <input type="checkbox"/> O <input type="checkbox"/> P <input type="checkbox"/> Q <input type="checkbox"/> R <input type="checkbox"/> S <input type="checkbox"/> T <input type="checkbox"/> U <input type="checkbox"/> V <input type="checkbox"/> Other documents: <input type="checkbox"/> <b>No Task 4 progress was made this report period.</b>

**TASK 5— TEP, NOTIFICATION AND INDIVIDUAL EXERCISE PARTICIPATION**

<input checked="" type="checkbox"/> Work Plan <input checked="" type="checkbox"/> TEP Date Submitted:	<p><b>Training and Exercise Plan</b></p> <p>Each jurisdiction must develop and submit a multi-year Training and Exercise Plan (TEP), not less than three years, to the TDEM Exercise Unit @ <a href="mailto:TDEM.EXERCISES@dps.texas.gov">TDEM.EXERCISES@dps.texas.gov</a>.</p> <p>Each jurisdiction must submit the Pre-Exercise Notification Form to the TDEM Exercise Unit not less than <b>45</b> days prior to a planned exercise event.</p> <p>Each jurisdiction must submit an After Action Report (AAR) and Improvement Plan (IP) for a minimum of two (2) discussion-based exercises and one (1) operations-based exercise. All AARs/IPs all exercise activities to the TDEM Exercise unit not more than <b>45</b> days after the conclusion of the exercise.</p> <p><u>One real world event is currently allowed per fiscal year.</u></p> <p><b>NOTE:</b> A Full-Scale exercise must be conducted every three (3) years.</p> <p><b>**Each EMPG-funded person must complete and submit Individual Exercise Participation forms. All EMPG funded personnel must participate in at least three exercises per year.</b></p>
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**REQUIRED EXERCISE SCHEDULE**

Performance Period	Exercise Type	Exercise Name & Exercise Date	Quarter of Year
Fiscal Year 2014 (October 1, 2013 - September 30, 2014)	<input checked="" type="checkbox"/> Discussion Based	Severe Winter Weather, Oct 23	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
	<input type="checkbox"/> Discussion Based		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
	<input checked="" type="checkbox"/> Operational Based	Urban Shield, Nov 8	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
	<input checked="" type="checkbox"/> Real World Event	Ice Storm, Dec 5-8	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4
	<input type="checkbox"/> Full Scale		<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4

Our last Full-Scale exercise was conducted on (date): 5/5/12

<input type="checkbox"/> Progress Report #1  October 1 – March 31  <input type="checkbox"/> TEP  Date Submitted:	<p><b>We conducted the following exercises and provided documentation to TDEM:</b></p> <table border="1"> <thead> <tr> <th>Exercise Type</th> <th>Exercise Name</th> <th>Exercise Date</th> <th>EMPG Funded Y/N</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Discussion</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Discussion</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Operation</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Real World Event</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Full Scale</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Exercise Type	Exercise Name	Exercise Date	EMPG Funded Y/N	<input type="checkbox"/> Discussion				<input type="checkbox"/> Discussion				<input type="checkbox"/> Operation				<input type="checkbox"/> Real World Event				<input type="checkbox"/> Full Scale			
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<input type="checkbox"/> Discussion																												
<input type="checkbox"/> Operation																												
<input type="checkbox"/> Real World Event																												
<input type="checkbox"/> Full Scale																												
	<input type="checkbox"/> Our jurisdiction completed NO exercise and did not request credit for a real world event <input type="checkbox"/> Exercise approved documentation attached																											
<input type="checkbox"/> Progress Report #2  April 1 – September 30	<p><b>We conducted the following exercises and provided documentation to TDEM:</b></p> <table border="1"> <thead> <tr> <th>Exercise Type</th> <th>Exercise Name</th> <th>Exercise Date</th> <th>EMPG Funded Y/N</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Discussion</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Discussion</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Operation</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Real World Event</td> <td></td> <td></td> <td></td> </tr> <tr> <td><input type="checkbox"/> Full Scale</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Exercise Type	Exercise Name	Exercise Date	EMPG Funded Y/N	<input type="checkbox"/> Discussion				<input type="checkbox"/> Discussion				<input type="checkbox"/> Operation				<input type="checkbox"/> Real World Event				<input type="checkbox"/> Full Scale			
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<input type="checkbox"/> Full Scale																												
	<input type="checkbox"/> Our jurisdiction completed NO exercise and did not request credit for a real world event <input type="checkbox"/> Exercise approved documentation attached																											

**TASK 6—TRAINING FOR EMERGENCY MANAGEMENT PERSONNEL**

<input checked="" type="checkbox"/> Work Plan	<b>ALL EMPG-funded emergency management personnel will participate in the following training during FY 2014:</b>	
	<b>Position &amp; Name</b>	<b>Course Name or Number</b>
	Asst. EMC-Jason Lane Asst. EMC-Jason Lane Asst. EMC-Jason Lane Asst. EMC-Jason Lane Asst. EMC-Jason Lane Asst. EMC-Jason Lane	FEMA IS 913.a FEMA IS 906 FEMA IS 907 FEMA IS 914 FEMA IS 915 FEMA IS 916
<input type="checkbox"/> Progress Report #1  October 1 – March 31	Emergency management personnel completed the following training <i>and documentation is attached</i> :	
	<b>Position &amp; Name</b>	<b>Course Name or Number</b> <b>Date Completed</b>
<input type="checkbox"/> No training took place this report period.		
<input type="checkbox"/> Progress Report #2  April 1 – September 30	Emergency management personnel completed the following training <i>and documentation is attached</i> :	
	<b>Position &amp; Name</b>	<b>Course Name or Number</b> <b>Date Completed</b>
<input type="checkbox"/> No training took place this progress report period.		

<b>TASK 7—EMERGENCY MANAGEMENT TRAINING FOR OTHER PERSONNEL</b>				
<input checked="" type="checkbox"/> Work Plan	Our jurisdiction will conduct or arrange emergency management related training for elected officials, other local officials, & support agencies.			
<input type="checkbox"/> Progress Report #1  October 1 – March 31	<b>The following formal training courses were taught or contracted:</b>			
	<b>Date</b>	<b>Course Title</b>	<b>Class Description</b>	<b># Trained</b>
<input type="checkbox"/> No training took place this progress report period.				
<input type="checkbox"/> Progress Report #2  April 1 – September 30	<b>The following formal training courses were taught or contracted:</b>			
	<b>Date</b>	<b>Course Title</b>	<b>Class Description</b>	<b># Trained</b>
<input type="checkbox"/> No training took place this progress report period.				
<b>TASK 8—EMERGENCY MANAGEMENT ORGANIZATIONAL DEVELOPMENT</b>				
<input checked="" type="checkbox"/> Work Plan	Our jurisdiction will participate in the following emergency management organizational development activities: 2014 Texas Homeland Security Conference			
<input type="checkbox"/> Progress Report #1  October 1 – March 31	Our jurisdiction completed the following staff development activities:			
<input type="checkbox"/> Progress Report #2  April 1 – September 30	Our jurisdiction completed the following staff development activities:			

**JURISDICTION NAME:**

**REMARKS**  
**(Use an Additional Sheet if Necessary)**