

STATE OF TEXAS

COMMISSIONERS' COURT

COUNTY OF COLLIN

MEETING MINUTES

JULY 14, 2014

On Monday, July 14, 2014, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self

Commissioner Mark Reid, Precinct 1

Commissioner Chris Hill, Precinct 3

Commissioner Duncan Webb, Precinct 4

Absent: Commissioner Cheryl Williams, Precinct 2

Commissioner Webb led the Invocation.

Judge Self led the Pledge of Allegiance.

Commissioner Reid led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 1:31 p.m. The meeting was reconvened at 1:48 p.m. and recessed into Executive Session at 2:07 p.m. The meeting was reconvened at 2:46 p.m. and adjourned at 2:46 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:31 p.m. and adjourned the meeting at 1:48 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-38503 Personnel Appointments, Human Resources.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. AI-38485 Budget adjustment(s)/amendment(s) totaling \$150,000 (over \$5,000 per c/o 2005-589-08-01), Budget.

2. Public Comments.

3. Presentation/Recognition:

- a. **AI-38478** 2013 Distinguished Service Award for the Collin County Historical Commission from the Texas Historical Commission presented by the County Judge.

Judge Self presented the 2013 Texas Historical Commission's Distinguished Service Award to the Collin County Historical Commission in recognition of its active and well-balanced preservation program. Judge Self stated this award is becoming routine and he is truly impressed with the Commission's work throughout the county. The Judge is pleased that the citizens of Collin County will know about the County's historical assets. Paula Ross, Chairman of the Collin County Historical Commission thanked the County for their support and stated the Historical Commission is doing a wonderful job for Collin County in preserving its history. Ms. Ross said the Historical Commission is very pleased and proud to have received the award. (Time: 2:07 p.m.)

4. Consent agenda to approve: Judge Self deleted FYI 2 and item 4e1, pulled item 4h3 for discussion and then asked for comments on the consent agenda. Commissioner Webb pulled 4f1. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:48 p.m.)

Motion by: Commissioner Chris Hill
Second by: Commissioner Mark Reid
Vote: 4 - 0 Passed

- a. **AI-38502** Disbursements for the period ending July 8, 2014, Auditor.

COURT ORDER NO. 2014-413-07-14

- b. **AI-38468** Tax refunds totaling \$560,857.02, Tax Assessor Collector.

COURT ORDER NO. 2014-414-07-14

c. Advertisement(s):

1. **AI-38455** Insurance, Property Boiler and Machinery (RFP No. 2014-276), Human Resources.

COURT ORDER NO. 2014-415-07-14

d. Agreement(s):

1. **AI-38474** Interlocal Agreement with the City of Wylie to provide GIS services and further authorize the County Judge to finalize and execute same, GIS Rural Addressing.

COURT ORDER NO. 2014-416-07-14

e. Change Order(s):

1. **AI-38406** No. 1 to Equipment, Lease: Road Construction and Right-of-Way Maintenance Equipment (IFB No. 2014-121) with BR Equipment Company to extend the contract for one (1) year through and including September 30, 2015 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

HELD

2. **AI-38405** No. 1 to Equipment, Lease: Road Construction and Right-of-Way Maintenance Equipment (IFB No. 2014-121) with United Rentals to decrease the cost associated with various items and extend the contract for one (1) year through and including September 30, 2015, further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2014-417-07-14

3. **AI-38467** No. 1 to Tax Statement & Preparation Mailing Services (IFB No. 2013-280) with QuestMark Information Management, Inc. to extend the contract one (1) year through and including July 31, 2015 and further authorize the Purchasing Agent to finalize and execute same, Tax Assessor Collector.

COURT ORDER NO. 2014-418-07-14

4. **AI-38403** No. 2 to Equipment, Lease: Road Construction and Right-of-Way Maintenance Equipment (IFB No. 2014-121) with Holt Cat to extend the contract for one (1) year through and including September 30, 2015 and further authorize the Purchasing Agent to finalize and execute same, Public Works.

COURT ORDER NO. 2014-419-07-14

5. **AI-38417** No. 2 to Printing, General Office Forms (IFB No. 05249-12) with Alphagraphics to extend the contract for one (1) year through and including September 30, 2015 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

COURT ORDER NO. 2014-420-07-14

6. **AI-38415** No. 2 to Printing, General Office Forms (IFB No. 05249-12) with Coopers Copies and Printing to extend the contract for one (1) year through and including September 30, 2015 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

COURT ORDER NO. 2014-421-07-14

7. **AI-38419** No. 2 to Printing, General Office Forms (IFB No. 05249-12) with Filex Systems to extend the contract for one (1) year through and including September 30, 2015 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

COURT ORDER NO. 2014-422-07-14

8. **AI-38418** No. 2 to Printing, General Office Forms (IFB No. 05249-12) with Frisco Printing and Graphics to extend the contract for one (1) year through and including September 30, 2015 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

COURT ORDER NO. 2014-423-07-14

9. **AI-38416** No. 2 to Printing, General Office Forms (IFB No. 05249-12) with Marfield Corporate Stationary to extend the contract for one (1) year through and including September 30, 2015 and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

COURT ORDER NO. 2014-424-07-14

f. Budget adjustment(s)/amendment(s):

1. **AI-38466** \$1,720.74 to the District Court Shared Education and Conference fund for the NACM Annual Conference, 296th District Court.

Commissioner Webb pulled this item to ask why conference fees are being paid out of the District Court Shared Miscellaneous account for one judge to attend and speak at a conference. Jeff May, County Auditor, stated that Judge Roach, as the administrative judge, was asked to speak at the conference. Judge Roach felt the fees should be paid from the shared account since he did not have monies budgeted in his department for this conference. The Commissioner suggested moving the monies into Judge Roach's budget in order for his budget to reflect the impact rather than paying the conference fees directly out of the shared account. Monika Arris, Budget, stated the budget adjustment could be adjusted for monies to be moved from the District Court Shared budget into Judge Roach's departmental budget to pay the fees. Judge Self asked if all the district judges signed off on this request. Mr. May stated the impression he was given by Judge Roach was the judges were in agreement but he was unsure if they voted on the issue. Mr. May went on to say the way the shared budget is usually handled is the administrative judge is the responsible party for the budget. There was a brief discussion on whether approval of the item as is would set precedence for future requests. A motion was made to move monies from the District Court Shared budget into Judge Roach's budget in order for conference fees to be paid out of the Judge's departmental budget. (Time: 1:52 p.m.)

Motion by: Commissioner Duncan Webb

Second by: Commissioner Chris Hill

Vote: 4 - 0 Passed

COURT ORDER NO. 2014-425-07-14

g. Filing of the Minute(s), County Clerk:

1. **AI-38480** June 23, 2014.

COURT ORDER NO. 2014-426-07-14

h. Miscellaneous

1. **AI-38429** Amend the FY2014 Fee Schedule to add a \$30.00 administrative fee for criminal cases in which the defendant is delinquent in payment for felony court costs, fees and fines, District Clerk.

COURT ORDER NO. 2014-427-07-14

2. **AI-38489** Two (2) year appointment of Judges and Alternate Judges for 2014 pursuant to Section 32.002 of the Texas Election Code, Elections.

COURT ORDER NO. 2014-428-07-14

3. **AI-38483** Updated County Computer Password Policy, Information Technology.

Caren Skipworth, CIO, came forward to explain the change to the password policy. The wording has been changed to better clarify the minimum time period between password changes. The new wording will state, "Once you change your password you cannot change it again until five days have passed." This will restrict users from changing their password several times a day in order to use their original password again. A motion was made to approve the policy with the change in verbiage. (Time: 1:54 p.m.)

Motion by: Judge Keith Self

Second by: Commissioner Chris Hill

Vote: 4 - 0 Passed

COURT ORDER NO. 2014-429-07-14

4. **AI-38504** Personnel Appointments, Human Resources.

COURT ORDER NO. 2014-430-07-14

5. **AI-38505** Personnel Changes, Human Resources.

COURT ORDER NO. 2014-431-07-14

GENERAL DISCUSSION

5. **AI-38516** County official indemnification policy, Administrative Services.

HELD

6. **AI-33858** RTC monthly update, Commissioner, Precinct 4.

Commissioner Webb stated there were several action items on the agenda. One interesting item was the Federal Transit Administration Funding Changes. There has been a change on how transit is funded at the federal level. Budget allocation within the region is still 72% to the east and 28% to the west. The change is for non-traditional non-profits who can apply for grants to have access to 2% of the budget amount instead of all the funding going to the transit agencies. An example of an eligible non-profit is Meals on Wheels. They could apply for a portion of the 2% for transit purposes including infrastructure, job access and reverse commute.

The Commissioner stated another item of interest was the June 2014 Unified Transportation Program Updates-New Texas Department of Transportation Funding. The reason this item was interesting is Collin County had no items on the list. At this time the County has no projects ready. The projects that are on the list are large; therefore, Collin County needs to get more of the large projects going in order to be eligible for transportation funds.

The Commissioner said the Environmental Speed Limit Transportation Control Measure Substitution will be up for approval at the next meeting. The vote will be to reverse the five-mile-per-hour speed limit reduction put in place years ago on all highways going into Dallas/Fort Worth. The speed limit reduction was to reduce air pollution. Because vehicles are more efficient now, higher speeds do not pollute the air. The vote will be to increase the speed by five miles per hour or higher if the Texas Department of Transportation deems it safe to do so.

The last item of interest was the Bicycle/Pedestrian User Count Program Launch. NCTCOG (North Central Texas Council of Governments) will lend equipment to municipalities or counties to count bicycle and pedestrian traffic on trails to determine if monies are being utilized in those areas. Six trails will be monitored in Plano. Plano will supply equipment for four of the locations and will borrow equipment for the other two from NCTCOG. (Time: 2:01 p.m.)

NO ACTION TAKEN

7. Possible future agenda items by Commissioners Court without discussion.

Judge Self would like to see the Engineering Department's review of the Program Transportation Funding since 2007 when it was agreed upon to toll State Highway 121. Judge Self also added to the next agenda the 2015-2018 Transportation Improvement Program for North Central Texas that was approved by the RTC (Regional Transportation Council), specifically the approval of US Highway 75 tolling gantries. (Time: 2:02 p.m.)

EXECUTIVE SESSION

Judge Self recessed the meeting into Executive Session, in accordance with Paragraph 551.071, Legal, of the Government Code, to discuss open government matters including Open Meetings and Public Information Act with legal counsel. (Time: 2:07 p.m.)

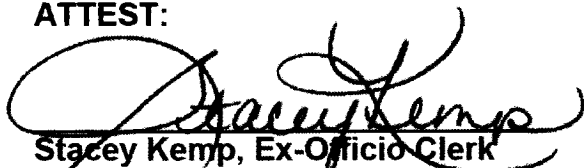
AI-38536 Discussion with legal counsel on open government matters including Open Meetings and Public Information Act, Administrative Services.

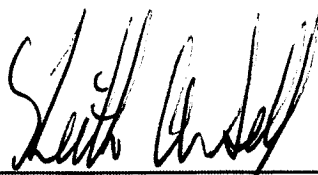
NO ACTION TAKEN

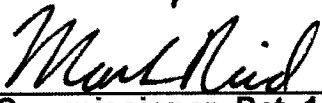
Judge Self reconvened the meeting at 2:46 p.m. There being no further business of the Court, Judge Self adjourned the meeting at 2:46 p.m.



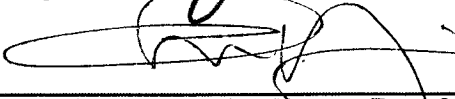
ATTEST:


Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S


Keith Self, County Judge


Mark Reid, Commissioner, Pct. 1


Cheryl Williams, Commissioner, Pct. 2


Chris Hill, Commissioner, Pct. 3


Duncan Webb, Commissioner, Pct. 4