

STATE OF TEXAS
COUNTY OF COLLIN

COMMISSIONERS' COURT
MEETING MINUTES
AUGUST 25, 2014

On Monday, August 25, 2014, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self
Commissioner Mark Reid, Precinct 1
Commissioner Cheryl Williams, Precinct 2
Commissioner Chris Hill, Precinct 3
Commissioner Duncan Webb, Precinct 4

Judge Self led the Invocation.
Commissioner Webb led the Pledge of Allegiance.
Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:11 p.m. and adjourned the meeting at 2:11 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-38714 Personnel Appointments, Human Resources.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. AI-38670 City of Lucas agreement for law enforcement services, Purchasing.

3. AI-38638 Budget amendment in the amount of \$3,000 to establish the budget for the CSCD Bond Program employer paid health insurance premium payments, Auditor.

4. AI-38668 P-Card Disbursements, Auditor.

2. Public Comments.

Roy Serpa, Fairview, came forward to say as a taxpayer he takes a keen interest in the budget deliberations each year and wanted to emphasize the need for goals and objectives being submitted with the budget. Mr. Serpa requested the Court have objectives for each functional area developed. This is important not only to the budgeting process, but also when considering performance appraisals. (Time: 1:34 p.m.)

3. Presentation/Recognition.

4. Consent agenda to approve: Judge Self pulled 4d1, deleted 4h1 and then asked for comments on the consent agenda. Commissioner Webb pulled the disbursement to Schindler Elevator, 4e2 and 4h8. Commissioner Hill also asked to pull 4e2, 4d1 and 4h1. A motion was made to approve the remainder of the consent agenda. (Time: 1:35 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Mark Reid

Vote: 5 - 0 Passed

a. **AI-38705** Disbursements for the period ending August 19, 2014, Auditor.

All disbursements with the exception of Schindler Elevator were approved with the consent agenda vote.

COURT ORDER NO. 2014-561-08-25

A motion was made to approve the disbursement to Schindler Elevator. Commissioners Webb and Reid did not participate in the vote. (Time: 1:36 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Chris Hill

Vote: 3 – 0 Passed

Abstained: Commissioner Duncan Webb and Commissioner Mark Reid

COURT ORDER NO. 2014-562-08-25

b. **AI-38673** Tax refunds totaling \$598,995.30, Tax Assessor Collector.

COURT ORDER NO. 2014-563-08-25

c. Advertisement(s):

1. **AI-38688** Detention Center Repairs And Renovations (IFB No. 2014-309), Construction & Projects.

COURT ORDER NO. 2014-564-08-25

2. **AI-38687** Insurance, Medical Stop Loss (RFP No. 2014-301), Human Resources.

COURT ORDER NO. 2014-565-08-25

d. Award(s):

1. **AI-38592** Surveillance IP Based Camera Systems and Storage Solutions (RFP No. 2013-296) and budget amendment in the amount of \$260,827 for same, Information Technology.

Caren Skipworth, CIO, explained the objective for this project is to install Phase I of the security cameras for FY2014. This also includes Phase II in FY2015. Phase I will include interior and exterior security cameras for seven facilities. Two buildings, JJAEP (Juvenile Justice Alternative Education Program) and the courthouse, are being funded with bond money. The courthouse consists of two interior cameras for each active courtroom as well as four build-out courtrooms. Ms. Skipworth is asking the Court to consider approval to recommend award on this item.

Judge Scott Becker, 219th District Court, speaking for the Board of District Judges, stated the District Court had some statutory concerns regarding recording devices in the courtroom but those were adequately addressed by IT. Judge Becker came to answer any questions the Court might have.

Judge Corinne Mason, County Court at Law 1, explained County Court judges were not included in the initial meetings. The County Judges voted and decided they do not need or want the security cameras. However, the County courtrooms have pads on both the inside and outside for access. The pads in the back are not activated, allowing anyone to enter the courtrooms from the back. The County Judges feel that is an eminent threat and would prefer to have the pads activated rather than installing security cameras. Judge Self said the issue of the security pads being activated would be a future agenda item. Judge Mason also stated the County Courts have a standing policy of no cameras in the courtroom.

Judge Self asked Ms. Skipworth why the County Court judges were not asked about the cameras initially. Ms. Skipworth explained the funds were in the project for over five years and IT assumed the project two years ago. A project team was then formed and Pam DeVault, Court Administrator, represents both County and District Courts. Ms. Skipworth was not aware of the no camera policy until she received Judge Mason's email. Judge Mason said none of the County Administrative judges were contacted regarding these cameras.

Dr. Kelley Stone, Homeland Security, said this started five years ago and was discussed in detail with former Administrative Judge John Barry. It had also been discussed at several courthouse meetings since that time and was assumed the communication was going to everyone since that is the purpose of the Courthouse Security Committee. Dr. Stone apologized for the oversight. Judge Mason explained this process started before Ms. Skipworth or Ms. DeVault were involved.

Ms. Skipworth, in addressing Judge Mason's concerns, said the system has the ability to have covers put over the cameras much like a lens cover. Other options are not connecting the cameras to the network, connecting the cameras but reconfiguring them based on the judges' needs or removing the cameras from the County courts. There was a brief discussion on having commonality within the courtrooms while reconfiguring the cameras to meet the needs of the current judges.

Commissioner Webb wants the judges to specifically ask for the disabling of the cameras so, if an incidence does occur in their courtroom, they will have to deal with the repercussions of having no cameras in the courtrooms.

Judge Paul Raleeh, Justice of the Peace, Precinct 1, wanted to clarify that funding for cameras used in the Justice Courtrooms would come from the Justice Courts Security Fund. These are fees paid by defendants which can only be used for Justice Court security. A motion was made to approve the item. (Time: 1:57 p.m.)

Motion by: Commissioner Mark Reid
Second by: Commissioner Duncan Webb
Vote: 5 - 0 Passed

COURT ORDER NO. 2014-566-08-25

e. Budget adjustment(s)/amendment(s):

1. **AI-38676** \$2,500 to pay outstanding invoices for Monitoring Services, Justice of the Peace, Precinct 3-2.

COURT ORDER NO. 2014-567-08-25

2. **AI-38380** \$197,368 to establish a budget for fund 031 (Economic Development) for FY2014 to distribute funds to the Children's Advocacy Center per Chapter 381.004(f) of the Local Government Code, Budget.

Commissioner Webb pulled this item because it is a large amount of indirect taxpayer money. The Commissioner spoke with Greg Hudson, Legal Counsel, and proposes to take \$40,000 of this money and distribute it to the CAC (Children's Advocacy Center) which is allowed by statute, and take the remaining \$157,368 and use this to offset the cost the County spends supporting the libraries.

Commissioner Hill pulled this item because it is the second time it is on the agenda and was to be brought back with a range of options as to what could be done with these funds. The Commissioner wanted a fuller response as was requested. Bill Bilyeu, County Administrator, explained the statute is very specific as to how the money can be used. Mr. Bilyeu did get clarification from Mr. Hudson that they could not go backwards with TIRZ (Tax Increment Reinvestment Zone) to offset those funds. Commissioner Webb said it could be done prospectively to offset future costs.

Judge Self asked what determines this huge payment and is there any expectation that this large payment will continue into the future. Mr. Bilyeu said there was no payment received last year and this is an anomaly compared to past years. In the past it has been approximately \$30,000 a year but it is difficult to forecast. These are unclaimed electric co-op deposits. Commissioner Hill asked if the funds could be held and distributed over time. Mr. Bilyeu confirmed there was no timeframe requirement but the funds could only be used for purposes listed in the statute. A motion was made to approve Commissioner Webb's proposal to distribute \$40,000 to CAC and the remainder to offset the libraries' subsidies. (Time: 2:05 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Chris Hill
Vote: 5 - 0 Passed

COURT ORDER NO. 2014-568-08-25

3. AI-38672 \$10,193,332 for accounting cleanup of bond funds and bond fund projects, Budget.

COURT ORDER NO. 2014-569-08-25

f. Receive and File, Auditor:

1. Final Audit Result(s):

a. AI-38636 Elections (3rd & 4th Quarter FY2013).

COURT ORDER NO. 2014-570-08-25

b. AI-38637 CSCD (4th Quarter FY2013).

COURT ORDER NO. 2014-571-08-25

c. AI-38634 Constable, Precinct 2 (4th Quarter FY2013).

COURT ORDER NO. 2014-572-08-25

d. AI-38635 Justice of the Peace, Precinct 1 (4th Quarter FY2013).

COURT ORDER NO. 2014-573-08-25

g. Filing of the Minute(s), County Clerk:

1. **AI-38690** August 4, 2014.

COURT ORDER NO. 2014-574-08-25

h. Miscellaneous

1. **AI-38179** Replacement of a \$60 cash shortage in the Commissary Fund, Auditor.

HELD

2. **AI-38631** Final Plat of Archer's Place II, Engineering.

COURT ORDER NO. 2014-575-08-25

3. **AI-38689** Re-plat of Waterstone Estates (Phase 1, Block B) lots 80 and 81 into lots 80R and 81R, Engineering.

COURT ORDER NO. 2014-576-08-25

4. **AI-38695** Acceptance of the FY2015 Cities Readiness Initiative (CRI) funds in the amount of \$126,633; Contract No. 2015-001265-00 with the Texas Department of State Health Services (DSHS) beginning September 1, 2014 through and including August 31, 2015 and further authorize the County Judge to finalize and execute same, Homeland Security.

COURT ORDER NO. 2014-577-08-25

5. **AI-38680** Acceptance of the FY2015 Public Health Emergency Preparedness (PHEP) funds in the amount of \$538,709; Contract No. 2015-001267-00 with the Texas Department of State Health Services (DSHS) beginning September 1, 2014 through and including August 31, 2015 and further authorize the County Judge to finalize and execute same, Homeland Security.

COURT ORDER NO. 2014-578-08-25

6. **AI-38679** Grant application for the FY2015 Public Health Emergency Preparedness (PHEP) Supplemental Funding Grant in the amount of \$34,320 with the Texas Department of State Health Services (TDSHS), Homeland Security.

COURT ORDER NO. 2014-579-08-25

7. **AI-38674** Deposit the net proceeds totaling \$242,303.72 from the Collin County On-Line Auction held on July 9, 2014 per Local Government Code 263.156, Purchasing.

COURT ORDER NO. 2014-580-08-25

8. **AI-38693** Authorization to request distribution of the FY 2015 funds for the Low Income Vehicle Repair Assistance, Retrofit, and Accelerated Vehicle Retirement Program (LIRAP) from the Texas Commission on Environmental Quality in the amount of \$342,517, Special Projects.

Commissioner Webb wanted assurance that sending this letter would not pull the withdrawal from LIRAP (Low-Income Repair Assistance Program.) Jeff Durham, Special Projects, said he did ask TCEQ (Texas Commission on Environmental Quality) that question and we are still on track to withdraw from the program. These monies are this year's allocation until we are out of the program which will be the end of May. With no further discussion, a motion was made to approve the item. (Time: 2:06 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2014-581-08-25

9. **Sale of Struck Off Property to Alex Camacho and further authorize the County Judge to finalize and execute the associated documents, County Judge:**

a. **AI-38710** 1401 N. College Street, McKinney, Texas upon payment of \$20,000.

COURT ORDER NO. 2014-582-08-25

b. **AI-38711** 1706 N. College Street, McKinney, Texas upon payment of \$20,000.

COURT ORDER NO. 2014-583-08-25

c. **AI-38712** 402 N. McDonald Street, McKinney, Texas upon payment of \$14,000.

COURT ORDER NO. 2014-584-08-25

10. **AI-38715** Personnel Appointments, Human Resources.

COURT ORDER NO. 2014-585-08-25

11. **AI-38716** Personnel Changes, Human Resources.

COURT ORDER NO. 2014-586-08-25

GENERAL DISCUSSION

5. AI-38630 2015 Holiday Schedule, Human Resources.

Cynthia Jacobson, Human Resources, came forward to review one aspect of the FY2015 holiday schedule. This year Christmas will fall on Thursday. The County provides Christmas Eve and Christmas day which will be a Wednesday and Thursday. Ms. Jacobson asked how the Court would like to handle this. After a brief conversation a motion was made to stay with the policy of Christmas Eve and Christmas day as County holidays. (Time: 2:10 p.m.)

Motion by: Commissioner Mark Reid
Second by: Commissioner Cheryl Williams
Vote: 5 – 0 Passed

COURT ORDER NO. 2014-587-08-25

6. FY 2015 Budget

NO ACTION TAKEN

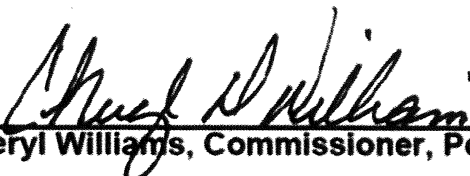
7. Possible future agenda items by Commissioners Court without discussion.

Judge Self listed three items for a future agenda: County Goals using the GFOA (Government Finance Officers Association) comments by Judge Self, Courtroom Security by Commissioner Williams and Comp Pay changes by Ms. Jacobson. (Time: 2:11 p.m.)

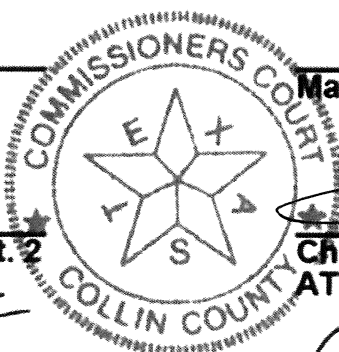
EXECUTIVE SESSION

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 2:11 p.m.


Not Present
Keith Self, County Judge

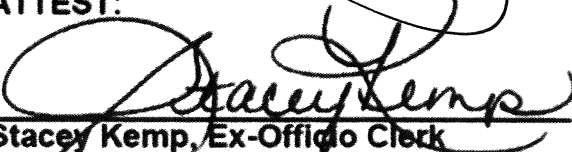

Cheryl Williams, Commissioner, Pct. 2


Duncan Webb, Commissioner, Pct. 4




Mark Reid, Commissioner, Pct. 1


Chris Hill, Commissioner, Pct. 3
ATTEST:


Stacey Kemp, Ex-Officio Clerk
Commissioners' Court
Collin County, T E X A S