

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
FEBRUARY 2, 2015

On Monday, February 2, 2015, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Chris Hill, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Commissioner Hill led the Invocation.  
Commissioner Webb led the Pledge of Allegiance.  
Judge Self led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 1:59 p.m. The meeting was reconvened at 2:00 p.m. and immediately recessed into Executive Session. The meeting was reconvened at 2:34 p.m. and adjourned at 2:34 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:59 p.m. and adjourned the meeting at 1:59 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 1:59 p.m. and adjourned the meeting at 2:00 p.m.

#### FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.
2. AI-39506 Change Order No. 1 to Construction, Roof Replacement for Collin County Public Works Service Center (IFB No. 2014-333) with Roof Management Services, Inc. to replace existing roof drain clamps and strainers that connect to the drain pipe, Construction & Projects.
3. AI-39479 Donation of \$6,200 to the Children's Advocacy Center of Collin County (CACCC) utilizing the District Attorney Forfeiture Fund and budget amendment for same, District Attorney.
4. AI-39500 Voluntary Terminations, Human Resources.

## 2. Public Comments.

Roy Serpa, Fairview, stated he is proud of the County and the Commissioners' Court for their conservative and professional approach in running county government. Mr. Serpa urged the Court to consider pursuing two judge positions for the next budget year with the understanding that two judges from either the new appointments or the current judges be assigned to family court. Mr. Serpa recommended there be criteria established to evaluate the performance of specialized courts versus general courts. (Time: 1:35 p.m.)

## 3. Presentation/Recognition:

### a. Service Pins, Human Resources.

Greg Willis, District Attorney, presented Kenny Newton, Felony Investigator, with a 10-year pin for his dedicated service. (Time: 1:33 p.m.)

**4. Consent agenda to approve:** Judge Self deleted item 4c2 and asked for comments on the consent agenda. Commissioner Hill pulled items 4d1, 4h1 and 4h2. Commissioner Webb pulled the disbursement to Schindler Elevator. Hearing no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:36 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 5 - 0 Passed

### a. AI-39504 Disbursements for the period ending January 27, 2015, Auditor.

All disbursements with the exception of Schindler Elevator were approved with the consent agenda vote.

#### COURT ORDER NO. 2015-055-02-02

A motion was made to approve the disbursement to Schindler Elevator. Commissioner Webb did not participate in the vote. (Time: 1:36 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 4 - 0 Passed  
Abstained: Commissioner Duncan Webb

#### COURT ORDER NO. 2015-056-02-02

### b. AI-39490 Tax refunds totaling \$392,562.81, Tax Assessor Collector.

#### COURT ORDER NO. 2015-057-02-02

**c. Advertisement(s):**

1. **AI-39494** Juvenile Detention Door Repairs (IFB No. 2015-100), Construction & Projects.

**COURT ORDER NO. 2015-058-02-02**

2. **AI-39463** Fire Alarm/Fire Sprinkler Inspections, Testing, Maintenance and Repairs (RFP No. 2015-052), Facilities.

**HELD**

**d. Agreement(s):**

1. **AI-39480** Interlocal Agreement – Closed POD (Point of Dispensing) Site Agreement with the Prosper Independent School District for the purpose of utilizing facilities in the event of a public health emergency and further authorize the County Judge to finalize and execute same, Homeland Security.

Commissioner Hill questioned the last paragraph of the memo on page 164 of the Court packet referring to “All materials required for POD operations (with the exception of the medical countermeasures) will be acquired by Dell”. The Commissioner asked for clarification on who or what is “Dell”. Bill Bilyeu, County Administrator, explained this section of the memo was a typo as it was used for a prior agreement. Kelley Stone, Homeland Security, stated this was a form letter and does not affect the formal agreement to be signed. With no further discussion, a motion was made to approve the item. (Time: 1:39 p.m.)

Motion by: Commissioner Chris Hill  
Second by: Commissioner Cheryl Williams  
Vote: 5 - 0 Passed

**COURT ORDER NO. 2015-059-02-02**

2. **AI-39468** Professional Services Agreement with LifePath Systems to provide services for Teen Court participants for treatment of substance abuse and mental health disorders, exemption from the competitive bid process per V.T.C.A. Local Government Code 262.024(a)(4) and further authorize the Purchasing Agent to finalize and execute same, Teen Court.

**COURT ORDER NO. 2015-060-02-02**

**e. Amendment(s):**

1. **AI-39497** No. 8 for Storm Water Management Program (AGR No. 12179-08) with Jacobs Engineering Group, Inc. for the 2015 Phase II Annual Report and further authorize the Purchasing Agent to finalize and execute same, Engineering.

**COURT ORDER NO. 2015-061-02-02**

**f. Budget adjustment(s)/amendment(s):**

1. **AI-39440** \$1,252 to return the unspent amount in the CPS Board Grants fund to the CPS Board fund for the Title IV-E Child Welfare Services, Auditor.

**COURT ORDER NO. 2015-062-02-02**

2. **AI-39457** \$5,619 to return the unspent amount in the CPS Board Grant fund to the general fund for the Title IV-E CPS Legal Services, Auditor.

**COURT ORDER NO. 2015-063-02-02**

**g. Filing of the Minute(s), County Clerk:**

1. **AI-39481** January 12, 2015.

**COURT ORDER NO. 2015-064-02-02**

**h. Miscellaneous**

1. **AI-39521** Order approving the appointment of Judge Daniel Paz as a Visiting Temporary Justice of the Peace and further authorize the County Judge to finalize and execute same, Administrative Services.

**COURT ORDER NO. 2015-065-02-02**

2. **AI-39522** Order approving the appointment of Judge Melvin Thathiah as a Visiting Temporary Justice of the Peace and further authorize the County Judge to finalize and execute same, Administrative Services.

Commissioner Hill said he has no concerns with the concept of visiting judges but pulled items 4h1 and 4h2 because he was not comfortable approving the two appointments without knowing the qualifications, backgrounds and abilities of the two judges. The Commissioner would like to meet Judge Daniel Paz and Judge Melvin Thathiah prior to approving the items.

Judge Paul Raleeh, Justice of the Peace, Precinct 1, thanked the Court for the opportunity to have the visiting judge system. This will save money in the future with the expansion of courts because it allows the current courts to remain covered avoiding stalled cases. The two appointees were selected by the five sitting JPs (Justices of the Peace). The JPs know Judge Paz and Judge Thathiah and feel the two would be excellent additions to the system. They are both professional and great in the courtroom. With no further discussion, a motion was made to approve items 4h1 and 4h2. (Time: 1:42 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Susan Fletcher

Vote: 4 - 1 Passed

Nay: Commissioner Chris Hill

**COURT ORDER NO. 2015-066-02-02**

3. **AI-39478** Purchase bullet proof vests for DA Investigators from Nardis Public Safety and budget amendment (utilizing the DA Federal Treasury Forfeiture Fund) in the amount of \$6,723 for same, District Attorney.

**COURT ORDER NO. 2015-067-02-02**

4. **AI-39476** Grant Application and Resolution for the FY2016 Juvenile Justice and Delinquency Prevention Program (JJDP) for Teen Court and further authorize the County Judge to finalize and execute same, Teen Court.

**COURT ORDER NO. 2015-068-02-02**

5. **AI-39514** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2015-069-02-02**

6. **AI-39515** Personnel Changes, Human Resources.

**COURT ORDER NO. 2015-070-02-02**

## **GENERAL DISCUSSION**

5. **AI-39482 Public Hearing** - Consideration and any action for the issuance of a "Mass Gathering" permit for the Garden Show 2015 event on March 21-22, 2015 in accordance to the Health and Safety Code 751, Special Projects.

Judy Florence, Parks Manager, came forward to request a public hearing for the consideration and issuance of a "Mass Gathering" permit for the 2015 Garden Show event on March 21-22, 2015. Ms. Florence stated this is the third application from the Master Gardeners and will be the fifth annual Garden Show. Judge Self opened the public hearing at 1:43 p.m. and asked for comments. Hearing none, Judge Self closed the public hearing at 1:43 p.m. A motion was made to approve the item. (Time: 1:43 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 5 - 0 Passed

**COURT ORDER NO. 2015-071-02-02**

6. **AI-39485** Presentation of Myers Park/Farm Museum month/quarterly statistics, Budget.

Judy Florence, Parks Manager, reviewed statistics for Myers Park and the Farm Museum. The first chart showed a steady increase in the Myers Park rental revenue. As of the end of January 2015 \$88,337 has been collected for FY 2015. This was due to a slight increase in revenue and fees from an increased number of events. There was a spike in March 2014 resulting from the new requirement of paying rental fees 90 days prior to an event.

Judge Self asked what percentage of the revenue was generated from The Landing. Ms. Florence said the majority of the revenue was from The Landing because it is the most used facility with an open space area of 3,000 square-feet.

The next chart reviewed was park event attendance. There was a spike in October and November with several new activities taking place. There were three cross country meets that brought in approximately 4,500 people. Other new events held during this period included: a Color Up 5K run, AgriLife Extension's heifer sale and annual bulb sale, several trainings held by County departments as well as camping by the Boy Scouts and Girl Scouts. Wedding related events also added to the increase of attendance in October with an average of five events every weekend. The three-day Vintage Market Days event was added in November bringing in approximately 6,000-8,000 people. The Imagine International Academy of North Texas held a symposium bringing in 500 people and the CUBE Cub Scout event brought in 350 people. December attendance increased due to a two-day gun show with 400 people, a Barn Hunters event with 300 people and a company party with 300 people. Attendance was also increased by the AgriLife classes and livestock shows. Judge Self asked what percent of events are public events as opposed to private events. Ms. Florence stated the attendance is approximately 60% private and 40% public.

Ms. Florence reviewed the number of events held. There were 110 events for the first quarter of FY 2015. The busiest quarter for Myers Park is the spring quarter. In 2014, The Landing held five parties, 10 high school banquets and 26 weddings during the spring quarter. The Poll Barn held eight parties, five high school banquets and six weddings during the spring quarter. These numbers are expected to increase.

The next chart reviewed was the number of calendar days park facilities were used. The Landing continued to be the most used with the Gazebo/Perennial Garden a close second. There was a decrease in usage days for the Pole Barn and an increase of usage days for Myers Woods from FY 2013 to FY 2014 with the completion of the restroom facility. The three week Boy Scout camp shifted to Myers Woods at that time.

Ms. Florence reviewed the Farm Museum visitor and participant numbers. There was a spike for visitors in 2014 due to displays loaned out to stores and libraries. Currently, items are displayed at Tucker Hill and Celina Light Farms and will soon be displayed at Haggard Library in Plano. The Farm Museum revenue is up in the first quarter of 2015 which is beyond the total for 2014. This is due to exhibit fees from Tucker Hill and Celina Farms, group tours and workshops. Commissioner Hill asked if the number of visitors to the libraries and stores include all the visitors coming through those locations or are they specific to viewing the displays. Ms. Florence said the numbers include all visitors coming into those locations. It is hoped the visitors are stopping to look at the displays. The displays do note they are from the Farm Museum.

The final chart reviewed was the safe event set up and tear down. The grounds crew is required to set up and tear down every event held at Myers Park. The ground crew also completes special projects in three areas: 1) projects with facilities; 2) projects with outside groups; and 3) internal projects. (Time: 1:58 p.m.)

**NO ACTION TAKEN**

**7. AI-39523 Board/Committee Appointments, Commissioners Court:**

- a. LifePath Systems Board.
- b. Parks Foundation Advisory Board.
- c. Planning Board.

A motion was made to re-appoint Matt Duncan to the LifePath Systems Board, to re-appoint Nathan Barbera to the Parks Foundation Advisory Board and to appoint John Muns to the Planning Board. (Time: 1:59 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 5 - 0 Passed

**COURT ORDER NO. 2015-072-02-02**

**d. AI-39477 Prosper TIRZ No. 2.**

A motion was made to appoint Commissioner Fletcher to serve as the County's representative on the Prosper TIRZ No. 2 Board. (Time: 1:59 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Duncan Webb  
Vote: 5 - 0 Passed

**COURT ORDER NO. 2015-073-02-02**

**8. AI-38856 84th Legislative Agenda for 2015, Commissioners Court.**

**NO ACTION TAKEN**

**9. Possible future agenda items by Commissioners Court without discussion.**

**EXECUTIVE SESSION**

Judge Self recessed the meeting into Executive Session at 2:00 p.m. in accordance with Chapter 551 of the Government Code to discuss Seis Lagos fire protection under Paragraph 551.071, Legal. Judge Self reconvened the meeting at 2:34 p.m.

**AI-39520** Seis Lagos fire protection.

Commissioner Williams gave a brief summary of the discussion held in Executive Session. She stated areas not covered by an interlocal agreement for fire protection were discussed. It is not the responsibility of the County to provide fire protection in rural areas. The County does handle dispatch; therefore, there is the obligation to dispatch someone to those areas. The policy says the County will dispatch to the closest fire department. Any agreements between entities such as utility districts and cities are purely discussions that should go on between those entities. (Time: 2:34 p.m.)

**NO ACTION TAKEN**

There being no further business of the Court, Judge Self adjourned the meeting at 2:34 p.m.



\_\_\_\_\_  
Keith Self, County Judge

\_\_\_\_\_  
Susan Fletcher, Commissioner, Pct. 1

\_\_\_\_\_  
Cheryl Williams, Commissioner, Pct. 2

\_\_\_\_\_  
Chris Hill, Commissioner, Pct. 3

Not Present

\_\_\_\_\_  
Duncan Webb, Commissioner, Pct. 4

ATTEST:

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S