

STATE OF TEXAS

COMMISSIONERS' COURT
MEETING MINUTES
JANUARY 12, 2015

COUNTY OF COLLIN

On Monday, January 12, 2015, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self

Commissioner Susan Fletcher, Precinct 1

Commissioner Cheryl Williams, Precinct 2

Commissioner Chris Hill, Precinct 3

Absent: Commissioner Duncan Webb, Precinct 4

Judge Self led the Invocation.

Commissioner Fletcher led the Pledge of Allegiance.

Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 1:47 p.m. and adjourned the meeting at 1:47 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 1:47 p.m. and adjourned the meeting at 1:48 p.m.

President Self called to order the meeting of the Collin County Housing Finance Corporation at 1:48 p.m. and adjourned the meeting at 1:48 p.m.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. Addenda, Purchasing:

a. AI-39428 No. 4 to Construction, Canopy At Juvenile Detention Center (IFB No. 2015-042) to add the mandatory Pre-Bid Conference on December 30, 2014 at 10:00 a.m.

b. AI-39437 No. 5 to Construction, Canopy of Juvenile Detention Center (IFB No. 2015-042) to make various changes to the Invitation For Bids.

3. **AI-39413** Change Order No. 1 to Construction, Justice Center Walking Trail (IFB No. 2014-261) with North Rock Construction LLC to add various Price Change Orders to the contract (previously approved by the County Administrator per Court Order No. 2007-180-02-27), Construction & Projects.

Judge Self stated the only thing not addressed on the trail change was the eight-foot wide trail and asked Bill Burke, Construction and Planning, to explain. Mr. Burke stated some sections of the trail are eight feet wide and other sections are six feet wide. This particular section, where the culvert is being added, is eight feet wide. It is not a major change to the width of the trail. Mr. Burke said some of the trail has been moved around trees to avoid removing them. (Time: 1:32 p.m.)

4. **AI-39403** Budget amendment in the amount of \$2,500 to establish the budget for the 2015 IRS Task Force Grant for overtime and travel expenses, Auditor.

2. Public Comments.

3. Presentation/Recognition:

a. Service Pins, Human Resources.

4. **Consent agenda to approve:** Judge Self pulled items 4e1, 4e6, FYI 3 and asked for comments on the remainder of the consent agenda. Commissioner Hill pulled item 4d1. Hearing no further comments, a motion was made to approve the consent agenda. (Time: 1:31 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Susan Fletcher

Vote: 4 - 0 Passed

a. **AI-39442** Disbursements for the period ending January 6, 2015, Auditor.

COURT ORDER NO. 2015-018-01-12

b. Agreement(s):

1. **AI-39402** Lease Agreement with the City of Frisco for property located at 6101 Frisco Square Blvd., Suite 2000, Frisco, Texas, commencing on January 1, 2015 through and including December 31, 2015 and further authorize the County Judge to finalize and execute same, Construction & Projects.

COURT ORDER NO. 2015-019-01-12

c. Receive and File, Auditor:

1. Final Audit Result(s):

- a. **AI-39425** Constable, Precinct 2 (1st Quarter FY2014).
COURT ORDER NO. 2015-020-01-12
- b. **AI-39424** District Clerk (1st & 2nd Quarter FY2014).
COURT ORDER NO. 2015-021-01-12
- c. **AI-39423** Elections (1st & 2nd Quarter FY2014).
COURT ORDER NO. 2015-022-01-12
- d. **AI-39414** Law Library (1st, 2nd, 3rd & 4th Quarter FY2014).
COURT ORDER NO. 2015-023-01-12
- e. **AI-39416** Constable, Precinct 2 (2nd & 3rd Quarter FY2014).
COURT ORDER NO. 2015-024-01-12
- f. **AI-39421** Juvenile Probation (2nd Quarter FY2014).
COURT ORDER NO. 2015-025-01-12
- g. **AI-39419** Community Supervision & Corrections Department (3rd Quarter FY2014).
COURT ORDER NO. 2015-026-01-12
- h. **AI-39417** Constable, Precinct 3 (3rd Quarter 2014).
COURT ORDER NO. 2015-027-01-12
- i. **AI-39420** District Attorney (3rd Quarter FY2014).
COURT ORDER NO. 2015-028-01-12

d. Filing of the Minute(s), County Clerk:

- 1. AI-39408** December 15, 2014.

Commissioner Hill requested the following two corrections be made to the December 15, 2014, minutes: 1) the word "resend" changed to "rescind" in paragraph six of page 19; and 2) "Dr. Mike Routon" changed to "Dr. Randy Routon" in the last paragraph of page 20. With those changes, a motion was made to approve the item. (Time: 1:33 p.m.)

Motion by: Commissioner Chris Hill
Second by: Commissioner Cheryl Williams
Vote: 4 - 0 Passed

COURT ORDER NO. 2015-029-01-12

2. **AI-39426** December 22, 2014.

COURT ORDER NO. 2015-030-01-12

e. Miscellaneous

1. **AI-39430** Update Construction Standards, Construction & Projects.

Judge Self asked Bill Burke, Construction and Planning, why the list of sole source suppliers dates back to 1997. Mr. Burke stated the items listed are currently used by the County. The sole source supplier group consists of companies deemed to be a provider, programmer and manufacturer. They provide services that other companies do not. The preferred manufacturers listed are what the County prefers to use but can be installed by multiple installers. The reason the list is on the agenda today is to update it to include Sargent as the preferred manufacturer for panic exit devices on exterior double doors with electronic badge reader locking devices. Sargent hardware is currently used at the courthouse and it is desired to use the same Sargent hardware on the exterior doors to be installed at the Administration Building.

Judge Self asked Mr. Burke to review the HVAC controls manufacturers. Mr. Burke said Honeywell and Distech are the preferred manufacturers because they both manufacture open source systems that feed into the current Rockwall Controls system. Judge Self was concerned with the manufacturers listed that are "preferred by department" because the County has an open bidding process. Because technology is moving so fast the Judge does not want the County to be locked into one particular manufacturer. Following a brief discussion, a motion was made to approve the item. (Time: 1:39 p.m.)

Motion by: Judge Keith Self

Second by: Commissioner Cheryl Williams

Vote: 4 - 0 Passed

COURT ORDER NO. 2015-031-01-12

2. **AI-39438** Address correction on abandoned section of County Road 206 to Trinity Falls Parkway (with associated address updates), GIS/Rural Addressing.

COURT ORDER NO. 2015-032-01-12

3. **AI-39439** Re-designation of County Road Miss Jane Lane to Forest Creek Lane (with associated address updates), GIS/Rural Addressing.

COURT ORDER NO. 2015-033-01-12

4. **AI-39429** Re-designation of Private Road Stark Place Road to Sesame Street (with associated address updates), GIS/Rural Addressing.

COURT ORDER NO. 2015-034-01-12

5. **AI-39385** FY2015 Emergency Management Performance Grant (EMPG) application with the US Department of Homeland Security through the State of Texas Department of Public Safety, Texas Division of Emergency Management and further authorize the County Judge to finalize and execute same, Homeland Security.

COURT ORDER NO. 2015-035-01-12

6. **AI-39335** Acceptance of a rebate check in the amount of \$16,419.17 for participation in The Local Government Purchasing Cooperative and BuyBoard program and budget amendment for same, Purchasing.

Monika Arris, Budget, shared a chart which showed the revenues brought in and the expenditures of the program since 2011. Ms. Arris said there is potential liability with GEM (Going the Extra Mile) awards on the books which are available to departments to expend. Should those all be expended there would be a negative balance of \$7,000. Judge Self asked if there will be a rebate from the Citibank State of Texas Procurement Card Program. Ms. Arris said the Citibank rebate will be on the January 26, 2015, agenda for approximately \$8,000. Judge Self is pleased with this program and its continued growth. With no further discussion, a motion was made to approve the item. (Time: 1:41 p.m.)

Motion by: Judge Keith Self

Second by: Commissioner Cheryl Williams

Vote: 4 - 0 Passed

COURT ORDER NO. 2015-036-01-12

7. **AI-39443** Personnel Appointments, Human Resources.

COURT ORDER NO. 2015-037-01-12

8. **AI-39444** Personnel Changes, Human Resources.

COURT ORDER NO. 2015-038-01-12

GENERAL DISCUSSION

5. **AI-39411** Presentation of County Extension monthly/quarterly statistics, Budget.

Carrie Brazeal, Texas AgriLife Extension Service, came forward to present quarterly statistics. Ms. Brazeal's presentation focused on the first quarter of FY2015. Currently there are more than 800 volunteers serving in many different capacities. They include master gardeners, master wellness volunteers, master naturalists, 4-H leaders, classroom teachers and so on. There were 60,000 program participants in the first quarter. This total is compiled of all the professional staff and volunteer contacts including phone calls, office visits, site visits, texts and emails as well as attendance at group meetings. The total does not include the online classes which are unable to be tracked at this time. There were more than 1,400 volunteers involved in the first quarter. Face-to-face classes conducted totaled 126.

More than 12,000 volunteer hours were reported. These are the hours the master volunteers and classroom teachers report. Many hours go unreported as many volunteers enjoy the work but do not enjoy the reporting process. The value of volunteer support was more than \$263,000 for the first quarter which calculates to \$21.36 per hour. The current value has increased to \$22.55 per hour. The volunteers provide a valuable service which also saves the County money. (Time: 1:46 p.m.)

NO ACTION TAKEN

6. Board/Committees Appointments, Commissioners Court:

a. AI-39375 Frisco TIRZ No. 1.

Commissioner Williams made a motion to appoint Commissioner Fletcher to the Frisco TIRZ (Tax Increment Reinvestment Zone) No. 1 Board. (Time: 1:47 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Chris Hill

Vote: 4 - 0 Passed

COURT ORDER NO. 2015-039-01-12

7. AI-38856 84th Legislative Agenda for 2015, Commissioners Court.

NO ACTION TAKEN

8. Possible future agenda items by Commissioners Court without discussion.

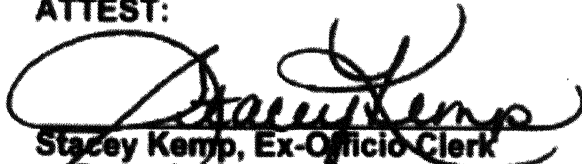
Judge Self asked Bill Bilyeu, County Administrator, to provide supportive information related to the request for additional District Courts before the January 26, 2015, Commissioners' Court. Judge Self also requested information from Human Resources on the search for a Juvenile Director. (Time: 1:47 p.m.)

EXECUTIVE SESSION

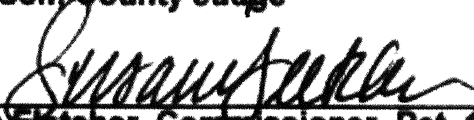
The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 1:47 p.m.



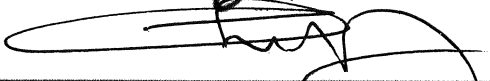
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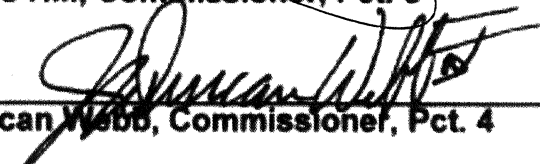

Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S


Keith Self, County Judge


Susan Fletcher, Commissioner, Pct. 1


Cheryl Williams, Commissioner, Pct. 2


Chris Hill, Commissioner, Pct. 3


Duncan Webb, Commissioner, Pct. 4