

STATE OF TEXAS

COMMISSIONERS' COURT  
MEETING MINUTES  
AUGUST 10, 2015

COUNTY OF COLLIN

On Monday, August 10, 2015, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self

Commissioner Susan Fletcher, Precinct 1

Commissioner Cheryl Williams, Precinct 2

Commissioner Chris Hill, Precinct 3

Commissioner Duncan Webb, Precinct 4

Commissioner Webb led the Invocation.

Judge Self led the Pledge of Allegiance.

Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and adjourned the meeting at 2:11 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:11 p.m. and adjourned the meeting at 2:11 p.m.

President Self called to order the meeting of the Collin County Housing Finance Corporation at 2:11 p.m. and adjourned the meeting at 2:11 p.m.

## FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

## 2. Public Comments.

Mike Rumfield, President of the Collin County Deputies Association, came forward to address the Court on numbers that were mentioned at the last court. The number of applicants to Collin County job openings was said to be 200 applicants for 20 job openings which represents a 10 to 1 ratio. McKinney recently had a test and had more than 270 applications for four positions which represents a 70 to 1 ratio. While 10 to 1 is good, 70 to 1 is better.

The Deputies Association for years has said that certain aspects of the policy could hinder their ability to retain and recruit quality individuals in the future. Mr. Rumfield stated numbers recently put out by Judge Self on the turnover ratio supported this. These numbers show there has been an increase of almost 30 percent in turnovers in the past four years. According to the County's policy as it relates to compensation, recruiting and retention, those numbers should have been stagnant and not increased. Mr. Rumfield expressed his appreciation for the Judge's support for the argument the Deputies Association has had for the past four years.

Mr. Rumfield then read the following quote from *SHEEPDOG: Meet our Nation's Warriors*, a children's book co-authored by LTC David Grossman. "Their job is dangerous and most days thankless. But still the sheepdogs go out each day and do their job to the utmost of their ability armed with love. They do this because they know if no one did it, our civilization could not exist."

This is a simple and profound concept and states without a strong public safety and military, our civilization here could not exist. If this is worthy enough to be taught to children, it's worthy enough for this Court to honor and make sure that our civilization, standard of living and the ability to continue to recruit corporations to help this county improve and grow remains intact. We will only be able to do that if we have sound county public safety individuals supporting our sound municipal public safety individuals to keep the crime rate low, cases prosecuted and to keep people feeling safe. (Time: 1:38 p.m.)

### **3. Presentation/Recognition.**

**4. Consent agenda to approve:** Judge Self pulled all items under 4c for discussion and then asked for comments on the consent agenda. Commissioner Webb also asked to have those items pulled and then pulled items 4b2 and 4g4. With no further discussion, a motion was made to approve the remainder of the consent agenda. (Time: 1:34 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**a. AI-40243** Disbursements for the period ending August 4, 2015, Auditor.  
**COURT ORDER NO. 2015-503-08-10**

### **b. Award(s):**

**1. AI-40230** Services, Maintenance: HVAC Contractor (IFB No. 2015-141) to 3D Mechanical Services, Facilities.  
**COURT ORDER NO. 2015-504-08-10**

**2. AI-40226 Services: Vending (IFB No. 2015-150) to Vend Pro (Option 1), Facilities.**

Commissioner Webb said in the spreadsheet that sets forth the rankings, the same vendor has an Option 1 and Option 2. Option 2 paid the County a higher percentage and the Commissioner asked why Option 1 is being recommended. Dan James, Facilities, came forward and explained the amount was minimal and any increase the county would receive was coming from the employees. With no further discussion, a motion was made to approve the item. (Time: 1:38 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2015-505-08-10**

**3. AI-40256 Road Materials, Flexbase, Pickup (IFB No. 2015-103) to Martin Marietta Materials, Inc., Public Works.**

**COURT ORDER NO. 2015-506-08-10**

**4. AI-40200 Road Materials, Flexbase, Delivery (IFB No. 2015-102) to Martin Marietta Materials, Inc., Public Works.**

**COURT ORDER NO. 2015-507-08-10**

**c. Agreement(s):**

**1. Funding Agreement(s) for funding through the FY2015 Historical Commission Grant Program, Historical Commission:**

**a. AI-40231 Allen Heritage Guild in the amount of \$600 for the "Farm Chores" Little Garden.**

**COURT ORDER NO. 2015-508-08-10**

**b. AI-40233 Anna Area Historic Preservation Society in the amount of \$2,444 for the Lair Cemetery Restoration.**

**COURT ORDER NO. 2015-509-08-10**

**c. AI-40232 Bear Creek Cemetery Foundation in the amount of \$4,000 to restore damaged markers.**

**COURT ORDER NO. 2015-510-08-10**

**d. AI-40234 Chambersville Cemetery Association in the amount of \$4,500 for marker repair, cleaning and leveling of monuments.**

**COURT ORDER NO. 2015-511-08-10**

**e. AI-40239 Heard-Craig Center for the Arts in the amount of \$2,046 for the installation of ultraviolet window film and to acquire prisms and a pinhole camera kit.**

**COURT ORDER NO. 2015-512-08-10**

f. **AI-40237** Heritage Farmstead Association in the amount of \$2,400 to restore the one room school house.

**COURT ORDER NO. 2015-513-08-10**

g. **AI-40236** Heritage Guild of Collin County in the amount of \$3,000 to repair and add flashing to the chimneys in the Dulaney Cottage.

**COURT ORDER NO. 2015-514-08-10**

h. **AI-40235** Heritage Guild of Collin County in the amount of \$2,000 to replace the porches of the Taylor Inn and the Dulaney Cottage.

**COURT ORDER NO. 2015-515-08-10**

i. **AI-40238** Murphy Historical Society in the amount of \$3,010 for the restoration of the Murphy Family Cemetery.

Judge Self pulled these items and asked how much grant funding the Historical Commission has received since 2009. There are approximately 44 organizations across the county that deal with historical things and only a small fraction of them have received grants. The Judge asked the Court to watch to make sure these funds are being spread across these organizations and to encourage those who have not applied for grants to apply. Commissioner Williams agreed that all of the entities should be encouraged to find something that would meet the criteria.

Commissioner Webb wanted the items pulled because in Article IV of each of the Agreements it states, "The County enters into this Agreement with the Guild for the purposes enumerated in Article I." This reference is incorrect and should refer to "Article II." A motion was made to approve the item with the change made to each of the Agreements. (Time: 1:36 p.m.)

Motion by: Judge Keith Self

Second by: Commissioner Susan Fletcher

Vote: 5 – 0 Passed

**COURT ORDER NO. 2015-516-08-10**

**d. Amendment(s):**

1. **AI-40215** No. 2 to Services, Emergency Medical Ambulance (RFP No. 2013-016) with American Medical Response Ambulance Serv, Inc. to extend the contract for one (1) year through and including October 31, 2016 with a 1.9% increase to the contract and further authorize the Purchasing Agent to finalize and execute same, Fire Marshal.

**COURT ORDER NO. 2015-517-08-10**

**e. Receive and File, Auditor:**

1. **AI-40264** Monthly Financial Report for June 2015.

**COURT ORDER NO. 2015-518-08-10**

**f. Filing of the Minute(s), County Clerk:**

1. **AI-40227** July 20, 2015.

**COURT ORDER NO. 2015-519-08-10**

**g. Miscellaneous**

1. **AI-40262** Acknowledgment of continuing education credits for Commissioner, Precinct 4, Administrative Services.

**COURT ORDER NO. 2015-520-08-10**

2. **AI-40260** Amended Early Voting Calendar for the November 3, 2015, General and Special Elections, Elections.

**COURT ORDER NO. 2015-521-08-10**

3. **AI-40261** Amended list of Election Day Vote Centers for the November 3, 2015, General and Special Elections, Elections.

**COURT ORDER NO. 2015-522-08-10**

4. **AI-40149** Adoption of the updated IT Cell Phone Policy, Information Technology.

Commissioner Webb pulled this item because he had some questions related to the policy, one of which was he wanted to see a red line. Secondly, the Commissioner pays a monthly amount for personal use and this policy makes no reference at all to personal use. Caren Skipworth, CIO, came forward and said the current policy does have that in it. When the policy was redone, it was left out and needs to be put back in. Ms. Skipworth requested the item be held and further explained the change made was just for the replacement of smart phones. (Time: 1:39 p.m.)

**HELD**

5. **AI-40241** Declare the attached list of Collin County property as surplus and authorize the Purchasing Agent to sell via on-line auction per V.T.C.A. Local Government Code 263 and authorize advertising for same, Purchasing.

**COURT ORDER NO. 2015-523-08-10**

6. **AI-40277** Personnel Appointments, Human Resources

**COURT ORDER NO. 2015-524-08-10**

7. **AI-40278** Personnel Changes, Human Resources.

**COURT ORDER NO. 2015-525-08-10**

## **GENERAL DISCUSSION**

**5. AI-40250** Grant application for the FY 2016 General Assistance Grants Series 16-A through the Texas Veterans Commission in the amount of \$100,000 to expand the Veterans' Court into the North Texas Regional Veterans' Court and provide for a full-time Program Manager/Supervision Officer including office furniture, equipment and supplies, 296th District Court.

Judge John Roach Jr., 296<sup>th</sup> District Court and presiding Judge of the Collin County Veterans' Court, came forward to ask the Court to join the North Texas Regional Veterans' Court. The Texas legislature has allowed counties, through statutes, to create a Regional Veteran's Court and Rockwall County has already passed a resolution to join. The counties joining together would provide the best outreach for veterans. Some of the other counties that have expressed interest in joining are Hopkins, Grayson, Hunt and Kaufman. The resources are not yet available to move this forward. If Collin County joins the Regional Veterans' Court, we would like to ask the Texas Veterans' Commission to fund a grant for a program director/probation officer who can help us reach out to those counties and set policies. If we can come together as a Regional Veterans' Court and combine resources and efforts, that will give us the ability to help as many veterans as possible who are eligible for this type of program.

Judge Self asked why Collin County is hosting this grant and if the participating counties would provide funding. Judge Roach said this is not a matching grant. Collin County would be hosting the program director in CSCD (Community Supervision and Corrections Department) since Judge Roach will be the presiding judge over the Regional Veterans' Court. The grant would pay for all of the equipment and computers. A Veterans' Court by statute can be funded using filing fees. As we bring on other counties, they will be asked to implement filing fees which can go towards the program director.

Judge Self asked how much time Judge Roach spends on this. Currently Judge Roach spends one and half hours per month in Rockwall. As other counties are brought in, he plans to utilize video conferencing and the program director will be critical in creating the programs and appearing either in person or through video conferencing. Currently, there are nine people in the Veterans' Program in Collin County and nine in Rockwall County.

There was a brief discussion regarding how the finances will be handled if other counties join. Commissioner Webb asked if the counties will share the cost of the program director. Judge Roach does not have an answer for this yet. Jeff May, Auditor, said there would be a separate fund to account for the Veterans' Court and it would have a receivable for those other counties. Commissioner Williams said it would require an ILA (Interlocal Agreement). Commissioner Webb asked if after the first year the participating counties would share in the cost of the program director position. Judge Roach said the deal would have to include all counties having "skin in the game."

Judge Roach said the director would be either a contract employee or, since the position would be monitored by CSCD, a CSCD employee. The Court's concern is that it does not control CSCD employees and, therefore, would not be able to cut off the position if it felt the need to do so. Commissioner Fletcher asked at what point Judge Roach would ask for additional help so as not to take away from his responsibilities with Collin County. The Judge explained that Mary Murphy, the presiding judge for the administrative region, mentioned that she might consider appointing a judge to handle just the Veterans' Court.

Judge Roach said this is the last Commissioners' Court in which to meet the TVC (Texas Veterans' Court) deadline for applying for the grant. Commissioner Williams asked if there would be enough time, if it were approved today, to work out the details about where this employee would end up. Judge Roach said there would be enough time and they could probably do a grant amendment as to who the employee falls under. There was a brief conversation regarding the other counties interest in this.

Commissioner Hill asked if we succeed in signing up all the counties, why can't they stand alone. Judge Roach said he has a probation officer, defense lawyer, a representative from the jail, and the Veterans' Justice Outreach Coordinator and that is a large group of people that have to get together. The smaller counties may not be able to justify all those resources for one or two veterans. The Commissioner does see the advantages of shared resources instead of each county recreating the program if they don't have the numbers with the stipulation that each county is covering their share of the resources they are using. Judge Roach said they are also anticipating starting a 501(c)(3) through the mentors that could be another funding mechanism which doesn't come from taxpayer money.

While Commissioner Webb understands the efficiency side of this, without the other counties supporting the system, including the time associated with our judge and our staff, he is not sure he wants to take this on. The CSCD employee issue is also a big concern. Once this is approved, it is out of the Court's control and the Commissioner has no desire to do that. If the Commissioner knew the other counties would step up on funding and the CSCD issue was resolved, he would be supportive of this.

Judge Roach said the other counties would replicate our team and explained that Collin County will monitor only Collin County. The program director is the only crossover from county to county. Commissioner Williams moved to allow Judge Roach to submit the grant and to have further discussions before a final decision is made. Judge Self likes the idea of this and said these people have been in harm's way and the crime must be directly related to their combat injury, but there must be equity from the other counties. With no further discussion, a motion was made to approve the item. (Time: 2:00 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2015-526-08-10**

**6. AI-40208** Order approving the County's participation in the establishment of the North Texas Regional Veterans Program, 296th District Court.

Judge Roach said even if we did not receive the grant, he would preside over Collin and Rockwall counties. We would be able to share our mentor program, our services and employers from both counties. Judge Roach would then limit it to a two-court deal. Judge Self said the Court wants answers to item 5 before they commit to item 6, and the Court would accept the grant and approve participation at the same time. (Time: 2:01 p.m.)

**HELD**

**7. AI-40259** Fleet Presentation, Public Works.

Jon Kleinheksel, Public Works, presented a PowerPoint presentation on the State of the Fleet. The presentation was based on FY2014 and does not include new acquisitions. There are 415 over-the-road vehicles, 274 grounds equipment units and 207 off-road units for a total fleet of 896. There are also 22 generators that are serviced annually. Mr. Kleinheksel showed a life expectancy chart for all the equipment and then explained the replacement criteria. Equipment is evaluated on four criteria: age, mileage/hours, maintenance/repair cost and condition. For the over-the-road fleet age, the eight-year-old average will drop to 7.43 with the FY2015 acquisitions. The off-road fleet age will drop from 9.5 to 9.4 years. Fuel usage has decreased from FY2014 to FY2015. Total miles driven are 3,876,304 with a fleet average of 9,454 annual miles per vehicle. Mr. Kleinheksel then explained the fleet maintenance costs by unit type. There were 6,180 work orders with 882 work orders per technician per year. There was a brief discussion regarding the maintenance costs on the motorcycles. (Time: 2:11 p.m.)

**NO ACTION TAKEN**

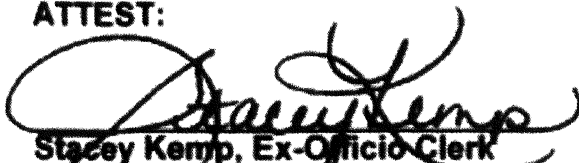
**8.** Possible future agenda items by Commissioners Court without discussion.

## EXECUTIVE SESSION

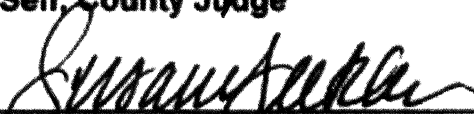
The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 2:11 p.m.



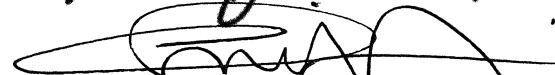
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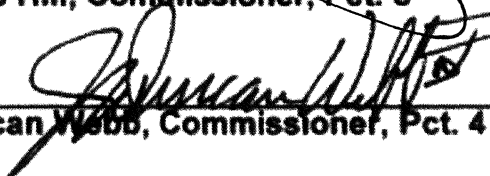
  
Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S

  
Keith Self, County Judge

  
Susan Fletcher, Commissioner, Pct. 1

  
Cheryl Williams, Commissioner, Pct. 2

  
Chris Hill, Commissioner, Pct. 3

  
Duncan Webb, Commissioner, Pct. 4