

STATE OF TEXAS
COUNTY OF COLLIN

COMMISSIONERS' COURT
MEETING MINUTES
SEPTEMBER 28, 2015

On Monday, September 28, 2015, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self
Commissioner Cheryl Williams, Precinct 2
Commissioner Chris Hill, Precinct 3
Commissioner Duncan Webb, Precinct 4

Absent: Commissioner Susan Fletcher, Precinct 1

Judge Self led the Invocation.
Commissioner Williams led the Pledge of Allegiance.
Commissioner Hill led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 2:26 p.m. The meeting was reconvened at 2:26 p.m. and immediately recessed into Executive Session. The meeting was reconvened and adjourned at 2:59 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:26 p.m. and adjourned the meeting at 2:26 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-40553 Agreement with the Rockwall County Juvenile Board for Residential Sex Offender Treatment Services at the John R Roach Juvenile Detention Facility, Juvenile Probation.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. **Notification of budget adjustment(s)/amendment(s), Auditor:**

a. AI-40554 \$4,816 from the DA State Forfeiture Fund to cover the cost for 23 investigator cell phone supplements, District Attorney.

b. **AI-40556** \$85,391 from the DA Pretrial Intervention Program Fund and the DA Apportionment Fund for supplemental salaries, District Attorney.

2. Public Comments.

3. Presentation/Recognition:

a. **AI-40374** Check presentation in the amount of \$65,000 to the Collin County Children's Advocacy Center, Budget.

Commissioners' Court presented Lynne McLean, CEO of the Children's Advocacy Center of Collin County, with a \$65,000 check for the Center. Judge Self said the Court is very pleased to support CAC (Children's Advocacy Center) with money that comes from various sources. Ms. McLean thanked the Court for the funds which go a long way towards helping to provide safety, healing and justice for abused and neglected children in the community. Including this check, Commissioners' Court has provided \$228,000 in support of CAC over the last six years. Last year CAC provided services to 3,866 children and non-offending family members which is a 14% increase over the previous year. (Time: 1:33 p.m.)

b. Service Pins, Human Resources.

Andrea Stroh Thompson, District Clerk, came forward with Mindi Johns to present Mindi with her 15-year service pin and thank her for her hard work and dedication to the District Clerk's Office. (Time: 1:35 p.m.)

4. Consent agenda to approve: Judge Self asked for comments on the consent agenda. Commissioner Hill pulled item 4i2 and Commissioner Webb pulled items 4f3 and 4i3. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:36 p.m.)

Motion by: Commissioner Cheryl Williams

Second by: Commissioner Chris Hill

Vote: 4 – 0 Passed

a. **AI-40517** Disbursements for the period ending September 22, 2015, Auditor.

COURT ORDER NO. 2015-693-09-28

b. **AI-40523** Tax refunds totaling \$16,515.46, Tax Assessor Collector.

COURT ORDER NO. 2015-694-09-28

c. **Advertisement(s):**

1. **AI-40464** Insurance, Pharmacy Benefits (RFP No. 2015-319), Human Resources.

COURT ORDER NO. 2015-695-09-28

2. **AI-40521** Insurance, Stop Loss (Medical and Pharmacy) (RFP No. 2015-316), Human Resources.

COURT ORDER NO. 2015-696-09-28

d. Award(s):

1. **AI-40389** Supplies, Janitorial (IFB No. 2015-148) to various vendors, Facilities.

COURT ORDER NO. 2015-697-09-28

e. Agreement(s):

1. **AI-40470** Statewide Automated Victim Notification Services (SAVNS) Maintenance Grant Contract with the Office of the Attorney General for the period beginning September 1, 2015 through and including August 31, 2016 with a maximum liability of the Office of the Attorney General NTE \$27,715.32, Auditor.

COURT ORDER NO. 2015-698-09-28

2. **AI-40474** Software Maintenance & Update Agreement with Granicus, Inc. for the County Clerk's AiLIS (Automated integrated Land Information System), grant exemption from the competitive bidding process and designate Granicus, Inc. as the sole source provider for software maintenance support and future configuration changes for AiLIS software per Local Government Code 262.024(a)(7)(A) and further authorize the Purchasing Agent to finalize and execute same, County Clerk.

COURT ORDER NO. 2015-699-09-28

3. **AI-40478** Software Maintenance & Update Agreement with Granicus, Inc. for AmRedact, grant exemption from the competitive bidding process and designate Granicus, Inc. as the sole source provider for software maintenance support and future configuration changes for redaction services per Local Government Code 262.024(a)(7)(A) and further authorize the Purchasing Agent to finalize and execute same, County Clerk.

COURT ORDER NO. 2015-700-09-28

4. **AI-40524** Interlocal Agreement with the City of Frisco for the construction of Gaylord Parkway/John Hickman Parkway/Lebanon Connector (Bond Project No. 07-00-32) and budget amendment in the amount of \$4,050,000 (County's participation NTE \$4,050,000), Engineering.

COURT ORDER NO. 2015-701-09-28

5. **AI-40525** Interlocal Agreement with the City of Frisco for the construction of Stonebrook Parkway from Dallas Parkway to Preston Road (Bond Project No. 07-00-38) and budget amendment in the amount of \$2,000,000 for same (County's participation NTE \$2,000,000), Engineering.

COURT ORDER NO. 2015-702-09-28

6. **AI-40548** Funding Agreement with the Collin McKinney Historical Alliance for funding through the FY2015 Historical Commission Grant Program in the amount of \$1,500 to host the Sestercentennial event in April 2016, Historical Commission.

COURT ORDER NO. 2015-703-09-28

7. **AI-40488** Assignment and Assumption for Software Maintenance, AMCAD AILIS (Agreement No. 10007-11), AMCAD Premium Service Offering (ROAM) and Software License Agreement (Agreement No. 12105-12) and Maintenance: Redaction Services for County Clerk (Agreement No. 10057-10) to change the name from American Cadastre LLC. (AMCAD) to Granicus, Inc. and further authorize the Purchasing Agent to finalize and execute same, Purchasing.

COURT ORDER NO. 2015-704-09-28

8. **Interlocal Agreement(s) For Dispatch Services through and including September 30, 2016, Sheriff:**

a. **AI-40536** City of Anna in quarterly installment payments \$11,679.98 (totaling \$46,719.92).

COURT ORDER NO. 2015-705-09-28

b. **AI-40538** City of Celina in quarterly installment payments of \$6,202.38 (totaling \$24,809.52).

COURT ORDER NO. 2015-706-09-28

c. **AI-40535** Town of Fairview in quarterly installment payments of \$13,191.33 (totaling \$52,765.32).

COURT ORDER NO. 2015-707-09-28

d. **AI-40534** City of Farmersville in quarterly installment payments of \$8,097.83 (totaling \$32,391.32).

COURT ORDER NO. 2015-708-09-28

e. **AI-40539** City of Josephine in quarterly installment payments of \$1,965.59 (totaling \$7,862.46).

COURT ORDER NO. 2015-709-09-28

f. **AI-40540** City of Lavon in quarterly installment payments of \$4,432.18 (totaling \$17,728.72).

COURT ORDER NO. 2015-710-09-28

g. **AI-40541** City of Melissa in quarterly installment payments of \$10,375.71 (totaling \$41,502.84).

COURT ORDER NO. 2015-711-09-28

h. **AI-40542** City of Princeton in quarterly installment payments of \$18,824.24 (totaling \$75,296.96).

COURT ORDER NO. 2015-712-09-28

i. **AI-40537** Farmersville ISD in quarterly installment payments of \$93.52 (totaling \$374.08).

COURT ORDER NO. 2015-713-09-28

f. Amendment(s):

1. **AI-40509** Amendment to the Maintenance and Support Services Agreement (change the invoicing for maintenance from CUC to Tyler); approve Tyler Technologies, Inc. as the sole source provider for Odyssey software and licensing, maintenance and support and grant exemption from the competitive bidding process in accordance with Local Government Code 262.024(a)(7)(A) and approval to enter into the Continuous Improvement Program Agreement for FY2016 for option 1, Information Technology.

COURT ORDER NO. 2015-714-09-28

2. **AI-40557** No. 1 to Professional Services; Law Library Forms Review (Agreement No. 2014-074) with Michelle Warmbrodt to extend the contract through and including March 31, 2016 and further authorize the Purchasing Agent to finalize and execute same, Budget.

COURT ORDER NO. 2015-715-09-28

3. **AI-40407** No. 1 to Services, IT, Peoplesoft HCS 9.2 Upgrade (RFP No. 2014-106) with Apex IT to provide various changes to the contract, budget amendment in the amount of \$200,000 and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

Commissioner Webb asked what the County is getting for this money and expressed his concerns about whether there are options to get out of this contract at some point. Caren Skipworth, CIO, came forward to explain this money is to extend the Go Live from 10/5 to 11/16. The Time and Labor module in PeopleSoft is heavily modified. PeopleSoft has over 300 modifications that are custom to Collin County. Ms. Skipworth said they attempted to retrofit but it could not be done. They had to rewrite the mods and that is what has extended the time for the Go Live portion of the change order. The project needs to be completed and there are no real options. If the County does not renew it today, the contract will expire and it will be up to Human Resources and IT to finish the project.

There was a brief conversation about support for PeopleSoft from Oracle. Ms. Skipworth said the cost to rewrite all the mods will be \$900,000. Commissioner Webb said our product is so customized the costs associated with it are high, and the County may have to look for a different product in the next five years. With no further discussion, a motion was made to approve the item. (Time: 1:43 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 4 – 0 Passed

COURT ORDER NO. 2015-716-09-28

4. **AI-40447** No. 2 to Insurance, Excess Workers' Compensation (RFP No. 2013-333) with Arthur J. Gallagher Risk Management Services to extend the contract for one (1) year through and including September 30, 2016, add the option to extend the contract for one (1) additional year and further authorize the Purchasing Agent to finalize and execute same, Human Resources.

COURT ORDER NO. 2015-717-09-28

5. **AI-40468** No. 4 to Mental Health Managed Counsel Program with Ferguson Law Office PLLC to extend the contract for one (1) year through and including September 30, 2016 and add a three (3) percent price increase to the contract, further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

COURT ORDER NO. 2015-718-09-28

6. **AI-40551** No. 10 to Agreement, Jail Services with DART to extend the contract for one (1) year through and including September 30, 2016 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

COURT ORDER NO. 2015-719-09-28

g. Budget adjustment(s)/amendment(s):

1. **AI-40555** \$30,553,093 for FY2015 Bond Issues, Auditor.

COURT ORDER NO. 2015-720-09-28

2. **AI-40512** \$70,000 to cover the additional cost to complete the Commissioners Court Camera Replacement project, Information Technology.

COURT ORDER NO. 2015-721-09-28

h. Filing of the Minute(s), County Clerk:

1. **AI-40546** September 8, 2015.

COURT ORDER NO. 2015-722-09-28

i. Miscellaneous

1. **AI-40495** Acceptance of the FY2016 Juvenile Justice and Delinquency Prevention (JJDP) Grant for Teen Court - Substance Abuse and Mental Health Evaluation and Treatment through the Office of the Governor, Criminal Justice Division in the amount of \$22,900 for grant period beginning September 1, 2015 to August 31, 2016, Administrative Services.

COURT ORDER NO. 2015-723-09-28

2. **AI-40409** Designation of the FY2016 Commissioners Court regular term meeting dates and time, Commissioners Court.

Commissioner Hill said the Budget Department has requested changing the offsite evening meeting scheduled for September 12, 2016 because that is the same time as the annual budget process. The Commissioner suggested changing the third quarter offsite meeting to October 3, 2016. With no further discussion a motion was made to approve the item with the change made. (Time: 1:44 p.m.)

Motion by: Commissioner Hill
Second by: Commissioner Cheryl Williams
Vote: 4 – 0 Passed

COURT ORDER NO. 2015-724-09-28

3. **AI-40528** Resolution Supporting the Texas Department of Agriculture Home-Delivered Meal Grant Program, Budget.

Commissioner Webb referenced the last paragraph on page 448 of the Court packet which reads, "The County hereby certifies that it has approved the Organization's accounting system or fiscal agent..." Because neither the County Budget Officer nor the Auditor had looked at the accounting system or the fiscal agent, the Commissioner cannot support this item. With no further discussion, this item was held. (Time: 1:46 p.m.)

HELD

4. **AI-40519** Rescind Court Order No. 2015-379-06-22 to authorize a change of contract for the Tyler Odyssey Criminal Justice Information System; approve an Amendment to the Maintenance and Support Services Agreement (change the invoicing for maintenance from the CUC to Tyler), approve Tyler Technologies, Inc. as the sole source provider for Odyssey software licensing, maintenance and support in accordance with Local Government Code 262.024(7)(A) and approval to enter into the Continuous Improvement Program Agreement for FY 2016 for option 3, Purchasing.

COURT ORDER NO. 2015-725-09-28

5. **AI-40533** Exchange fleet vehicle (Unit No. 48044, 2007 Ford F-150) with fleet vehicle (Unit No. 55144, 2013 Ford Explorer), Sheriff.

COURT ORDER NO. 2015-726-09-28

6. **AI-40574** Personnel Appointments, Human Resources.

COURT ORDER NO. 2015-727-09-28

7. **AI-40575** Personnel Changes, Human Resources

COURT ORDER NO. 2015-728-09-28

GENERAL DISCUSSION

5. **AI-40403** **Public Hearing** – FY 2016 Preservation, Restoration and Records Archive Plan, District Clerk.

Andrea Stroh Thompson, District Clerk, came forward with a short PowerPoint presentation on the FY2016 Preservation, Restoration and Records Archive Plan. Ms. Thompson explained the State Library and Archives Commission requires permanent retention of all case papers and trial dockets dated prior to 1950. In FY2015 funding was used to restore the oldest case files which are on permanent retention. These case files were professionally preserved and placed in disaster safe books. The process to restore and preserve documents maintained by the Collin County District Clerk's office is an ongoing project as records continue to age and deteriorate. In FY2016 the District Clerk's office will continue the preservation of the oldest court records which are on permanent retention and are deteriorating. Criminal and civil case files dating between 1872 and 1876 will be professionally preserved, digitized and placed in disaster safe books.

Judge Self opened the Public Hearing at 1:49 p.m. and asked for public comments. Hearing none, the Public Hearing was closed at 1:49 p.m. With no further comments, a motion was made to approve the item. (Time: 1:50 p.m.)

Motion by: Commissioner Duncan Webb
Second by: Commissioner Cheryl Williams
Vote: 4 – 0 Passed

COURT ORDER NO. 2015-729-09-28

6. AI-40484 Adoption of the Mental Health Plan, Administrative Services.

des Anges Crusier, Ph.D., and Randy Routon, Ph.D. and CEO of LifePath Systems came forward with a PowerPoint presentation on the final plan. Dr. Crusier recapped what has been done since April 1, 2015, when Collin County received approval from DSHS (Department of State Health Services) and HHSC (Health and Human Services Commission) on the Preliminary Local Plan for Indigent Behavioral Health Services.

The final plan basically expands certain sections of the preliminary plan and very little is new. The State requested more detail and the high points have to do with funding capacities, accessing resources, required services and possibly authority functions for substance abuse services.

Based on current requirements and to the best of our knowledge and understanding, the aim of this plan is to tell the State the proposed structure, functions and timelines associated with a successful transition out of NorthSTAR to a locally managed program of mental health and substance abuse services for indigent clients. The plan addresses Medicaid services to the extent required. The goal is to inform the readers about the envisioned system, principles on which the new system will be based, and strategies associated with developing it.

The principles articulated in the plan include access, rights and responsiveness. Some of the values on which the new LMHA (Local Mental Health Authority) will be based are effective management practices with checks and balances, transparency and fairness of procedures, network cooperation to produce improvements and optimum health outcomes, and continuous engagement with the stakeholders. Dr. Crusier then went over the requirements, areas of focus, and functions of the LBHA (Local Behavioral Health Authority) in the new plan.

There were concerns expressed by stakeholders regarding the authority functions and the provider functions being in the same organization. Information was provided to the stakeholders clearly defining the checks and balances. They were provided with handouts that clearly defined the authority and referenced Texas Health and Safety Code and the Texas Administrative Code which establishes performance requirements and standards.

Dr. Crusier explained the three major challenges and the opportunities identified in the plan. There was a brief summary of the comments received from stakeholders on the final plan draft and all were addressed to the satisfaction of the stakeholders. The next steps include receiving feedback from DSHS, completing the edits, and submitting a final document the first week of October. Between October 2015 and June 2016 they will develop and endorse innovation, identify issues or barriers to a robust and responsive system, and pursue strategies to overcome obstacles, solutions to problems and resources to achieve goals. LifePath Systems will work with the DSHS transition team to develop its management infrastructure in preparation for assuming authority functions for mental health and substance abuse services as the Collin County Local Behavioral Health Authority effective January 1, 2017.

Judge Self asked Dr. Routon to address the draft letter. Dr. Routon said the letter specifically targets the issue of substance abuse funding. This is a new pathway for the State to designate an LBHA that does both mental health and substance abuse. Using the State's formula, Collin County will receive only \$1.5 million for substance abuse and the data shows this amount is insufficient. The letter is to make the State aware that we have needs that we don't have a solution for. Commissioner Williams said this is a change from what was expected. The State wants to move all community centers to taking on a substance abuse role, but they are starting with this new LBHA and will require the same of the new Dallas LBHA. The Commissioner thinks the State knows there is an issue. This will alert them that it is not just the local authority; the Commissioners' Court is also aware of it and would like their cooperation in trying to resolve the issue.

Judge Self mentioned the 13 mandatory services which include supported employment and supported housing and said this will be a major issue. A brief discussion ensued regarding the term "proprietary" when referring to VO (Value Options) contracts. The Judge said we need to clarify as much as we can. Commissioner Webb is concerned that the cost could be even more than \$1.5 million and there may be no way to control the costs. The Commissioner would like to do this as economically and efficiently as possible. Dr. Routon said those are legitimate concerns and he assured the Court they recognize the difference between a Cadillac model and an efficient model and welcomed suggestions. The Court is not on the hook for all of the match. Client fees and Medicare dollars go toward the match also. The Court should know by next September how much to budget. Commissioner Williams said the Sunset Review Committee focused on the fact that, in the NorthSTAR system, once Dallas County pulled their dollars out of the system, not a single county was participating. The Commissioner said there will be some expectation from the State that every county participate in some way. In the past the smaller counties have not had to participate so this is a real change for them.

Judge Self suggested removing the sentence on page 9 of the plan which references the Court having discussed allocating approximately \$1 million annually for indigent behavioral health care. The Judge also said the next sentence should acknowledge there will be requirements, but it will be from various sources. Dr. Cruser will make those changes and send a copy back to the Court with notations showing the changes. Judge Self mentioned the by-laws and said this has now become a major board for this county.

Commissioner Hill asked about page five of the plan which references a Utilization Management Committee. The Commissioner would like to know how that committee will be comprised and established. Dr. Routon said the committee will consist of LifePath staff lead by the Medical Director as well as providers from different organizations. The committee will look at level of care and make sure we are abiding by the State's mandates on providing specific services. The committee will be internal and look at efficiency also. Commissioner Williams said this plan will not be what actually governs the provision of service. That is going to be an extensive and complex contract that LifePath will have with the State. It will also provide for penalties for noncompliance. That is one of the controls to make sure we are getting levels of care that are required or the state will step in and penalize the LBHA.

With no further discussion, a motion was made to approve the letter, the plan with the changes made to the two sentences on page 13, and the grammatical changes Commissioner Webb discussed with Dr. Cruser. (Time: 2:24 p.m.)

Motion by: Judge Keith Self
Second by: Commissioner Duncan Webb
Vote: 4 – 0 Passed

COURT ORDER NO. 2015-730-09-28

7. AI-40505 Adoption of the revised Collin County Travel Policy, Auditor.

Judge Self deleted this item.

PULLED

8. AI-36908 TAPS update, Commissioner, Precinct 3.

Commissioner Hill said after last week's Court he took the opportunity to meet with the upper lever staff at TAPS (Texoma Area Paratransit System) and asked for their insight on our recovery plan. They are currently working on a draft document that can be sent to all of their stakeholders. They will meet again on Wednesday to discuss this and the funding stakeholders will meet on Thursday to talk to TAPS as well. That includes the North Central Texas Council of Governments, the Texas Department of Transportation and the Federal Transit Administration who all have a vested interest in seeing TAPS put a successful recovery plan in place. (Time: 2:26 p.m.)

NO ACTION TAKEN

9. Possible future agenda items by Commissioners Court without discussion.

EXECUTIVE SESSION

Judge Self recessed Commissioners' Court into Executive Session at 2:26 p.m. in accordance with Chapter 551.071 of the Government Code, Legal, to deliberate the continued participation in NETEX (Northeast Texas Rural Rail Transportation District).

Legal (551.071)

AI-40547 Continued participation in NETEX, Administrative Services.

NO ACTION TAKEN

Judge Self reconvened Commissioners' Court at 2:59 p.m. There being no further business of the Court, Judge Self adjourned the meeting at 2:59 p.m.



Keith Self, County Judge

Susan Fletcher, Commissioner, Pct. 1

Cheryl Williams, Commissioner, Pct. 2

Chris Hill, Commissioner, Pct. 3

Duncan Webb, Commissioner, Pct. 4

ATTEST:

Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S