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April 7, 2015

Matt Dobecka, CPPO, CPPB  
Collin County Purchasing Department  
2300 Bloomdale Rd., Ste 3160  
McKinney, TX 75071

RE: Collin County Outer Loop Segment 3A (Collin County PO# 184953)

Subject: Contract Correction/Reduction Request

Dear Mr. Dobecka:

This letter serves the purpose of requesting a contract amendment to the subject purchase order to reduce the overall contract amount to \$750,726.42 (USD). This amount reflects a \$47,847.40 (USD) reduction in the previously approved purchase order amount of \$798,573.82 (USD). The reason for the reduction is due to a tabulation error which was found in the CH2M HILL fee proposal ("Exhibit C" of executed Engineering Services Agreement 2015-107) in which the "TOTAL HOURS (BASIC SERVICES)" included some hours under "SPECIAL SERVICES." This tabulation error resulted in some hours being accounted for in both Basic Services and Special Services. A copy of the revised "Exhibit C" fee proposal is attached to this letter.

If you have any questions or need any additional information, please let us know.

Sincerely,

CH2M HILL

Glen McCabe, P.E.  
Portfolio Manager

CH2M HILL

Nick Ataie, P.E.  
Project Manager

Enclosure: *Revised "Exhibit C" Fee Schedule*

cc: Project File