

STATE OF TEXAS

COMMISSIONERS' COURT
MEETING MINUTES
MARCH 21, 2016

COUNTY OF COLLIN

On Monday, March 21, 2016, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self

Commissioner Susan Fletcher, Precinct 1

Commissioner Cheryl Williams, Precinct 2

Commissioner Duncan Webb, Precinct 4

Absent: Commissioner Chris Hill, Precinct 3

Commissioner Fletcher led the Invocation.

Commissioner Williams led the Pledge of Allegiance.

Commissioner Webb led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:15 p.m. and adjourned the meeting at 2:16 p.m.

DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:

1. AI-41332 Personnel Appointments, Human Resources.

FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. Addenda:

a. AI-41323 Addendums No. 1, 2, 3, and 4 to IT Asset Management Software Solution (RFP No. 2016-138 to make various changes to the Request for Proposal, Purchasing.

b. AI-41312 Addendum No. 1 to Professional Services, Engineering, Rehabilitation of County Maintained Drainage Structures (RFQ No. 2016-149) to make various changes to the Request for Qualifications, Purchasing.

2. Public Comments.

Jeff Blackard, McKinney, stated the lawsuit against Collin County to block payment of the special prosecutors in the case against Ken Paxton was dismissed by the presiding judge in order for the case to be heard in the appellate court. Mr. Blackard was surprised to hear the County's attorney say the Commissioners' Court was under no pressure to pay the special prosecution fees in the Paxton case which goes against what Judge Self had previously stated. It was shocking to him that as a taxpayer he had recently been threatened by two of the special prosecutors, with the use of Texas Rangers, for complaining about the payment of the bills. Mr. Blackard asked the Court to gain control of this situation because the Court is in charge of taxpayer money and how the bills are paid. (Time: 1:33 p.m.)

3. Presentation/Recognition.

4. Consent agenda to approve: Judge Self pulled items 4c1 and 4e1 and asked for comments on the remainder of the consent agenda. Hearing no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:34 p.m.)

Motion by: Commissioner Cheryl Williams
Second by: Commissioner Duncan Webb
Vote: 4 - 0 Passed

a. AI-41306 Disbursements for the period ending March 15, 2016, Auditor.

COURT ORDER NO. 2016-177-03-21

b. AI-41310 Tax refunds totaling \$1,396,938.11, Tax Assessor Collector.

COURT ORDER NO. 2016-178-03-21

c. Advertisement(s):

1. AI-41296 Data Backup Expansion (RFP No. 2016-186), Information Technology.

Judge Self pulled this item to ask for an explanation of the need for the data backup expansion. Caren Skipworth, CIO, said this will be expanding the data backup system which is the same tapeless backup system the County bought before for the data side. It will expand it to include images and backup for the images. It will be more of a real-time system as opposed to the old tape system. The system will eventually be housed in the Data Records Center. The expansion will be more efficient and easier to recover items for disaster recovery. With no further discussion, a motion was made to approve the item. (Time: 1:36 p.m.)

Motion by: Judge Keith Self
Second by: Commissioner Duncan Webb
Vote: 4 - 0 Passed

COURT ORDER NO. 2016-179-03-21

d. Award(s):

1. **AI-41315** Minimum Security Metal Roof Recovery (IFB No. 2016-066) to CS Advantage USAA, Inc. and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Construction & Projects.

COURT ORDER NO. 2016-180-03-21

2. **AI-41293** Professional Services, General Civil Engineering for County Buildings and Property (SOQ No. 2016-080) and further authorize the Purchasing Agent to finalize and execute the Engineering Services Agreement, Construction & Projects.

COURT ORDER NO. 2016-181-03-21

3. **AI-41300** Audio Upgrade for County Courtrooms (RFP No. 2016-099), Information Technology.

COURT ORDER NO. 2016-182-03-21

e. Agreement(s):

1. **AI-41087** Third Party License and Services Agreement and a Professional Services Agreement with Tyler Technologies, Inc., approval of an End User License Agreement and a Software Maintenance Agreement with Computing System Innovations (CSI), declare Computing System Innovations (CSI) as the sole source provider and grant an exemption from the competitive bid process in accordance with V.T.C.A. Local Government Code 262.024(a)(7)(A) and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

Judge Self asked what the ROI (Return on Investment) will be for the \$305,000 project. Caren Skipworth, CIO, said \$265,000 will be for the software license, use of application, installation and configuration and training for the application. The remainder of the cost will be for the first annual maintenance fee. The application will be used for Odyssey images in the County Clerk, District Clerk, Justice of the Peace and District Attorney areas which will include both the civil and criminal sides. The application will not be used for the jail. There will be a six-month rollout to bring in day-forward redaction on all images within Odyssey for the areas mentioned above.

Ms. Skipworth said she did not have the ROI from the elected officials on how long it takes to manually redact documents, but once the new system is up and operational the manual process of redaction should reduce. The automated system will have a set of rules to identify documents with certain sensitive information to redact. The documents will then be immediately published to the internet for public use at no cost to the public. Commissioner Fletcher asked if the system will catch all the information needed to be redacted. Ms. Skipworth said because the forms are standard with standard fields the system can be programmed to find and block out the sensitive information. Ms. Skipworth has worked with the elected officials to set redaction retention for proper document management.

Ms. Skipworth reminded the Court that iDocket is still in use which is mainly geared for attorneys. County documents are published to iDocket which are then redacted of sensitive information by iDocket and offered to the public for a fee. Commissioner Webb asked if the iDocket piece could be terminated once the new system is in place. Ms. Skipworth said it could be terminated, but iDocket provides another level of service to law firms and/or attorneys who serve multiple counties. With the use of iDocket they can look at documents from multiple county entities in one location. She added, attorneys within Collin County can access their own non-redacted documents through a secure online portal.

Commissioner Webb is in support of the item in order for the public to have easy online access to the records. Commissioner Williams and Judge Self agree this will provide for greater transparency and ease for the public. With no further comments, a motion was made to approve the item. (Time: 1:45 p.m.)

Motion by: Judge Keith Self
Second by: Commissioner Cheryl Williams
Vote: 4 – 0 Passed

COURT ORDER NO. 2016-183-03-21

2. **AI-41175** Lexmark Print Release Pilot Program (60 day trial period) at no cost to the County and further authorize the Purchasing Agent to finalize and execute the agreement, Information Technology.

COURT ORDER NO. 2016-184-03-21

3. **AI-41284** Interlocal Cooperation Contract with the Texas Facilities Commission, Purchasing.

COURT ORDER NO. 2016-185-03-21

4. **AI-41321** Interlocal Agreement with the City of Richardson for funding through the 6th Series – 2007 Parks/Open Space Project Funding Assistance Program (Bond Project No. 07PG81) for improvements to Spring Creek Nature Area Trail, Special Projects.

COURT ORDER NO. 2016-186-03-21

5. **AI-41322** Interlocal Agreement with the City of Richardson for funding through the 6th Series – 2007 Parks/Open Space Project Funding Assistance Program (Bond Project No. 07PG82) for improvements to University Trail Phase II, Special Projects.

COURT ORDER NO. 2016-187-03-21

f. Amendment(s):

1. **AI-41299** No. 1 to Indigent Defense Design Consultant (RFP No. 2014-364) with Public Policy Research Institute to modify the payment schedule per deliverables, extend the contract through and including August 31, 2016 and further authorize the Purchasing Agent to finalize and execute same, Information Technology.

COURT ORDER NO. 2016-188-03-21

2. **AI-41271** No. 2 to Professional Services: Law Library Forms Review (Agreement No. 2015-074) with Michelle Warmbrodt to extend the contract through and including September 30, 2016 and further authorize the Purchasing Agent to finalize and execute same, Budget.

COURT ORDER NO. 2016-189-03-21

g. Ratification of the County Judge's prior approval:

1. **AI-41313** Discretionary exemption to the bid process per VTCA LGC 262.024(a)(2) "an item necessary to preserve or protect the public health or safety of the residents of the County", for the installation of an intercom system in the Jail Infirmary, Facilities.

COURT ORDER NO. 2016-190-03-21

h. Receive and File, Auditor:

1. **AI-41318** Monthly Financial Reports for January 2016.

COURT ORDER NO. 2016-191-03-21

2. FY2014 Annual Inventory:

a. **AI-41290** Public Works-Equipment Service Parts.

COURT ORDER NO. 2016-192-03-21

b. **AI-41291** Public Works-Stockpile/Culverts.

COURT ORDER NO. 2016-193-03-21

3. Final Audit Result(s):

a. **AI-41289** Justice of the Peace, Precinct 3-2 (1st, 2nd & 3rd Quarter FY2014).

COURT ORDER NO. 2016-194-03-21

b. **AI-41287** County Clerk (3rd & 4th Quarter FY2014).

COURT ORDER NO. 2016-195-03-21

i. Miscellaneous

1. **AI-41302** Request a Contract Amendment of the Texas Indigent Defense Commission FY2014 Single-year Discretionary Grant for eManagement (Contract 212-14-D05) to extend the grant period from March 31, 2017 to August 31, 2017, Auditor.

COURT ORDER NO. 2016-196-03-21

2. **AI-41242** FY2016 tax exemptions for historical structures and/or landmarks, Collin County Historical Commission.

COURT ORDER NO. 2016-197-03-21

3. **AI-41272** Final Plat for Summerlin Phase I, Engineering.

COURT ORDER NO. 2016-198-03-21

4. **AI-41273** Re-plat of Waterstone Estates (Block B of Section 1) lots 40 and 41 into one (1) lot 40R, Engineering.

COURT ORDER NO. 2016-199-03-21

5. **AI-41261** Utilization of a courtroom at the Bloomdale Courthouse for a Mock Trial Event on April 27, 2016 from 9:00 a.m. to 12:00 p.m. and further request waiver of fees and insurance requirements, Facilities.

COURT ORDER NO. 2016-200-03-21

6. **AI-41333** Personnel Appointments, Human Resources.

COURT ORDER NO. 2016-201-03-21

7. **AI-41334** Personnel Changes, Human Resources.

COURT ORDER NO. 2016-202-03-21

GENERAL DISCUSSION

5. **AI-41328** Behavioral Health Update Transition Plan.

Randy Routon, Ph.D., LifePath Systems, came forward to give the Behavioral Health System Transition update. Progress has been made but there is much left to do. Good discussions are being had with law enforcement, hospitals and others in the community to build the best system. Dr. Routon reminded the Court of some of the program goals which include building a comprehensive Behavioral Health System, meeting terms and conditions of the DSHS (Department of State Health Services) contract, and increasing access to providers in Collin County. There is a lot of focus at the state and national level on the mental health systems and what needs to be done. LifePath is operating the current program, trying to get up to speed with what Texas is doing, and watching for what might be coming out because there may be help for all the communities through some of the new bills.

In order to gain efficiencies LifePath is trying to reduce crisis from becoming emergencies by serving people early on. LifePath is looking at replicating successful programs from other counties by building a crisis evaluation center where needs can be evaluated early to determine if a person should be held or if they can volunteer for help. Dr. Routon said they are also working on proactive eligibility reviews and assistance. Many people are eligible for Medicaid but do not know if they are or how to get the benefit. PAP (Patient Assistance Programs) has been an excellent resource in other counties. Through PAP, pharmacies provide medications to eligible people for free. Two years ago \$58 million of PAP funding in Texas went to community psychiatric clients.

LifePath is also focusing on preventative outpatient care to get people who struggle with mental illness or addiction to voluntarily come in for assistance. Expanding sources of funding and reimbursement with cities is another way LifePath is gaining efficiencies.

Judge Self asked Dr. Routon how to interpret some of the tasks on the chart of progress when the finished dates have passed with only a small percentage of the tasks completed. For example, task 5.1, evaluate DSHS requirements and dedicated funding for housing and supported employment is 10% complete. Dr. Routon said some tasks have been held up due to waiting for information and direction from the state. The Statement of Work for supportive housing was received this morning so the percentage for task 5.1 will rise to about 50%. The dates on the chart may not line up because those were dates LifePath projected when first laying out the plan. Judge Self referred to task 5.2, determine variety of need and options for transportation services, asking for LifePath to provide any information to the Court on what the need is for transportation including estimated numbers of people and trips. Dr. Routon will gather the information for the Court. The Judge asked for the addition of expected completion dates on the chart for future updates to the Court. Commissioner Williams asked for LifePath to let the Court know when they need to step in to apply pressure with the state to keep the program moving forward.

Commissioner Williams asked for the status on the substance abuse funding with the state. If the state's expectations are high but they do not have the funding it will create a problem. Dr. Routon said because a readiness review is to be done in May, he has bumped up the issue of not receiving critical data and the issue of substance abuse funding and expectations to Sonja Gaines, HHSC (Texas Health and Human Services), and Mike Maples, DSHS. The only returned communication received was from Mr. Maples saying these issues are being worked on. The program is in an odd phase of not yet being an authority and the state wanting that status before releasing information. This is a problem because LifePath cannot enter contracts without knowing the numbers or what is expected. Lawyers at HHSC were said to have agreed on an MOU (Memo of Understanding) but this too has not been received.

Judge Self asked Dr. Routon to explain task 20.1, establish with community input two-tier eligibility system to accommodate excess beyond DSHS contract. The program used across the state which will be used here is to serve people more deeply, meaning people will be seen three to four times more than before for the same amount of funding. A cap will have to be established by a two-tier system. One tier will be for those people receiving the state services by level of care and a second tier will be for those people above the first tier to receive emergency services. Those receiving emergency services will then be put on a waiting list for continued care. It is hoped that other services in the community can be used to avoid putting anyone on the waiting list.

Dr. Routon shared some of the program accomplishments which are: 1) the opening of the after-hours crisis clinic which operates from 6:00 p.m. to 9:00 p.m., Monday through Friday as well as Saturday; 2) the expansion of the McKinney clinic which is scheduled to open in April; 3) the monthly newsletter is being sent out with an email box for input; 4) the hiring of the Crisis Services Director; 5) the ongoing consumer-led groups; and 6) the semi-weekly meetings with DSHS Transition Team with clinical and IT subgroups. Dr. Routon said bids are out with several contractors for the renovation of the Church Street facility for the Crisis Evaluation Center which is scheduled to open in January 2017. Bids should be in by next week.

Commissioner Fletcher asked for task 3.11, disaster response training and procedures, to be explained. Dr. Routon said part of the requirements of being a behavioral health authority is to receive training to be a part of the local emergency group. This is to provide services for people with mental health issues during disasters. Commissioner Williams said a positive aspect to the County having its own Local Behavioral Health Authority is having the ability to prioritize needs and the ability to focus on individuals who are more frequently involved with law enforcement and hospitals. This will lower costs all around.

Next steps for the program include: 1) resolving the data and substance abuse issues with the state; 2) developing the PNAC (Provider Network Advisory Committee) and negotiating contracts with providers; 3) renovating the Crisis Evaluation Center; 4) continuing crisis plans with the hospitals, jail, courts and law enforcement; and 5) finalizing pharmacies, labs and PAP plans.

Judge Self asked what the expected funding amount from the state will be for substance abuse. Dr. Routon said the annual projected amount is \$1.5 million for detox and outpatient care. Besides meeting the needs of the community, the state wants the program to have contracts for each of the 20-25 services. Five services will eat up the \$1.5 million. Dr. Routon feels there is a misunderstanding on what can be accomplished with that amount of money. The Judge asked Dr. Routon to provide the Court with a detailed document on this issue and suggestions on what the Court can do to assist. It is possible this is related to the state's desire for the program to be a behavioral health authority rather than a mental health authority because they would like to move toward consolidating the two across the state. (Time: 2:15 p.m.)

NO ACTION TAKEN

6. Board/Committee Appointments, Commissioners Court:

a. AI-41326 Parks Foundation Advisory Board.

A motion was made to appoint Lori Vaden to the Parks Foundation Advisory Board.
(Time: 2:15 p.m.)

Motion by: Commissioner Susan Fletcher
Second by: Commissioner Chery Williams
Vote 4 - 0 Passed

COURT ORDER NO. 2016-203-03-21

7. Possible future agenda items by Commissioners Court without discussion.

EXECUTIVE SESSION

The Court did not recess into Executive Session. There being no further business of the Court, Judge Self adjourned the meeting at 2:15 p.m.



Keith Self, County Judge

Not Present

Susan Fletcher, Commissioner, Pct. 1

Cheryl Williams, Commissioner, Pct. 2

Chris Hill, Commissioner, Pct. 3

Duncan Webb, Commissioner, Pct. 4

ATTEST:

Stacey Kemp, Ex-Officio Clerk
Commissioners Court
Collin County, T E X A S