



COLLIN COUNTY

Budget & Finance
2300 Bloomdale Road
Suite 4100
McKinney, Texas 75071
www.collincountytx.gov

To: Commissioners' Court
Collin County

From: Monika Arris
Budget and Finance Director

Date: May 2, 2016

Re: Change Order No. 1, IFB 2015-344, Supplies, OEM Toner Cartridges for Laser and Inkjet
Printers

Request Commissioners' Court approval of Change Order No. 1 regarding contract with Enhanced Laser
Products to delete line items from their awarded contract per attached documentation.