

Administrative Services 2300 Bloomdale Road Suite 4192 McKinney, Texas 75071 972-548-4675 www.collincountytx.gov

To: Commissioners Court

From: Bill Bilyeu

Date: October 5, 2016

Re: Award Professional Services, Real Estate Broker Services (RFP No.

2016-289)

I recommend awarding this bid to the sole respondent. This bid was properly solicited and all brokers had the opportunity to respond.

The respondent has successfully provided broker services to the County in the past and the proposed rates are competitive with the market.

Please contact me with any questions.