

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
DECEMBER 12, 2016

On Monday, December 12, 2016, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Chris Hill, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Judge Self led the Invocation.  
Commissioner Fletcher led the Pledge of Allegiance.  
Commissioner Williams led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 3:21 p.m. The meeting was reconvened and recessed into Executive Session at 3:22 p.m. The meeting was reconvened and immediately adjourned at 4:16 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 3:21 p.m. and adjourned the meeting at 3:21 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 3:22 p.m. and adjourned the meeting at 3:22 p.m.

## FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.
  2. AI-42509 Amendment No. 1 to Cellular Antenna Myers Park Show Barn with iBWireless Solutions LLC (RFP No. 2016-207) to add an additional module for the Sprint cellular carrier, Special Projects.
2. Public Comments.

### **3. Presentation/Recognition:**

#### **a. Service Pins, Human Resources.**

Constable Gary Edwards, Precinct 2, presented Sharon Coleman, Administrative Secretary, with her 25-year service pin. (Time: 1:32 p.m.)

The Court presented Sheriff Terry Box with a crystal retirement award recognizing his 32 years as Sheriff of Collin County. The award was presented in grateful appreciation for his service to the citizens of Collin County and the hard work and dedication to the public good. Sheriff Box said he has worked for four County Judges and 24 Commissioners, and there wasn't a year that went by that he didn't enjoy his job. The Sheriff thanked the Court and Collin County for the recognition. (Time: 1:35 p.m.)

**4. Consent agenda to approve:** Judge Self asked for comments on the consent agenda. Commissioner Webb pulled items 4c2 and 4i5. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:37 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**a. AI-42480** Disbursements for the period ending December 6, 2016, Auditor.  
**COURT ORDER NO. 2016-926-12-12**

#### **b. Advertisement(s):**

**1. AI-42485** Construction, Health Care Services Pavement Replacement (IFB No. 2016-306), Construction & Projects.  
**COURT ORDER NO. 2016-927-12-12**

#### **c. Award(s):**

**1. AI-42521** Insurance, Stop Loss for Medical and Pharmacy (RFP No. 2016-297), Human Resources.  
**COURT ORDER NO. 2016-928-12-12**

2. **AI-42438** Professional Services, Engineering, Environmental Geotech Soil and/or Water Sampling and Analysis (RFQ No. 2016-352), Public Works.

Commissioner Webb pulled this item for two reasons. The first was to change the third line of the Consulting Services Agreement from Modern Geosciences to Modern Geosciences LLC. Secondly, the Commissioner asked if the payment schedule should reference payment upon completion as opposed to percentage of completion.

Michalyn Rains, Purchasing, said it should read “work completed during the timeframe.” With no further comments, a motion was made to approve the item with the changes made. (Time: 1:38 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2016-929-12-12**

**d. Agreement(s):**

1. **AI-42484** Service Agreement Renewal Notice with Appriss for the Texas Statewide Automated Victim Notification Service (SAVNS) for the period beginning September 1, 2016 through and including August 31, 2017, Auditor.

**COURT ORDER NO. 2016-930-12-12**

2. **AI-42511** TechShare.Juvenile and Juvenile Case Management System (JCMS) – Basic 2017 Resource Sharing Addendum with the Texas Conference of Urban Counties (CUC) effective January 1, 2017 through and including December 31, 2017, Information Technology.

**COURT ORDER NO. 2016-931-12-12**

3. **AI-42501** Interlocal Agreement with the City of Farmersville for funding through the 7<sup>th</sup> Series – 2007 Parks/Open Space Project Funding Assistance Program (Bond Project No. 07PG87) for improvements to the J.W. Spain Athletic Complex, Special Projects.

**COURT ORDER NO. 2016-932-12-12**

4. **AI-42502** Interlocal Agreement with the Town of Prosper for funding through the 7<sup>th</sup> Series – 2007 Parks/Open Space Project Funding Assistance Program (Bond Project No. 07PG94) for improvements to Frontier Park, Special Projects.

**COURT ORDER NO. 2016-933-12-12**

**e. Amendment(s):**

1. **AI-42505** No. 1 to the Personal Services Agreement with Jennifer Smith for a Program Manager to oversee and administer the Veterans Court Program, extend the contract through and including June 30, 2017 and further authorize the Purchasing Agent to finalize and execute same, 296th District Court.

**COURT ORDER NO. 2016-934-12-12**

2. **AI-42486** No. 10 to the Storm Water Management Program (AGR No. 12179-08) with Jacobs Engineering Group, Inc. for the 2017 Annual Report and Related Activities for Phase II, Year Three (3) and further authorize the Purchasing Agent to finalize and execute same, Engineering.

**COURT ORDER NO. 2016-935-12-12**

**f. Change Order(s):**

1. **AI-42462** No. 3 to Supplies: Jail and Personal Inmate (IFB No. 2014-122) with ICS Jail Supplies, Inc. to accept a 3% price increase for each item, extend the contract for one (1) year through and including September 30, 2017 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2016-936-12-12**

**g. Budget adjustment(s)/amendment(s):**

1. **AI-42482** \$2,157 to reallocate funds for the Spay/Neuter Program, Development Services.

**COURT ORDER NO. 2016-937-12-12**

2. **AI-42483** \$7,690.68 to reallocate funds for the Spay/Neuter Program, Development Services.

**COURT ORDER NO. 2016-938-12-12**

**h. Filing of the Minute(s), County Clerk:**

1. **AI-42500** November 21, 2016.

**COURT ORDER NO. 2016-939-12-12**

**i. Miscellaneous**

1. **AI-42470** Amendment to the FY2016 General Assistance Grant – Series 16A through the Texas Veterans Commission to accept an additional \$50,000 awarded to the North Texas Regional Veterans Court Program and extend the grant period through and including June 30, 2017, 296th District Court.

**COURT ORDER NO. 2016-940-12-12**

2. **AI-42454** Re-plat of The Hills of Lone Star Phase I, Lot 19R and The Hills of Lone Star Phase 5, Lot BB-4R, Engineering.

**COURT ORDER NO. 2016-941-12-12**

3. **AI-42453** Amended list of equipment manufacturers for IT procurement standards, Information Technology.

**COURT ORDER NO. 2016-942-12-12**

4. **AI-42513** Acceptance of 1,561 cubic yards of asphalt road millings from the Texas Department of Transportation under the TxDOT County Assistance Program (CAP), Public Works.

**COURT ORDER NO. 2016-943-12-12**

5. **AI-42490** Purchase of an SUV for the Sheriff's office and budget amendment in the amount of \$5,540 for the radio purchase, Sheriff.

Commissioner Webb said in 2015 the Sheriff had an auto allowance that was rolled into his salary. The reason for this was state law said the Sheriff had to have either an auto allowance or a car. If the County is buying the new Sheriff-elect an automobile, what will be done with the salary which currently includes a \$9,100 vehicle allowance?

Sheriff Box said Sheriff-elect Skinner is under the impression that the car allowance would be deducted from his salary if he received a vehicle. Judge Self said the Court cannot make that change, and according to the law, Sheriff-elect Skinner will have to make that change within his first four days in office. Commissioner Webb would like Sheriff-elect Skinner to address the Court on this issue and asked that the item be held for the next Court. (Time: 1:42 p.m.)

**HELD**

6. **AI-42493** Acceptance of the donation of artifacts from Mrs. Nancy Bush Morian and add items into inventory as property of Collin County, Special Projects.

**COURT ORDER NO. 2016-944-12-12**

7. **AI-42495** Acceptance and disposal of artifacts in the Collin County Farm Museum Collection as recommended by the Myers Park & Event Center Manager and add the accepted items into inventory as property of Collin County, Special Projects.

**COURT ORDER NO. 2016-945-12-12**

8. **AI-42497** Addition of artifacts being returned from the Collin County Historical Society & Museum/North Texas History Center into inventory as property of Collin County, Special Projects.

**COURT ORDER NO. 2016-946-12-12**

9. **AI-42494** Disposal of artifacts in the Collin County Farm Museum Collection, Special Projects.

**COURT ORDER NO. 2016-947-12-12**

**GENERAL DISCUSSION**

**5. AI-42450 Public Hearing** - Inter-local Cooperation Agreement for Participation with the Town of Fairview for 50% participation in the Tax Increment Financing Zone Number One, Budget.

Julie Couch, Fairview Town Manager, came forward with a PowerPoint presentation on the Town of Fairview TIF (Tax Increment Financing) District. The Town of Fairview approved this TIF last year which includes all of the town's commercial district. The goal is to attract high-quality commercial development. The area is primarily a green field and the plan is consistent with the Court's policy. The acreage is approximately 800 acres in total with approximately 400 acres under or fully undeveloped. The boundaries are generally Frisco Road to the north, either side of SH5 to the east, generally Stacy Road to the south and along US75 to the west.

Ms. Couch explained some of the land uses anticipated for the district include office, entertainment, commercial, retail and urban residential housing. The approval for the TIF was based on the 2015 tax role, and the proposed base year for the County is 2016 and the life of the TIF is 40 years. The County would be participating for 39 years. The funds are derived from a portion of the M&O tax – 75% of the M&O Tax Rate for the Town and 50% of the M&O Tax Rate for the County. No business, personal property or sales taxes are included in the TIF. Those revenues go directly into the Town and County General Funds.

The current value of the TIF is just under \$200 million. The bulk of this is in the shopping center to the south. The estimated increased value due to development over the life of the TIF is \$800 million. This development includes: 440,000 square feet of retail development; 4.2 million square feet of office space; 2,300 higher-density housing units; and over 12,000 employment positions.

The total estimated revenue from the TIF on the Town side is \$66.6 million and \$38.6 million on the County side. The total contributed to the TIF Fund will be \$31.6 million for the Town and \$14.2 million for the County. This does not include business, personal property or sales taxes. These TIF projections assume a constant tax rate over the life of the TIF.

There are several residential housing projects under development within the TIF that are expected to be completed within the next two years. The County is only being asked to participate in the roadway projects. The roadways included within the proposed TIF are already on the Thoroughfare Plan and include Fairview Parkway, Frisco Road, and participation in the Ridgeview Overpass.

Ms. Couch reviewed the key details of the interlocal agreement. The maximum reimbursement amount for the County will be capped at \$15.7 million. Ms. Couch thanked the Court for the opportunity to submit the proposal and asked for the Court's support.

Judge Self said the County is short on transportation but not on economic development. The tax base grew by 12% this year. Commissioner Hill thanked Ms. Couch for bringing forward a proposal that meets the County's requirements. This is a very strategic corner for the County with US75 and the Sam Rayburn Tollway and has significant potential. The Commissioner said he will support the TIF.

Judge Self said this area could be a major employment center because it is next to two LARs, but asked if it is really necessary for the County to participate in an area where economic development happens. Commissioner Williams said the Court is already talking about no longer participating with cities on their six-lane thoroughfares. The Commissioner is not ready to take away the tools that have been offered to the communities by now saying the Court will not participate in TIRZ (Tax Increment Reinvestment Zone) or new infrastructure.

Commissioner Webb said this is different from what we have done in the past. There is no major employer coming that we know of, and this makes us a speculative investor. Commissioner Fletcher said this is a way to invest in transportation and roadways, and it's a tool to give to the cities. Commissioner Webb does not want to invest \$31 million into city streets when the County is looking at hundreds of millions in shortfall for transportation. Judge Self said the Court is doing the cities a disservice by not developing the LARs. Of all of the TxDOT projects in Collin County from 2007 to 2014, 76% was locally funded. The County has put half a billion dollars on US75 and US380.

Commissioner Hill said one of the best ways to help with the transportation issue is by allowing our citizens to be employed in our own community. If we can create jobs here, we serve ourselves in two ways. This is one of the remaining unique employment centers in our county. This corner has the opportunity to develop as an employment center. The Commissioner said all three TIF's districts in his precinct have been speculative. With no further discussion, a motion was made to approve the item. (Time: 3:16 p.m.)

Motion by: Commissioner Chris Hill

Second by: Commissioner Cheryl Williams

Vote: 3 – 2 Passed

Nay: Judge Keith Self and Commissioner Duncan Webb

**COURT ORDER NO. 2016-949-12-12**

**6. AI-42512 LifePath Systems Behavioral Health Transitional Update, Administrative Services.**

Randy Routon, Ph.D. & CEO of LifePath Systems, presented a PowerPoint presentation on the Behavioral Health System Transition Update. Dr. Routon reviewed the system goals for building a comprehensive, efficient behavioral health system and increasing providers in Collin County. One of the biggest changes this system will make will be to stop everyone from going to the hospital because that is the most costly alternative. Another important issue is making sure that Medicaid-eligible people are actually getting that benefit. They want to keep people out of emergencies and crises by focusing on good preventative outpatient care.

The new plan includes a crisis hotline and mobile crisis outreach team. Anyone can utilize these services whereas there are restrictions on other services as to who is eligible. Medicaid-eligible people will get their services from Medicaid Health plans. This plan will share information on existing clients in jail, communicate with inmates on services they can receive when they get out, and do discharge planning with them.

With relation to the Collin County Courts, the program will assist MHMC (Mental Health Managed Counsel) with jail diversion alternatives, intensive case management for community supervision and provide ATR (Alternate Treatment Recommendation) for the mental health commitment process.

Some of the required services include the mobile crisis team and 24/7 crisis hotline; child and adult outpatient services; TCOOMMI (Texas Correctional Office on Offenders with Medical or Mental Impairments), benefits screening; continuity of care; jail diversion, MHFA (Mental Health First Aid) and MVPN (Military Veteran Peer Network); disaster response and local planning and coordination.

The substance abuse services for Collin County and in the Dallas area will be a behavioral health authority rather than just a mental health authority. Therefore, they will manage screening and assessment, outpatient services, residential services, detox, medication assisted treatment and local planning and coordination.

Some optional services that were added to make the plan more efficient are an extended observation unit and a crisis respite unit; PPB (Private Psychiatric inpatient beds), an after-hours crisis clinic and open access enrollment. Dr. Routon then reviewed the items on the project list. One project was to develop a provider network, but they were disappointed because they did not receive any bids from Collin County hospitals to provide services. Hopefully, in the future they will feel more comfortable and interested in providing services.



Implementation is January 1, 2017. They will finish renovations and open the Crisis Evaluation Center and continue to advocate for additional state resources. We have been selected by Health and Human Services to apply for a System of Care Grant which is wrap-around services for children. (Time: 1:59 p.m.)

**NO ACTION TAKEN**

**7. AI-42522** Discuss possible Planning Board review and recommendations for major transportation funding 2017 - 2020, Engineering.

Clarence Daugherty, Engineering, came forward with a PowerPoint presentation to provide a comprehensive picture of the transportation needs and potential funding. A rough estimate of the funding needed in the next five years is \$280 million. This does not take into account projects that the cities may need or what TxDOT may consider a priority. This amount could be substantially different if the assumptions upon which it is based are changed.

The MTP (Metropolitan Transportation Plan) is the broadest transportation plan in our area and was developed by the MPO (Metropolitan Planning Organization) and the RTC (Regional Transportation Council). This is required by federal law for distribution of federal funds. The 2040 MTP is a listing of projects needed by 2040, though these are not the only projects needed by that time. Only projects for which funding can be predicted can be on the list. There are \$431.5 billion in projects needed, but funding can only be projected for \$118.9 billion.

The RTC pledges to partner with the Texas Transportation Commission to utilize innovative financing tools that the legislature may provide, decrease project costs, pursue legislative actions to increase revenues, and pursue the region's fair share of revenues.

The sources of regional revenue are state and federal motor fuel taxes, state vehicle registration revenues, the region's toll and managed lane system revenues, local funds, sales taxes collected by transit agencies and Prop 1 and Prop 7. The assumptions for predicting the revenue from these various sources are: 1) Prop 1 funds will be available through 2040; 2) Prop 7 sales tax funds will be available through 2032; 3) Prop 7 excise tax funds will be available through 2029; 4) diversions will end; 5) federal fuel taxes will increase by five cents in 2020 and another five cents in 2030; and 6) state fuel taxes will increase five cents in 2020 and seven cents in 2030. There will be less reliance on toll lanes than in the past, regional transportation partners will continue to implement projects, and there will be an increased reliance on local entities to fund projects locally. Mr. Daugherty said the number of projects in the MTP is far from adequate. Therefore, something must change in order to implement all that is needed to prevent congestion.

The TIP (Transportation Improvement Program) is a four-year document. The amount in the 2017 – 2020 TIP for Collin County is \$176 million. However, there were a few projects listed incorrectly and some listed very generally, so the amount of the projects in Collin County is closer to \$336 million. The amount in the proposed ten-year plan is \$907 million, and the RTC approved submitting the plan to the State with a few conditions and caveats.

Mr. Daugherty categorized Collin County's near-term needs into three levels. The first is LARs (Limited Access Roadways). The second is principal arterials that provide countywide connectivity and mobility and are needed by 2020. The third level is all other roadway projects initiated by cities and TxDOT. The LARs include US380, SH78, N-S roadway between US75 and Lake Lavon, and the West Outer Loop. The estimated cost for these projects is \$4.6 billion, but this depends on when the various segments are constructed. If all projects are started at the same time, the need in the next 10 years would be approximately \$2.7 billion. The Regional ten-year Plan includes \$602 million for these projects. The later these projects are built, the more they will cost.

The amount needed in the next five years would be approximately \$600 million for preliminary engineering, ROW (Right of Way) and design. Funding in the ten-year plan is intended to be for construction. The money needed to get to the point of construction will come from TxDOT and the RTC, but Mr. Daugherty has no idea how much money will be provided for this. Assuming that 10% is required locally for ROW for US380, SH78 and US75, and assuming the County is to pay for all of the Outer Loop, in the next five years the County would need approximately \$224 million.

The estimated cost for the principal arterials for 2020 is \$452 million. TIP and the Ten-Year Plan provides \$275 million and the County has allocated \$17 million. An additional \$160 million will be needed immediately. Based on these assumptions, in the next five years the County would need \$224 million for LARs and \$57 million for priority principal arterials for a total of \$281 million. However, the actual total gap in funding for the next five years is \$591 million for LARs and \$160 million for priority principal arterials for a total gap in funding of \$751 million.

There is an immediate need for funding for primary arterials. Estimating now for LARs is very inaccurate because we do not know the local share of projects, which projects will be feasible, the routes or the timing. Part of the feasibility study for the LARs is getting consensus. Mr. Daugherty recommended the Court discuss this and then give the Planning Board specific directions.

Judge Self asked what the bigger obstacle will be – dollars or plan consensus. Mr. Daugherty said the dollars seem insurmountable. Regarding consensus, if you have the patience you can get where you need to be. Typically, what is done in local bond programs is to identify the specific needs and then stay general on the propositions that are voted on so you are not limited. There was a lengthy conversation regarding the LARs and the timeline for projects.

Commissioner Webb's biggest concern is that we are so far behind and consensus could be the biggest problem. The Commissioner is convinced if the first section of a LARs is built, it will accelerate the process through the rest of the County.

Judge Self suggested a competition with the cities, and the first to get a consensus will get the LARs. Commissioner Williams said if a project is ready to go we will be more likely to get the funding, but people will not focus in on this until we get the alignments. Commissioner Webb said the shovel-ready projects are all in Dallas and Tarrant Counties. If we don't move rapidly, that money allocated to us in the ten-year plan will be reallocated somewhere else. Mr. Daugherty recommended stepping up as much as the County can financially to get as much preliminary work done as possible.

Judge Self said the direction to the Planning Board is that US380 and SH78 have the biggest need and we need to figure out how to move faster and how to get ready for the funds that are coming. Commissioner Williams agreed saying we need to put lines on a map and get a consensus on the alignment. (Time: 2:49 p.m.)

**NO ACTION TAKEN**

**8. AI-33858 RTC monthly update, Commissioner, Precinct 4.**

Commissioner Webb updated the Court on the last RTC (Regional Transportation Council) meeting. The Regional 10-Year Plan was approved. The most interesting thing that came out of the approval of the plan was there would be modifications to the plan every quarter. Also, Commissioner Andy Eads, Denton County, asked to have the \$200,000 allocated to Denton County for the Outer Loop removed. However, the plan was approved with no reduction, so the \$200,000 is still in the plan.

The next item was a call for projects related to the Transportation Alternatives Set-Aside Program. This is federal money for the Safe Routes to School partnership.

Lastly, there was a report on the use of the HOV (High Occupancy Vehicles) lanes. There are 41,000 people registered to use the HOV lanes, and 31,000 use them every month. They are moving forward with technology procurement and finding electronic means to identify the number of people in a car.

Data sharing with WAZE was approved. Also, there was a High-Speed Rail subcommittee meeting. The High-Speed Rail project is moving forward rapidly, and plans are to have it open sometime in 2022. (Time: 3:21 p.m.)

**NO ACTION TAKEN**

**9. Possible future agenda items by Commissioners Court without discussion.**

Commissioner Williams would like to have a discussion on the legislative agenda. (Time: 3:21 p.m.)

**EXECUTIVE SESSION**

Judge Self recessed Commissioners' Court into Executive Session at 3:22 p.m. under Paragraph 551.072, Real Estate to discuss the use of surplus county property and Paragraph 551.076, Security to discuss security enhancements for the juvenile detention facility.

**Real Estate (551.072)**

**AI-41759** Use of surplus county property located at the southeast corner of Community and Bloomdale, Administrative Services.

**NO ACTION TAKEN**

**Security (551.076)**

**AI-42467** Security enhancements for the juvenile detention facility and budget amendment for same, Juvenile Probation.

**NO ACTION TAKEN**

Judge Self reconvened Commissioners' Court at 4:16 p.m. With no further business of the Court, Judge Self adjourned the meeting at 4:16 p.m.



Keith Self, County Judge

Susan Fletcher, Commissioner, Pct. 1

Cheryl Williams, Commissioner, Pct. 2

Chris Hill, Commissioner, Pct. 3

Duncan Webb, Commissioner, Pct. 4

**ATTEST:**

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S