



JOHN R. ROACH, JR.

Judge, 296th Judicial District Court
Collin County Courthouse
McKinney, Texas 75071

972-548-4409; Metro 972-424-1460 x. 4409

To: County Judge and Commissioners Court Judge John R.
From: Roach, Jr.
Subject: Texas Veterans Commission Grant Extension - Contracts
Date: November 18, 2016

Requesting acceptance of an extension to the contract for the North Texas Regional Veterans Court Program Manager. Jennifer Smith was hired to fill this position and Collin County entered into a contract with her in January 2016. The amendment to her contract will extend the current contract end date from December 31, 2016 to June 30, 2017. The salary will remain the same, but the pay period will change from bi-weekly to weekly. This contract extension will align her contract period with the new dates of the grant awarded by the Texas Veterans Commission.

Respectfully,

A handwritten signature in black ink, appearing to read "John R. Roach, Jr.", written over a horizontal line.

Judge John R. Roach, Jr.