Collin County
Housing Finance Corporation
Housing Project Finance Assistance Program
Application

Please use Arial Font size 11 and submit a signed ORIGINAL Application and 4 photocopies stapled and pages numbered. Please no cover pages, this should be Page 1.

SECTION 1: APPLICANT AND PROJECT INFORMATION

1. Project Applicant Information

Applicant – (Legal Name): **Emily's Place Inc**	Project Contact Name/Title: Lori Conley
Complete Mailing Address: PO Box 860911, Plano, TX 75074	Telephone Number: 972-424-7775
Fax Number: 972-424-7775	E-mail Address: lconley@emilysplacetx.org
Federal Tax Identification Number: 04-3726675	Date Resolution Signed: 4/5/2016

2. Project Title:

Emily's Place Level 2 Housing

3. Brief Description of Purpose of Project:

Emily's Place would like to seek support from Collin County to purchase and renovate a home near the campus on Avenue K that will be used as level two transitional housing for successful graduates of Emily's Place.

4. General Project Information a: Describe Project (50 words or less)

The property address that Emily's Place would like to purchase is 1008 18th Place, Plano, TX 75074. The sales price has not been officially negotiated, however the current owner has offered first right of refusal to Emily's Place. The estimated appraisal value is $125,000.

b. Amount of Funding Requested: $ 110,000	**c. Total Project Costs: $ 220,000**
d. Start Date of Project: May 1, 2016	**e. End Date of Project:** December 31, 2016

5. Authorized Signature (signatory must have contract signing authority):

Signature: Lori Conley	Title: Chief Executive Officer
Print Name: Lori Conley	Date: March 24, 2016

SECTION 2: AUTHORIZED REPRESENTATIVE

The Applicant hereby designates the individual named below as the person authorized to act on behalf of the Applicant.

Authorized Project Representative: The following person is authorized to receive direction, manage work performed, sign required reports, and other acts on behalf of the Applicant.

Signature: Lori Conley	Chief Executive Officer Title:
Lori Conley Printed Name:	972-424-7775 Phone Number:
PO Box 860911 Plano, TX 75074 Address:	lconley@emilysplacetx.org E-mail Address:

Has Collin County Housing Finance Corporation previously provided funding for this Project?

☐ Yes ☒ No

For Collin County Planning Board Use Only
Is the Application administratively complete? _____ yes ____ no
Did the applicant receive funding for this project in previous years? ____ yes ____ no *(If yes, were they successful in the timely completion of the project? _____ yes _____ no*

SECTION 3: CERTIFICATIONS AND ASSURANCES

1. **Certifications**
   By signing this Application, the person acting on behalf of the Applicant makes the certifications below.

   a. **Authority to Sign Application**
   The person signing this Application hereby certifies that he/she is the official contact regarding this Application and has authority from the Applicant to sign the Application and that such authority will bind the Applicant in subsequent agreements.

   b. **Application Contains No False Statements**
   The Applicant certifies that this Application has no false statements and that the Applicant understands that signing this Application with a false statement is a material breach of contract and shall void the submitted Application and any resulting contracts.

   c. **This is a Reimbursement Program**
   Applicants must have a minimum dollar for dollar in matching funds, comprised of direct cash, value of land to be improved, donated labor, material or in-kind services for the project being proposed. Under special circumstances at the recommendation of the Collin County Planning Board and approval by the Collin County Housing Finance Corporation, a direct payment may be considered.

   d. **Eligible Applicants**
   The Applicant must be a 501(c)(3) tax exempt organization, non-political group or any unit of local government, including municipalities, school districts, or county located in Collin County, Texas.

   e. **Technical Feasibility**
   The Applicant certifies that he/she has carefully reviewed the Project Narrative and Action Plan. To the best of their knowledge all activities are technically feasible and can be satisfactorily completed within the timeframe proposed.

   f. **Costs Reasonable and Necessary**
   The Applicant certifies to the best of their knowledge that the proposed activities and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and the proposed expenses are consistent with the costs of comparable goods and services.

2. **Assurances**

   a. **Compliance with Progress and Result Reporting**
   Applicant provides assurances that, if funded, the Applicant will comply with the requirements for reporting: reporting on the progress of the project activities and deliverables on a quarterly basis; providing before, during and after photos; and promptly notifying the Collin County Planning Board of any changes in plans.

   b. **Financial Management**
   Applicant provides assurances that, if funded, the Applicant will comply with contractual provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established by Collin County Housing Finance Corporation.

   c. **Compliance with Americans with Disabilities Act**
   Applicant provides assurances that, if funded, the Applicant will comply with all applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101-12213 (Pamphlet 1995).

SECTION 4: PROJECT COSTS AND ELEMENTS

Name of Applicant: Emily's Place

Project Name: Level 2 Affordable Housing

Either use this form or create an Excel spreadsheet using this format

Item No.	Description	U/M	Quantity	Unit Cost	Total	Requested Amount	Match Amount
1	House		1	125000	125000	**62500**	62500
2	Estimated Taxes		1	1495	1495	**747**	748
3	Roof		1	10000	10000	**5000**	5000
4	Fence		1	7500	7500	**3750**	3750
5	Appliances		1	3000	3000	**1500**	1500
6	Renovations/Remodeling		1	36503	36503	**18251**	18251
7							
8							
9							
10							
11							
12							
	Project Total			220,000	**220,000**	**110,000**	110,000

Lori Conley Prepared By:	Chief Executive Officer Title:
Emily's Place PO Box 860911 Plano, TX 75074 Address:	972-424-7775 Phone Number:
lconley@emilysplacetx.org E-mail Address:	March 31, 2016 Date Prepared:

RESOLUTION TO APPLY FOR FUNDING FROM COLLIN COUNTY

WHEREAS, the Board of Directors for Emily's Place finds it in the best interest of the citizens of North Texas that the Emily's Place program be operated as long as there is need; and

WHEREAS, the Board of Directors for Emily's' Place agrees to provide applicable matching funds for the said project as required by the Collin County grant application; and

WHEREAS, the Board of Directors of Emily's Place agrees that in the event of loss or misuse of the Collin County Housing Finance Corporation funds, the Board of Directors of Emily's Place assures that the funds will be returned to Collin County in full.

WHEREAS, the Board of Directors of Emily's Place designates Lori Conley, Executive Director, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the Board of Directors of Emily's Place approves submission of the grant application for the Emily's Place program to Collin County.

Signed by: Lori Conley, Executive Director

Lori Conley

Passed and Approved this 5th of April, 2016

If you'd prefer to use a standalone version of this map, please **click here** .

Section 6: Project Narrative

Organizational Overview

Emily's Place, Inc. seeks to break the cycle of domestic violence for women and their children through long-term transformational care that seeks to restore faith, hope and health.

Emily's Place opened its first supportive community home in the Greater Dallas area in January 2003 for women who were homeless as a result of family violence. Emily's Place was chartered as a sister organization to the Providence Network of Denver which has successfully served its community for more than 25 years.

Emily's Place provides a unique supportive housing community for up to 24 months in which women and their children have the time and supports that they need to attain their highest personal potential through the development of their abilities and the healing of their hearts. It is the bridge between emergency housing and independence. Women leaving a domestic violence situation are not only facing a history of physical and emotional abuse, they are often homeless and may struggle with other obstacles to independence like addictions, mental illness, and an unfavorable work history. They need more than a place to live. They need a community where they can thrive in a stable, safe and healing environment.

Emily's Place is unique due to our home size and family-like group environment in which women and their children live in one house with live-in House Managers. This structure provides continuous support, accountability, and increases the likelihood that women will stay committed to the program until they are truly ready to be independent.

Services include mandatory weekly one-on-one counseling sessions for women residents and skills training including healthy boundaries, parenting, budgeting, and interviewing skills. Peer groups meet on a regular basis and provide accountability and support for each other. Emily's Place provides referrals for job skills training to other agencies and provides support with childcare and transportation if needed.

Statement of Community Need

The US Center for Disease Control states that 1 in 4 women (24.3 percent) aged 18 and older in the United States has been the victim of severe physical violence by an intimate partner in her lifetime. Further, they report that 81 percent of women who experienced rape, stalking, or physical violence by an intimate partner reported significant short- or long-term impacts such as post-traumatic stress disorder symptoms and injury.

Texas Council on Family Violence reported in October 2015 that 185,817 incidents of family violence occurred in 2014 in the State of Texas. According to the Texas Department of Public Safety, these incidents involved 201,051 victims, 73 percent of whom were women. Collin County alone accounted for 2,829 incidents, 30 percent of which occurred in the city of Plano. Five DFW Metroplex Counties: Dallas, Collin, Rockwall Tarrant, and Denton Counties accounted for 21 percent of the state total cases with 39,496 reported incidents of domestic violence. Furthermore, four of those same counties (Dallas, Collin, Rockwall, and Denton)

reported 39 homicides due to domestic violence in 2014. This is according to a recent Dallas Morning News series entitled "Deadly Affection." This number represents nearly 30 percent of the 132 statewide homicides attributed to domestic violence.

There is a tremendous need to support victims of domestic violence in North Texas as well as their children. According to a report from the American Psychological Association, a child's exposure to the father abusing the mother is the strongest risk factor for transmitting violent behavior from one generation to the next.

Project Description

Emily's Place has consistently operated at capacity since opening in 2003, and the need has continually grown. In recent years, local shelters have been forced to turn away 26 percent the women seeking help, due to space restrictions. In 2015, Emily's Place received more than 2,000 referrals from local churches, government service agencies and short-term women's shelters.

To meet this growing need, Emily's Place purchased a two-acre property in 2012 including the Wall-Robbins Historical House, in the heart of downtown Plano and launched a capital campaign to expand the program. Ultimately, 3 homes will be built on the new campus to house more than 70 women and children. The first home was completed in December 2014 and immediately increased capacity from 12 to 28. Through a successful capital campaign, Emily's Place has invested a total of $1.8 million in the campus so far.

Emily's Place would like to seek support from Collin County to purchase and renovate a home near the campus on Avenue K that will be used as level two transitional housing for successful graduates of Emily's Place. The property address that Emily's Place would like to purchase is 1008 18th Place, Plano, TX 75074. The sales price has not been officially negotiated, however the current owner has offered first right of refusal to Emily's Place. The estimated appraisal value is $125,000.

The property is a single family home with 891 square feet of space on a total land area of 5,249 square feet of land. (Property map is attached.) The house is directly across the street from Emily's Place and within easy walking distance.

Residents that stay in Emily's Place until they successfully graduate from the program will have the opportunity to rent the house at 1008 18th Place on a first come, first served basis for up to two years. A reduced market rent will be charged giving residents an opportunity to further establish their independence while establishing a good rental history.

Residents of 1008 18th Place will be transitioning from the Emily's Place residential program where they have lived for up to 24 months. They will have contributed 30 percent of their net income to Emily's Place to get used to budgeting for housing expenses. (Residents that graduate successfully receive 50 percent of this contribution back upon graduation.) Residents work hard to establish their independence by graduation, however the transition from a group

home environment to independent living can still be challenging especially when they do not have recent rental history.

Emily's Place graduates will have the opportunity to spend up to two years at 1008 18th Place with the opportunity and easy access to continue participation in counseling and case management support at the administrative building across the street. They can further establish themselves by acclimating to living on their own while in a supportive environment.