

Collin County Grant Summary Form

Department Name Office of Emergency Management		Submit completed form along with one electronic copy of the grant application and all supporting documentation to the Auditor's Office not less than 14 days prior to the scheduled Commissioner Court meeting. If you have any questions contact Janna Caponera at (972) 548-4638.				
Contact Person (Grant Liaison) James McCrone						
Title Emergency Mgmt Coord	Phone / Extension 972-548-5535					
Grant Description						
Grant Title and Funding Year FY2017 Emergency Management Performance Grant		Funding Source <input type="checkbox"/> State <input checked="" type="checkbox"/> Federal <input type="checkbox"/> Other:		Application Type <input type="checkbox"/> New Grant <input type="checkbox"/> Renewal <input type="checkbox"/> Amendment		
Grantor (include sub-granting agencies) US Department of Homeland Security through the State of Texas Department of Public Safety Texas Division of Emergency Management		Payment Method <input checked="" type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Other:				
Application/Award Deadline January 31, 2017	Requested Comm. Court January 23, 2017	Grant Period October 1, 2016 to September 30, 2017				
Brief Description State law requires that each local emergency management program meet certain requirements. These requirements include maintaining an Emergency Management Plan, conduct required emergency training for staff, develop and conduct an exercise program, and maintain certain emergency facilities and equipment. The Emergency Management Performance Grant (EMPG) is a program to provide federal funding to local jurisdictions to develop and carry out emergency management programs. Collin County has received this grant for the last several years.						
Grant Categories / Funding Sources	Federal Funds	State Funds	Local Funds	County Match	In-Kind Match	Total
Personnel	\$74,968.01				\$74,968.01	\$ 149,936.02
Operating	\$2,000				\$2,000	\$ 4,000.00
Capital Equipment						\$ -
Indirect Costs						\$ -
Total	\$ 76,968.01	\$ -	\$ -	\$ -	\$ 76,968.01	\$ 153,936.02
# of FTEs						0

Performance Measures Applicable Outcome Measures	Current FY Progress to Date				Next FY Projected
	Q1	Q2	Q3	Q4	
Maintain Legal Documents, eg., Emergency Plan, etc			x		
Public Education Outreach	x	x	x	x	
Exercises, Training, Training for Stakeholders	x	x	x	x	
Organizational Development Activities	x	x	x	x	

The Department named above is applying for the Grant Program named above, and if awarded, will accept full responsibility for the management of any funds awarded to the County under this grant, and will adhere to any policies and procedures set forth by the Grantor and its related agencies or agents, as well as those of the County, and its financial and administrative departments. To that end, please find enclosed the following items for initial review:

- ☒ Grant Summary Form
- ☒ Memo of request to Commissioner Court for application/award acceptance and approval
- ☒ Electronic copy of the original, completed application/award
- ☒ Approval to apply Court Order (for award only)
- ☒ All attachments, back-up documentation or amendments to be submitted to the Grantor

Completed by: James McCrone	
Department Head / Designee Printed Name	Signature
	Date: 1-23-2017

Grant Resource-Benefit Summary

Grant Title FY2017 Emergency Management Performance Grant	Contact Person (Grant Liaison) James McCrone	
Grant Period October 1, 2016 to September 30, 2017	Phone / Ext 972-548-5535	Department Office of Emergency Management

☐ Preliminary
☐ Final

COUNTY RESOURCES REQUIRED

Match	Amount	Identify Match Source
1) Cash	\$ -	
2) In-Kind	\$ 76,968.01	Departmental Funds
<input type="checkbox"/> No Match Required		

Implementation / Start Up

	Amount	Description
1) Equipment		
2) Training		
3) Inter-departmental / Other:		
<input type="checkbox"/> No Implem / Start-up Costs		

Operational / Maintenance

	Amount	Description
1) Recurring Maintenance		
2) Salary / Benefits	\$ 74,968.01	EMC & Asst EMC Positions
3) Continuing Ed / Training	\$ 2,000.00	TX Emergency Management Workshop
4) Office / Program Space		
5) Travel		
6) Other:		
<input type="checkbox"/> No Oper / Maintenance Costs		

NON-COUNTY RESOURCES REQUIRED

Match	Amount	Identify Match Source
1) Voluntary / Donation		

Benefits to County and Citizens

State law requires each local emergency management program meet certain requirements. These requirements include maintaining an Emergency Management Plan, conduct required emergency training for staff, develop and conduct an exercise program, and maintain certain emergency facilities and equipment. The Emergency Management Performance Grant (EMPG) is a program to provide federal funding to local jurisdictions to develop and carry out emergency management programs. Collin County has received this grant for the last several years. This grant funding partially funds the staffing to accomplish this requirement.