

Proposed Bylaws
North Central Texas
Regional 9-1-1 Emergency Communications District

Article 1. Creation and Authority

1. The North Central Texas Council of Governments is authorized to create a Regional 9-1-1 Emergency Communications District (District) pursuant to Chapter 772, Subchapter H, of the Texas Health and Safety Code as amended by the 84th Legislature, through the passage of resolutions by County Commissioners Courts and City Councils within the potential District's service area.
2. The service area of the District would consist of Collin, Ellis, Erath, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, Wise, including 5 municipalities in Dallas County (Cockrell Hill, Balch Springs, Sachse, Seagoville, and Wilmer), and all cities therein, except for any city served by another emergency communications district.
3. A District is a political subdivision and carries out essential governmental functions by providing high-quality 9-1-1 emergency communications services to all jurisdictions served by the District.

Article 2. Board of Managers

1. The District shall be governed by a Board of Managers (the Board), consisting of elected officials. Each member county will be entitled to one Board member, except for Collin County, which will be entitled to six. Each Board member shall represent an entity that serves as a Public Safety Answering Point (PSAP) within the county. The Board shall be constituted of a maximum of nineteen members.
2. A Board member's term of office shall be two (2) years. Board members may serve multiple terms.
3. Members of the Board who are unable to attend District meetings may be represented by a designated alternate with the vote.
4. The Board shall be the governing body of the District and shall adopt plans, policies, procedures, budgets, orders, and motions as necessary to carry out the purpose of the District.
5. The Board shall meet at least quarterly, and may meet more frequently as it determines necessary, at a time and place it shall designate. Meetings may be called by the Chair, the Executive Director, or by written request of at least three Board members.
6. The officers of the Board shall be a Chair, a Vice-Chair and a Secretary/Treasurer, who shall be members of the Board, and who shall be elected by the Board at its first meeting of the year. If both the Chair and Vice Chair are absent at any meeting, Board members in attendance shall designate a presiding officer pro tem. The Chair or other presiding Board Member shall vote only in case of a tie.
7. A quorum of the Board shall consist of those members present.
8. The Board shall annually adopt a strategic plan, budget, and service fee for the District.

9. The Board shall appoint a technical advisory committee of staff members from entities operating as a PSAP; and may create other special committees as deemed appropriate. The Chair and Vice Chair will be invited to attend technical advisory committee meetings.
10. The District is subject to, and shall operate in accordance with, the Texas Public Information Act.

Article 3. Board of Managers Responsibilities

1. Annually adopt a Strategic Plan, Budget, and Service Fee providing for current operation of the District and, to the extent revenues allow, for the orderly development of a system upgrading and replacement program.
2. Ensure that an annual independent audit is performed on accounts of the District.
3. Enter into contracts, agreements, or memoranda of understanding to carry out the District's purpose.
4. Designate the District financial depository and authorize signatories on District accounts.
5. Take any and all actions necessary to carry out the purpose of the District, consistent with these Bylaws and applicable laws.

Article 4. Administration

1. The Executive Director of the North Central Texas Council of Governments shall be the Executive Director of the District and, consistent with the direction of the Board, shall function as the Chief Administrative Officer of the District in accordance with Sec. 772.609, Health and Safety Code.
2. The North Central Texas Council of Governments shall function as planning, program, fiscal, and administrative agent for the District, in accordance with Sec. 772.609 of the Health and Safety Code.

Article 5. Dissolution

The District may be dissolved by majority approval of a dissolution resolution by the Board (in accordance with Chapter 772.621 Health and Safety Code) and its duties will revert back to the North Central Texas Council of Governments.

Article 6. Amendments

1. These Bylaws may be amended by majority vote of the Board at a duly called meeting. Requires two-thirds (2/3) member vote.
2. The proposed text of any amendment shall be furnished to all Board members at least ten days prior to the meeting at which the amendment is considered by the Board.

Other Considerations

Removal of Board Members – any board member may be removed for cause by two-third $\frac{2}{3}$ majority vote of the members.