



January 30, 2017

Louis Newburn
Edko, LLC
P O Box 130547
Tyler, TX 75713

Re: Contract Name: Herbicide Treatment of Roadside Right-of-Way and Encroachments, IFB No. 2016-052
Contract Start Date: March 1, 2016
Agreement Renewal Period: March 1, 2017 – February 28, 2018 (**renewal 1 of 3**)

Dear Mr. Newburn:

The aforementioned contract between Collin County and your company will expire on **February 28, 2017**. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award. If you are interested in extending the current contract, please complete the form below and return by **Friday, February 3rd**. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at shoglund@co.collin.tx.us.

Sincerely,

Sara Hoglund, CPPB
Assistant Purchasing Agent

Please check one:

- Yes I agree to extend the contract with Collin County at the prices established in the original solicitation.
 No I cannot extend the contract.

Louis Newburn
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1-30-17