

The primary purpose of this position is to research and evaluate intelligence data from all-sources of information to identify and disseminate intelligence data of interest to North Central Texas Fusion Center Intelligence analysts, as well as North Central Texas Fusion Center partners, and its stakeholders. The Intelligence Research Specialist will perform the following duties:

- Conduct extensive database research.
- Plans and conducts public meetings, briefings, and other activities in support of the North Central Texas Fusion Center and provides information to support the development and dissemination of key intelligence information.
- Evaluates and interprets incoming intelligence reports and information related to terrorism, actual or potential threats against critical infrastructure, counterterrorism, counterintelligence, and other issues of strategic and tactical importance to the North Texas Region.
- Provides support to locate, acquire, review, select, and organize intelligence materials for use in briefings, reports, memos, and other analytical products.
- Assists in the planning and development of group reports or other products; and develops instructions, guides, and manuals to support established dissemination standards and methods dealing with conventional intelligence problems, questions, or situations.
- Collects and catalogs intelligence data in order to address gaps in the knowledge base identified by senior specialists or supervisors; recommends revised methods, approaches, and procedures to determine the validity of intelligence information.
- Assesses future requirements for intelligence data based on trends and interpretations of events, and identifies new sources of information for application to particularly sensitive problems.
- Assists in the development and maintenance of relationships with various stakeholders in the government, private industry, and academia; and assists higher-grade specialists in formulating internal policies and procedures governing liaison activities.
- Establishes and maintains effective working relationships with North Central Texas Fusion Center staff, state and local officials, and private industry.
- Prepares recommendations that regularly include analysis of multiple factors impacting decisions including evaluation and interpretation of findings based upon extensive database queries.
- Assists in the screening, evaluation, consolidation, and analyses of a large quantity of information intelligence from various sources.
- Organizes material, applies basic and analytical techniques, and supports the preparation for and delivery of briefings and final products to management and policy makers.
- Represents the organization on working groups and committees.

Working Conditions and Other Considerations: employment is contingent upon satisfactory completion and maintenance of a background investigation and the granting of a Secret clearance.

QUALIFICATIONS REQUIRED:

Your education and experience will be evaluated against all qualification requirements (basic and any additional requirements) listed below:

Applicants must have one year of specialized experience. Specialized experience is experience that equipped the applicant with the knowledge, skills, and abilities to perform successfully the duties of the position, and that is in or related to the work of the position to be filled. For this position, specialized experience is experience analyzing intelligence reports and information related to law enforcement, critical infrastructure, emergency management, or public health.

Knowledge of intelligence and national security

Ability to analyze public policy issues

Ability to design and utilize research and analytical methods and techniques

Ability to write in a public policy context

Ability to convey analysis and information orally through briefings, consultations and other presentations

Ability to work collaboratively with others

Ability to build and maintain a professional network

Ability to exercise objectivity in all phases of analysis and consultation

Ability to communicate orally

Ability to work effectively in a high pressure environment

Ability to exercise judgment and discretion

Ability to lead people and tasks effectively

NOTE: We recommend that your resume clearly show your possession of the specialized experience qualification requirement.

Education:

A Bachelor's degree or equivalent degree in homeland security, bioterrorism, international relations, global intelligence studies, criminal justice, military science or political science which provided knowledge of the operations and resources of the organizations that make up the intelligence community may be substituted for the specialized experience requirement.

NOTE: Equivalent combinations of education and experience are qualifying. Education and specialized experience can be combined if less than the required amount.

NOTE: If qualifying based on your education, you must submit a copy of your college transcript OR a list of college courses with credit hours, dates completed, and grades received to verify education. Education must be accredited by an accrediting institution recognized by the U.S. Department of Education in order for it to be credited towards qualifications (particularly positions with a positive education requirement.) Therefore, applicants must report only attendance and degrees from schools accredited by accrediting institutions recognized by the U.S. Department of Education. Applicants can verify accreditation at the following website: <http://www.ed.gov/admins/finaid/accred/index.html> All education claimed by the selected applicant will be verified before an appointment is made to this position.

Education completed in foreign colleges or universities may be used to meet the above requirements if you can show that the foreign education is comparable to that received in an accredited educational institution in the United States. It is your responsibility to provide such evidence when applying.