

InterOffice Memorandum

March 1, 2017

To: Jennifer Turner/Buyer II

From: Dan James/Facilities Director

RE: Award: Supplies: Plumbing, Solicitation IFB No. 2016-113

Upon evaluation of the submitted bid tabulation packet for Supplies: Plumbing (IFB No. 2016-113), I recommend that we award the bid to the lowest and best overall bidder, Johnson-Burks Supply, effective date of award.

If I can be of further assistance please do not hesitate to contact me at extension 5331.

C:awardplumbingsupplies2017