



# COLLIN COUNTY

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TO: Judge Keith Self  
Commissioner Chris Hill  
Commissioner Cheryl Williams  
Commissioner Susan Fletcher  
Commissioner Duncan Webb

FROM: Diane Roberts, Law Librarian

DATE: March 7, 2017

RE: Extension of *Pro se* Forms Review Contract

The Law Library respectfully requests the adoption of the attached Renewal Letter to extend the term of the current contract between Collin County and Michelle Ray (formerly Michelle Warmbrodt) in connection with the review of *pro se* legal forms for the Law Library.

The Law Library requests that the contract be extended from the current end term of April 1, 2017 through September 30, 2017, at which time the contract will be reviewed for further extension.