

Budget Amendment Request Form

For Budget Office Use Only

Date of Request: April 5, 2015

From: Probate-Admin/Connie Evans/ext. 3810
(Department Name / Contact Name / Phone)

<u> </u> Court <u> </u> Non-Court
FY <u> </u> Seq. No. <u> </u>
Approved by: <u> </u> Date: <u> </u>

Budget Account to Receive Budget Amendment: New x Existing

Project Code to Receive Amendment: New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>015-2180-442.64-15</u>	<u>Substitute Court Reporter</u>	<u> </u>	<u>\$7,500.00</u>

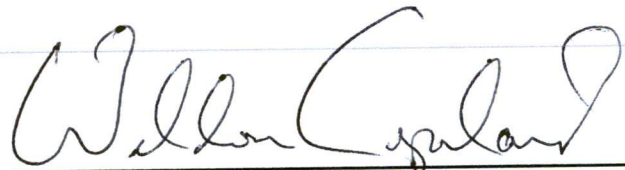
FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>015-0000-251.00-00</u>	<u>Fund Balance</u>	<u> </u>	<u>\$7,500.00</u>
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FROM Total: \$7,500.00

Purpose for Request:

Due to an increase in contested Probate/Guardianship cases the amount budgeted in FY17 will not cover the remainder of the fiscal year. We currently have a balance of 2001.02 in the account. As of this date we have additional jury trials scheduled where a substitute court reporter will be required. We are requesting an increase of 7500.00 to cover the cost of a visiting court reporter through remainder of fiscal year.



Elected Official / Department Head