



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

Date: April 19, 2017

To: Commissioners Court

From: Michalyn Rains, Purchasing Agent

RE: Sole Source Provider – Prepare Federal Reimbursement Claims for State Criminal Alien Assistance Program (SCAAP)

The Local Government Code, Chapter 262.024(a)(7)(A) provides that Commissioners' Court may by order grant an exemption from competitive bidding requirements by accepting a statement of the existence of only one source from the Purchasing Agent and if approved enter into its **Minutes** the results of the vote taken.

Accordingly, I am certifying that Justice Benefits, Inc. to be the sole source provider of prepare federal reimbursement claims for State Criminal Alien Assistance Program (SCAAP) per the attached letter and affidavit.