



## COLLIN COUNTY

Tax Assessor Collector  
Kenneth L. Maun  
2300 Bloomdale  
Suite 2366  
McKinney, Texas 75071  
kmaun@collincountytx.gov

TO: County Judge Keith Self  
County Commissioners

FROM: Kenneth L. Maun  
Tax Assessor Collector

DATE: April 18, 2017

SUBJ: **Request Specification Approval and Authorize Advertisement  
of Tax Statement Preparation and Mailing Service**

I hereby request Collin County to approve the specifications and authorize the advertising of IFB No. 2017-202, Services: Tax Statement Preparation and Mailing Service.

This service is utilized each year in order to bill property owners for all entities.

Thank you,

*Laura Boatright (for Kenneth L. Maun)*

Kenneth L. Maun  
Tax Assessor Collector  
Collin County

Spec Approval and Advertising Auth. for Tax Statements / Mailing Service