

## Budget Amendment Request Form

For Budget Office Use Only	
_____ Court	_____ Non-Court
FY _____	Seq. No. _____
Approved by: _____ Date: _____	

Date of Request: April 20, 2017

From: Information Technology/Caren Skipworth/45  
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: \_\_\_\_\_ New  Existing

Project Code to Receive Amendment: \_\_\_\_\_ New  Existing

**TO Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>443-0609-414.89-02</u>	<u>Computer Equipment</u>	<u>03JUS</u>	<u>\$35,200.00</u>

**FROM Account Information:**

Line Item Number	Line Item Description	Project Code	Amount
<u>443-0609-414.40-14</u>	<u>Other Wages</u>	<u>03JUS</u>	<u>\$35,200.00</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FROM Total:	<b><u>\$35,200.00</u></b>
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**Purpose for Request:**

Information Technology is requesting approval of a Budget Amendment to move funds within the 03JUS Short Term Debt Fund to purchase 44 desktop scanners for CSCD certified Probation Officers.

The Texas Court of Criminal Appeals has ordered that e-filing will be mandatory in criminal cases in the district courts, statutory county courts, and constitutional county courts starting July 1, 2017 for Collin County (county with a population of 500,000). As a result of the Texas Court of Criminal Appeals mandate, CSCD is currently in the process of transitioning to e-filing. Currently, amended orders and motions to revoke are being delivered via interoffice mail or hand-delivered to clerks, courts, and the District Attorney's office. Only a small percentage of CSCD Certified Supervision Officers have scanners today.

We are requesting the Budget Amendment to equip all supervision officers with scanners in order to e-file by the required start date of July 1, 2017.

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Elected Official / Department Head