



## COLLIN COUNTY

OFFICE OF THE SHERIFF  
4300 Community Avenue  
McKinney, Texas 75071

Jim Skinner, Sheriff

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### MEMORANDUM

DATE: May 3, 2017  
TO: Chief Deputy Mark Sanderson  
FROM: Commander Pam Palmisano *PP*  
RE: Donation of Surplus Items

I recently received a request from Anna Fire Chief Tim Gothard for any surplus MDCs we may still have. I have confirmed with Purchasing that they have several waiting to be disposed of. According to Koby Phillips, a request on letterhead would be required from the Department to present to Commissioners Court. The agenda item would be presented by the Sheriff's Office.

I recommend approval for this request.

*5/8/17 OK FORWARD for SIGNATURE MS*

*5/8/17 - approved as long as MDC's are from JDS items already surplus and removed from CCSO rolls.*