

From: Monika Arris <marris@co.collin.tx.us>

Date: May 16, 2017 at 9:07:18 AM CDT

To: "Randy K. Clark" <rclark@co.collin.tx.us>, James Skinner <sheriffskinner@co.collin.tx.us>

Cc: Marie Chacon <mchacon@co.collin.tx.us>

Subject: RE: Supplemental Training Pay

I've received an updated supplemental pay report for week ending 5/5/2017. You need to move additional funding to cover the low balance in the Inmate Transfer Department as payments will have to be stopped for this department until an agenda item is entered. Please email me the Agenda Item number ASAP in order to continue with the payments from this department. Without the agenda, payments will stop. The agenda item needs to contain a budget amendment as follows:

TO: 001-5070-641.40-14 Inmate Transfer OTHER WAGES Amount up to You

FROM: Account up to You Dept Name OTHER WAGES Amount up to you

Current Balances as of week ending 05/05/2017 are:

Account Number	Dept Name	Original Budget	Adjusted Budget	Sum Other Pay - Actual 5/9/2017 HR Report	Budget Remaining
001-5070-641.40-14	Inmate Transfer	\$0.00	\$1,050.00	\$1,000.00	\$50.00
001-5001-640.40-14	SO - Admin Minimum	\$9,700.00	\$17,850.00	\$8,450.00	\$9,400.00
001-5050-641.40-14	Security	\$0.00	\$2,800.00	\$1,450.00	\$1,350.00
001-5030-641.40-14	Jail Ops	\$5,400.00	\$13,450.00	\$8,150.00	\$5,300.00
		\$15,100.00	\$35,150.00	\$19,050.00	\$16,100.00

Regards,

Monika Arris, CGFO, CIO

Director of Budget & Finance

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