



# COLLIN COUNTY

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

June 6, 2017

David C. Baldwin, Inc.  
DBA DCBA Landscape Architecture  
730 E. Park Blvd. Suite 100  
Plano, TX 75074

Re: Contract Name: Professional Services, General Landscape Architectural Services for County Buildings  
Contract Number: RFQ No. 2017-064  
Contract Start Date: February 13, 2017  
Agreement Renewal Period: October 1, 2017 through September 30, 2018 (Renewal 1 of 2)

Dear Mr. Vicic:

The aforementioned contract between Collin County and your company will expire on **September 30, 2017**. The Collin County Purchasing Department is requesting that your company renew this contract for an additional twelve (12) month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in renewing the contract, please complete the form below and return by **June 9, 2017**. If you desire to renew this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at [jgriffin@co.collin.tx.us](mailto:jgriffin@co.collin.tx.us)

Sincerely,  
J. D. Griffin, CPPB  
Buyer II

Please check one:

Yes  I agree to renew the contract with Collin County at the prices established in the original solicitation.  
No  I cannot renew the contract.

Signature:

Print Name & Title:

Date:

*[Handwritten Signature]*  
BILLY L. VICIC JR. ASSOCIATE/PM  
6.6.17

If your address has changed from above please state new address below:

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_