

STATE OF TEXAS

COMMISSIONERS' COURT  
MEETING MINUTES

COUNTY OF COLLIN

JUNE 12, 2017

On Monday, June 12, 2017, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner Duncan Webb, Precinct 4

Absent: Judge Keith Self  
Commissioner Chris Hill, Precinct 3

Commissioner Webb led the Invocation.  
Commissioner Williams led the Pledge of Allegiance.  
Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Commissioner Williams called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 2:02 p.m. The meeting was reconvened and immediately recessed into Executive Session at 2:23 p.m. The meeting was reconvened at 2:41 p.m. and adjourned at 2:42 p.m.

Trustee Williams called to order the meeting of the Collin County Health Care Foundation at 2:02 p.m. and adjourned the meeting at 2:23 p.m.

Director Williams called to order the meeting of the Collin County Toll Road Authority at 2:23 p.m. and adjourned the meeting at 2:23 p.m.

## FYI NOTIFICATION

1. AI-34688 Outstanding Agenda Items, Commissioners Court.
2. AI-43221 County overtime for the pay period ended June 4, 2017, Human Resources.

## 2. Public Comments.

## 3. Presentation/Recognition:

- a. AI-43172 Recognition of the IT Operations Team for receiving the 2017 TAGITM (Texas Association of Government IT Managers) Excellence Award for their Paperless Initiative, Information Technology.

Sid Hudson, CIO for the City of McKinney and the Vice President of TAGITM (Texas Association for Government IT Managers), presented IT with the 2017 TAGITM Excellence Award for their Paperless Initiative. IT created an electronic form to remedy an inventory control problem. This allowed the inventory to be tracked from purchase to use. The completed forms were then put into Laserfiche to provide a searchable history. This form solution was also used in the Sheriff's Office for signing people in for ride-alongs with officers which has also provided a searchable history. (Time: 1:32 p.m.)

**b. Service Pins, Human Resources.**

Stacey Kemp, County Clerk, presented Vicki Toler, Deputy Clerk I, with her 20-year pin for her dedicated service to Collin County. (Time: 1:35 p.m.)

**4. Consent agenda to approve:** Commissioner Williams asked for comments on the consent agenda. Hearing no comments, a motion was made to approve the consent agenda. (Time: 1:35 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 3 – 0 Passed

**a. AI-43219** Disbursements for the period ending June 6, 2017, Auditor.

**COURT ORDER NO. 2017-408-06-12**

**b. AI-43220** Indigent Defense Disbursements, Auditor.

**COURT ORDER NO. 2017-409-06-12**

**c. Advertisement(s):**

**1. AI-43264** Body Repair and Painting for Light, Medium & Heavy Duty Vehicles (IFB No. 2017-214), Public Works.

**COURT ORDER NO. 2017-410-06-12**

**d. Agreement(s):**

**1. AI-43299** Grant an exemption from the bidding process per VTCA Local Government Code 262.024(a)(4) and approve a Professional Services Agreement with Public Information Associates (PIA) to administer RHP 18 anchor duties required by the Medicaid 1115 Waiver, Administrative Services.

**COURT ORDER NO. 2017-411-06-12**

**2. AI-43273** Interlocal Agreement with the North Texas Tollway Authority (NTTA) where the County will refuse to register or renew the registration of all motor vehicles flagged in the DMV System as having outstanding NTTA tolls and fees and the owner is considered a Habitual Violator (Scofflaw) and budget amendment in the amount of \$159,124 to move

salaries/benefits and equipment associated with the reassignment of 3 Title Specialists and 6 Registration Clerks, Tax Assessor/Collector.

**COURT ORDER NO. 2017-412-06-12**

**e. Contract Renewal(s):**

1. **AI-43223** Digital Imaging Services (RFP No. 2016-158) with ViaTRON Systems, Inc. to extend the contract for one (1) year through and including September 30, 2018, Information Technology.

**COURT ORDER NO. 2017-413-06-12**

2. **AI-43263** Services: Morgue Transport (IFB No. 2015-170) with UT Southwestern Medical Center to extend the contract for one (1) year through and including September 30, 2018, Medical Examiner.

**COURT ORDER NO. 2017-414-06-12**

3. **AI-43268** Professional Services, Engineering, Repair of Drainage Structures (RFQ No. 2016-149) with Binkley & Barfield, Inc. to extend the contract for one (1) year through and including September 30, 2018, Public Works.

**COURT ORDER NO. 2017-415-06-12**

4. **AI-43270** Online Auctioneering Services (RFP No. 2016-302) with Rene' Bates Auctioneers, Inc. to extend the contract for one (1) year through and including September 30, 2018, Purchasing.

**COURT ORDER NO. 2017-416-06-12**

**f. Receive and File, Auditor:**

1. **AI-43261** Monthly Financial Reports for March 2017.

**COURT ORDER NO. 2017-417-06-12**

**2. Final Audit Result(s):**

a. **AI-43241** Tax Assessor/Collector (1st, 2nd, 3rd & 4th Quarter FY2015).

**COURT ORDER NO. 2017-418-06-12**

b. **AI-43242** Justice of the Peace, Precinct 4 (3rd & 4th Quarter FY2015).

**COURT ORDER NO. 2017-419-06-12**

**g. Miscellaneous**

1. **AI-43271** Grant application for the FY 2017 Bulletproof Vest Partnership Grant with the US Department of Justice, Bureau of Justice Assistance for the purchase of life saving

body armor with a 50% cash match of up to \$214,556.63 required from Collin County, Auditor.

**COURT ORDER NO. 2017-420-06-12**

2. **AI-43227** Re-designation of the annexed sections of County Road 55 to W Glendenning Parkway (west from S Preston Road to the 90° turn) and County Road 89 to E Glendenning Parkway (east from S Preston Road to the 90° turn) with rural address updates to match the City of Celina 9-1-1 address numbering, GIS/Rural Addressing.

**COURT ORDER NO. 2017-421-06-12**

3. **AI-43292** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2017-422-06-12**

4. **AI-43293** Personnel Changes, Human Resources.

**COURT ORDER NO. 2017-423-06-12**

**GENERAL DISCUSSION**

5. **AI-43184 Public Hearing** – Placement of regulatory signs on various County Roads, Public Works.

Jon Kleinheksel, Public Works, came forward to request a public hearing for the placement of regulatory signs on various County roads. Commissioner Williams opened the public hearing at 1:36 p.m. and asked for comments. Hearing none, the Commissioner closed the public hearing at 1:37 p.m. A motion was made to approve the item. (Time: 1:37 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 3 – 0 Passed

**COURT ORDER NO. 2017-424-06-12**

6. **AI-43291** Behavioral Health Coalition update presented by Public Information Associates (PIA), Administrative Services.

des Agnes Cruser, Ph.D., Public Information Associates, came forward to present an update on the Behavioral Health Coalition. There have been concerns expressed that the process of developing the non-profit corporation has been slow. The organization committee has said the process is complex and time is needed to help stakeholders come together to develop common goals and strategies to achieve those goals.

In August 2016 a leadership meeting was held to ensure commitment and common goals and interests. In October and November 2016 a community stakeholders meeting and a broader community information session were held. Following the meetings an organizing committee was formed. Since November the development of by-laws has been completed. Dr. Cruser thanked Greg Hudson, Legal Counsel, for his time in reviewing the by-laws.

July 2017 begins the transition from an organizing committee to a membership structure. The transition is expected to be completed by the end of the calendar year. Dr. Cruser shared the mission statement with the Court which will be the foundation for the by-laws and the filing of the certificate of formation for the corporation later in the summer. The organizing committee has decided to keep the Board of Directors small in the beginning with a minimum of nine and maximum of 11 voting Directors. There will be a President-Chairman and seven self-perpetuating sector seats filled by a nomination, application and appointment process. There will also be three at-large members elected by the membership. A minimum of six Seated Directors will be required to conduct business after the corporation is established. Committee chairs will be non-voting members. Other non-voting members may be determined by the Board.

The primary areas of focus for the network based on stakeholder input and published evidence are: 1) communication, cooperation and collaboration among providers, advocates and consumers; 2) rapid response to system changes; 3) strategic planning; 4) acquire resources - financial, in-kind or material; 5) advocating with collective impact; and 6) to inform and educate the broader community.

There are several roles and tasks planned over the next six months. Dana Bickford will become the President and Chairman of the Board. Mr. Bickford along with the consultant team will select the Forming Directors - a Behavioral Health Sector Director and a Hospital Sector Director. The consultant team will work with Mr. Bickford to develop a membership and dues structure. The communications committee and plan is under development now. The organizing committee will begin planning a community education event to be held within the next six months. The consultant team will support the formation of the Board of Directors, their meetings and the development of a two-year strategic plan until the Board can function independently. The consultant team will also help the Board pursue grant fund for projects and resources to match dues. Dr. Cruser referred to a timeline of events saying Mr. Bickford would take over in January. At that time the consultant team will still be available to provide assistance.

Commissioner Webb said other than trying to get these efforts organized, Collin County is not a part of the corporation. Dr. Cruser agreed and said Collin County has been helping to get this process organized by having the consultant team work it. There are members of the County on the organizing committee. In regards to membership and dues, the Commissioner asked what the benefit is for the stakeholders to join as members of the non-profit coalition. Dr. Cruser said it could allow the members to benefit from, for example, professional education events that otherwise only one member might benefit from.

It will pool resources in that way. Membership dues solidify the commitment the organization has to participate.

Commissioner Webb asked for clarification on the categories in the Board structure. Dr. Cruser said the seven sectors will be self-perpetuating seats. For example, there will be the Behavioral Health Sector and the Hospital Sector representatives on the forming

Board along with Mr. Bickford. They will have one-year terms and will form the rest of the Board through a variety of ways: 1) by keeping the person in the seat if by-laws allow; or 2) if the person withdraws from the seat the seat would open up to another behavioral health organization resulting in a nomination and/or application. In that case the seven sector representatives would appoint the person to that seat. At-large members would be different. They would be elected from the membership at-large.

Commissioner Williams said this is an important aspect with the transition of having the County's own behavioral health authority. When Collin County exited from NorthStar there wasn't a similar coalition or structure in the County. It is very beneficial for the stakeholders to have discussions about any number of topics. There is a lot of discussion about where the focus needs to be with resources as well as best practices. She is looking forward to the coalition being up and running. (Time: 1:52 p.m.)

**NO ACTION TAKEN**

**7. AI-33858 RTC monthly update, Commissioner, Precinct 4.**

Commissioner Webb updated the Court on the latest RTC (Regional Transportation Council) board meeting. The Commissioner is concerned for the County as a whole in terms of city involvement in certain things like the Transportation Alternatives Set-Aside Program. There were 61 applications submitted for \$27 million in funding. Thirty-four projects were recommended. Of those recommended, only one came out of Collin County. That is \$27 million that the cities in Collin County didn't make a run at. He has talked to several cities and recommended they go for the money that is just sitting there. Another example is the Metropolitan Transportation Plan Policy Bundles to distribute available Transportation Development Credits. There were 17 applications submitted and 11 were recommended. Of the recommended applications the Collin County cities who were awarded credits were: Plano – 5 million; McKinney – 3 million; and Richardson – 3 million. None of the other big cities in the County submitted an application. The credits are valuable because they can be exchanged for real dollars. The next deadline for more of the credits is February 2, 2018. The Commissioner said these are two great opportunities for the cities to get more funding in transportation given what is trying to be accomplished in Collin County with congestion mitigation and Limited Access Roadways. Dallas and Fort Worth are picking up a disproportionate share of the funding as a result of Collin County cities not submitting applications.

The RTC approved allocating up to \$50,000 of local funds to pay North Texas Tollway Authority for the use of a portion of President George Bush Turnpike as a detour for the I30 closure. Improvements are being made to I30 between Dallas and Fort Worth and the interchange at US380.

There was a large presentation on Texas demographics and population estimates. Texas represents 8.62% of the US population. It is continuing to grow disproportionate to other states. Lastly, \$100 million will be up for approval next month for the Cotton Belt Corridor for 2019-2022 under the Congestion Mitigation and Air Quality Improvement Program.

Commissioner Fletcher asked what can be done to foster better communication with the cities to take advantage of the transportation funding programs. Commissioner Webb said he and Clarence Daugherty, Engineering, meet every Wednesday morning before the monthly RTC meeting in a pre-RTC meeting which every mayor in the County is invited to attend. The mayor is allowed to bring one other city employee. The Commissioner has told the cities that focusing on transportation is needed in the coming year. He challenged them at the last meeting to identify the funding opportunities and coordinate going after them. Commissioner Webb will continue to push this effort at those meetings. It is going to require more elected officials getting involved. The city councils are going to have to push to have a staff person and one elected official at the Wednesday meetings. (Time: 2:00 p.m.)

**NO ACTION TAKEN**

8. **AI-42580** 85th Legislative Agenda for 2017, Commissioners Court.

**NO ACTION TAKEN**

9. Possible future agenda items by Commissioners Court without discussion.

**EXECUTIVE SESSION**

Commissioner Williams recessed Commissioners' Court into Executive Session at 2:23 p.m. in accordance with Paragraph 551.072, Real Estate to discuss: authorization to initiate condemnation proceedings to acquire the right-of-way needed for a portion of the Collin County Outer Loop between State Highway 289 (Preston Road) and the Dallas North Tollway (DNT) and to discuss an easement request for Public Works Service Center 700 Wilmeth Road, McKinney, Texas.

Commissioner Williams reconvened Commissioners' Court at 2:41 p.m.

**Real Estate (551.072)**

**AI-43276** Authorization to initiate condemnation proceedings to acquire the right-of-way needed for a portion of the Collin County Outer Loop between State Highway 289 (Preston Road) and the Dallas North Tollway (DNT), Special Projects.

A motion was made to move forward with the proposed condemnation order of nine parcels set forth in the Executive Session packet. (Time: 2:42 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 3 – 0 Passed

**COURT ORDER NO. 2017-425-06-12**


**AI-43307** Easement request for Public Works Service Center 700 Wilmeth Road, McKinney, Texas, Administrative Services.

**NO ACTION TAKEN**

There being no further business of the Court, Commissioner Williams adjourned the meeting at 2:42 p.m.



**ATTEST:**

  
Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S

  
Keith Self, County Judge

  
Susan Fletcher, Commissioner, Pct. 1

  
Cheryl Williams, Commissioner, Pct. 2

  
Chris Hill, Commissioner, Pct. 3

  
Duncan Webb, Commissioner, Pct. 4