



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

July 18, 2017

Myelyn Contractors, LLC
2313 Ridgewood Drive
Plano, TX 75074

RE: Award of IFB 2017-184, Painting of Security Barriers at Justice Center

Dear Mr. Porter:

Collin County has awarded the above referenced solicitation to your company per Court Order No. 2017-500-07-17. It is understood all terms, conditions and prices will be held firm as per your response to the solicitation. This is a fixed price contract for the purchase of Painting of Security Barriers at Justice Center. The contract term begins on the date of award and continues until the project is complete. The County will have the right and option to terminate the contract upon thirty (30) days written notice.

Per Article 3.0 of the specifications, please submit your insurance certificate indicating the required coverage within ten (10) days.

A purchase order is required for all products or services ordered. Do not deliver any products or perform any services without a purchase order.

Invoices should be e-mailed to the Collin County Auditor's office at accountspayable@collincountytx.gov and to the department contact, Dan James, at djames@co.collin.tx.us. Please ensure that the appropriate purchase order number is on all invoices.

Please acknowledge receipt of this letter, as indicated below, and e-mail it to J. D. Griffin at jgriffin@co.collin.tx.us or fax to 972-548-4694.

LAURA PORTER

NAME

Laura Porter

SIGNATURE

7/19/17

DATE

Susan

TITLE

Thank you for your interest in serving our needs. We look forward to a successful business relationship. If you have any further questions, please contact me at 972-548-4116.

Sincerely,

J. D. Griffin, CPPB
Buyer II

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File