



COLLIN COUNTY

Jim Skinner, Sheriff

OFFICE OF THE SHERIFF
4300 Community Avenue
McKinney, Texas 75071

Date: July 13, 2017
To: Commissioner's Court
From: Jim Skinner, Sheriff
Re: Advertise for Supplies: Jail Kitchen Non-Food

jos 7/18/17

The current contract we have expired June 30, 2017. I am requesting permission to advertise for bids for Supplies: Jail Kitchen Non-Food. (IFB-2017-241).

JS/sa

COMMISSIONERS' COURT AGENDA REQUEST FORM

REQUESTS MUST BE RECEIVED NO LATER THAN 12:00 PM

ON THE TUESDAY PRIOR TO THE MONDAY MEETING.

This space for Court Clerk

AGENDA NUMBER:

REGULAR _____

CONSENT _____

INSTRUCTIONS ON THE REVERSE

REQUESTING DEPARTMENT

Date: 7/13/17 Court Date: 8/7/17 Phone/Ext: 5200 Department: Sheriff's Office

Description of Agenda Item: Requesting approval to advertise for bids

for Supplies: Jail Kitchen Non-Food bid (IFB2017-241)



DEPARTMENT HEAD
SIGNATURE:

BUDGET RELATED INFORMATION

MUST COMPLETE FOR ALL EXPENDITURES/RFP'S

This item is part of the current budget: Yes
No

Amount Budgeted: _____
(or needed)

Account Number: _____

PURCHASING DEPARTMENT ACTION & COMMENTS

Enter "not to exceed" cost estimate(s) for the requested item(s): _____

CHECK TWO OF THE BELOW

ADVERTISE	<input type="checkbox"/>	BIDS	<input type="checkbox"/>
AWARD	<input type="checkbox"/>	PROPOSALS	<input type="checkbox"/>

BOND REQUIRED: _____

ANNUAL ACTION: _____

AD DATES: _____

INS. REQ'D: _____

EFFECTIVE: _____

OPEN DATE/TIME: _____

Item Description for Agenda: _____

Remarks: _____

PURCHASING AGENT
SIGNATURE: _____

AUDITOR'S OFFICE ACTION & COMMENTS

BUDGET/FUNDING VERIFICATION

BUDGETED	<input type="checkbox"/>	FUNDS AVAILABLE	<input type="checkbox"/>
UNBUDGETED	<input type="checkbox"/>	ACCOUNT NUMBER FOR AVAILABLE FUNDS	
FUNDS NOT AVAILABLE	<input type="checkbox"/>	(Needed for Agenda Submission)	

BUDGET AMENDMENT REQUIRED

NON-EMERGENCY, Sec 111.011 LGC	<input type="checkbox"/>
EMERGENCY, Sec 111.010 LGC	<input type="checkbox"/>

FUNDS TRANSFER RECOMMENDATION

AMOUNT

DEPARTMENT NAME

ACCOUNT NUMBER

\$ _____ From _____

\$ _____ From _____

\$ _____ To _____

\$ _____ To _____

Remarks: _____

COUNTY AUDITOR
SIGNATURE: _____

BUDGET DEPARTMENT ACTION & COMMENTS

COMMENTS RELATED TO BUDGET AMENDMENT JUSTIFICATION SUBMITTED BY DEPARTMENT

BUDGET OFFICER
SIGNATURE: _____

Sharon Adams

From: Shannon Poe
Sent: Thursday, July 13, 2017 1:53 PM
To: Sharon Adams
Subject: RE: 2017-241 Supplies: Jail Kitchen Non-Food

The previous one expired on June 30, 2017.

Shannon Poe

Collin County Purchasing
972-548-4115

From: Sharon Adams
Sent: Thursday, July 13, 2017 1:52 PM
To: Shannon Poe
Subject: FW: 2017-241 Supplies: Jail Kitchen Non-Food

Shannon- when tis the current contact expire?

From: Bryce Thompson
Sent: Thursday, July 13, 2017 11:38 AM
To: Sharon Adams
Subject: Fwd: 2017-241 Supplies: Jail Kitchen Non-Food

Please complete.

Sent from my iPhone

Begin forwarded message:

From: Shannon Poe <spoe@co.collin.tx.us>
Date: July 13, 2017 at 10:44:31 AM CDT
To: Micky Frizell <mfrizell@co.collin.tx.us>, Bryce Thompson <bthompson@co.collin.tx.us>
Subject: 2017-241 Supplies: Jail Kitchen Non-Food

Good Morning –

Please initiate an agenda item to advertise 2017-241 Supplies: Jail Kitchen Non-Food bid on the next available court.

Please let me know if you need any further information.

Thank you!

Shannon Poe

Collin County Purchasing, Buyer II
2300 Bloomdale Road Ste 3160
McKinney, TX 75071