



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

June 16, 2017

Susan Hinton
Wright Asphalt Products Company, LLC
11931 Wickchester Lane, Suite 101
Houston, TX 77043

Re: Contract Name: **IFB 2016-296 Road Materials, Emulsified Asphalt**
Contract Start Date: **10/01/2016**
Agreement Renewal Period: **10/01/2017 – 09/30/2018 (Renewal 1 of 3)**

Dear Ms. Hinton:

The aforementioned contract between Collin County and your company will expire on **September 30, 2017**. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by **June 22, 2017**. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at gzimmer@collincountytx.gov

Sincerely,

Gina Zimmer – Buyer II

Please check one:

Yes ☒ I agree to extend the contract with Collin County at the prices established in the original solicitation.
No ☐ I cannot extend the contract.

Signature:

Print Name & Title: Susan Hinton, Contracts Admin

Date: 07/12/17

If your address has changed from above please state new address below:

Street Address: _____

City, State, Zip Code: _____