



COLLIN COUNTY

Lynne Finley
District Clerk
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Date: August 17, 2017

Subject: Request for **Public Hearing** Regarding the District Clerk's FY'18 Preservation, Restoration and Records Archive Plan

To: Collin County Commissioners

From: Lynne Finley
District Clerk

The Collin County District Clerk respectfully requests that the Commissioners' Court conduct a **public hearing** on September 11, 2017, and consider approval of the District Clerk's FY'18 Preservation, Restoration and Records Archive Plan.

In accordance with the Texas Local Government Code, Section 51.305, a public hearing shall be held to consider the written plan for the Preservation, Restoration and Records Archive of documents held by the District Clerk. The plan designates the public documents that are part of the records archive and expenditures subject to approval by the Commissioners' Court.