

InterOffice Memorandum

July 19, 2017

To: Shannon Poe/Buyer II

From: Dan James/Facilities Director

RE: Award: Maintenance, Repair and Parts Replacement, UPS, IFB No. 2017-178

Upon evaluation of the submitted bid tabulation packet for Maintenance, Repair and Parts Replacement, UPS (IFB No. 2017-178), I recommend that we award the bid to the lowest bidder meeting specifications, AK Solid State, effective October 1, 2017.

If I can be of further assistance please do not hesitate to contact me at extension 5331.