



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

August 18, 2017

Boxes 4 U, Inc.
Attn: Nikki Hernandez
1401 E. Plano Parkway
Plano, TX 75074

Re:	Contract Name:	Supplies: Veterinary and Animal Care, 2017-074
	Contract Start Date:	May 22, 2017
	Agreement Renewal Period	October 1, 2017 thru September 30, 2018 (1 of 3)

To whom it may concern:

The aforementioned contract between Collin County and your company will expire on September 30, 2017. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by August 24, 2017. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at shoglund@co.collin.tx.us

Sincerely,

Sara Hoglund
Buyer II

Please check one:

Yes ☒ I agree to extend the contract with Collin County at the prices established in the original solicitation.
No ☐ I cannot extend the contract.

Signature:

Print Name & Title:

Date:

Nicole Hernandez

Nicole Hernandez

8/24/17

If your address has changed from above please state new address below:

Street Address: _____

City, State, Zip Code: _____