



**COLLIN COUNTY**

Office of the Purchasing Agent  
2300 Bloomdale Road  
Suite 3160  
McKinney, Texas 75071  
www.collincountytx.gov

September 11, 2017

JD Ferguson Investments, Inc.  
DBA: Metro Fleet Collision Repair  
12 Regency  
Wylie, TX 75098

Re: Contract Name: Services: Body Repair and Painting for Light, Medium & Heavy Duty Vehicles  
Contract Number: IFB No. 2015-145  
Contract Start Date: October 1, 2015  
Agreement Renewal Period: October 1, 2017 through September 30, 2018 (Renewal 2 of 3)

Dear Mr. Ferguson:

The aforementioned contract between Collin County and your company will expire on **September 30, 2017**. The Collin County Purchasing Department is requesting that your company extend this contract for an additional twelve (12) month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by **September 12, 2017**. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at [jgriffin@co.collin.tx.us](mailto:jgriffin@co.collin.tx.us)

Sincerely,  
J. D. Griffin, CPPB  
Buyer II

Please check one:

Yes  I agree to extend the contract with Collin County at the prices established in the original solicitation.  
No  I cannot extend the contract.

Signature:

Print Name & Title:

Date:

*John D. Ferguson*  
\_\_\_\_\_  
JOHN D. FERGUSON, PRESIDENT  
\_\_\_\_\_  
9/12/17  
\_\_\_\_\_

If your address has changed from above please state new address below:

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_