COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

August 29, 2017

Harrell's LLC
Kevin Lebanik
PO Box 935358
Atlanta, GA 31193

Re:	Contract Name:	Grounds Maintenance, Roadside and Erosion Control Supplies, 2016-298
	Contract Start Date:	June 26, 2017
	Agreement Renewal Period	October 1, 2017 thru September 30, 2018 (1 of 2)

To Whom It May Concern:

The aforementioned contract between Collin County and your company will expire on September 30, 2017. The Collin County Purchasing Department is requesting that your company extend this contract for an additional 12 month period to include terms, conditions and pricing set forth in the original bid award.

If you are interested in extending the current contract, please complete the form below and return by September 6, 2017. If you desire to extend this contract, we will also need an updated insurance certificate.

Should you have any questions, please feel free to contact me at shoglund@co.collin.tx.us

Sincerely,

Sara Hoglund
Buyer II

Please check one:

Yes ✓ I agree to extend the contrat with Collin County at the prices established in the original solicitation.
No _____ I cannot extend the contract.

Signature: Jack Harrell III
Print Name & Title: Jack Harrell, III, VP Marketing & Inventory
Date: 8/31/17

If your address has changed from above please state new address below:
Street Address: _____
City, State, Zip Code: _____