



COLLIN COUNTY

Office of the Purchasing Agent
2300 Bloomdale Road
Suite 3160
McKinney, Texas 75071
www.collincountytx.gov

To: Commissioners' Court
Collin County

From: Michalyn Rains
Purchasing Agent

Date: September 25, 2017

Re: Contract No. 2017-342, Office Supplies

Requesting Commissioners' Court consideration and any action regarding the approval to award Office Supplies, Contract No. 2017-342, through the National IPA Cooperative Contract No. 13-23R. National IPA has deemed Office Depot, Inc. the best evaluated offerer meeting specification requirements per the attached documentation.

The office supply contract is used by all County departments for their various office supply needs.

Please contact Purchasing if you have any questions.