

STATE OF TEXAS

COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
OCTOBER 2, 2017

On Monday, October 2, 2017, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Commissioner Susan Fletcher, Precinct 1  
Commissioner Chris Hill, Precinct 3  
Commissioner Duncan Webb, Precinct 4

Absent: Judge Keith Self and Commissioner Cheryl Williams, Precinct 2

Commissioner Webb led the Invocation.  
Commissioner Fletcher led the Pledge of Allegiance.  
Commissioner Hill led the Pledge of Allegiance to the Texas Flag.

1. Commissioner Hill called to order the meeting of the **Collin County Commissioners' Court** at 6:00 p.m. and recessed the meeting at 6:02 p.m. The meeting was reconvened at 6:38 p.m. and adjourned at 6:44 p.m.

Trustee Hill called to order the meeting of the **Collin County Health Care Foundation** at 6:45 p.m. and adjourned the meeting at 6:45 p.m.

Director Hill called to order the meeting of the **Collin County Toll Road Authority** at 6:02 p.m. and recessed the meeting at 6:32 p.m. The meeting was reconvened at 6:37 p.m. and adjourned at 6:38 p.m.

## **FYI NOTIFICATION**

1. **AI-34688** Outstanding Agenda Items, Commissioners Court.

### **2. Addenda:**

a. **AI-43844** No. 1 to Services: Psychological Evaluations, Juvenile (RFP No. 2017-287) to make various changes to the Request form Proposal, Purchasing.

b. **AI-43845** No. 1 & 2 to Veterinary Services, Animal Shelter, General and Spay/Neuter (RFP No. 2017-276) to make various changes to the Request for Proposal, Purchasing.

**3. Notification of budget adjustment(s)/amendment(s), Auditor:**

a. **AI-43839** \$3,177 to move funds from the general forfeiture fund to automotive equipment, Sheriff

b. **AI-43834** \$23,826 for salary supplements for four (4) employees in the District Attorney's Office, District Attorney.

4. **AI-43824** Voluntary Terminations, Human Resources.

**2. Public Comments.**

**3. Presentation/Recognition.**

**4. Consent agenda to approve:** Commissioner Hill asked for comments on the consent agenda. Commissioner Webb pulled items 4c1 and 4c2 for discussion. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 6:39 p.m.)

Motion by: Commissioner Susan Fletcher

Second by: Commissioner Chris Hill

Vote: 3 - 0 Passed

a. **AI-43759** Disbursements for the period ending September 26, 2017, Auditor.

**COURT ORDER NO. 2017-764-10-02**

b. **AI-43805** Indigent Defense Disbursements, Auditor.

**COURT ORDER NO. 2017-765-10-02**

**c. Award(s):**

1. **AI-43806** Collin County Justice Center, AHU-1 Heat Exchanger Replacement (IFB No. 2017-278) to 3D Mechanical Service Company Inc. and further authorize the Purchasing Agent to finalize and execute the Construction Agreement, Facilities.

Commissioner Webb pulled this item to call attention to the fact that it will cost more to design the heat exchanger than to actually build it. State law has changed and now requires the use of an engineering firm which will be very costly. The Commissioner would like to explore options that could bring the costs down.

Commissioner Fletcher agreed saying it is important to be good stewards of taxpayer dollars while also abiding by the statute. One option might be to contract with an engineering firm that can handle different types of engineering projects which would help the Court budget for these costs. With no further comments, a motion was made to approve the item. (Time: 6:41 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 3 – 0 Passed

**COURT ORDER NO. 2017-766-10-02**

**2. AI-43831** Services: Janitorial (RFP No. 2017-172) to Oriental Building Services, Inc., Facilities.

Commissioner Webb pulled this item to ask why the current vendor, James Janitorial Services, has been deemed non-responsible. Michalyn Rains, Purchasing, came forward and read the definition of “responsible.” The committee who reviewed the bids concluded that the current vendor was not responsible. There have been several issues in which the vendor was not meeting the minimum specifications as required in the current contract. With no further comments, a motion was made to approve the item. (Time: 6:44 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 3 – 0 Passed

**COURT ORDER NO. 2017-767-10-02**

**3. AI-43832** Services: Pest Control (IFB No. 2017-217) to Graham Pest Control, Inc., Facilities.

**COURT ORDER NO. 2017-768-10-02**

**4. AI-43630** Services: Coffee (IFB No. 2017-159) to Office Perks, Inc., Purchasing.

**COURT ORDER NO. 2017-769-10-02**

**d. Agreement(s):**

**1. AI-43842** Interlocal Agreement/Licensing Agreement with the North Central Texas Council of Governments (NCTCOG) for digital aerial photography and budget amendment in the amount of \$51,360, Information Technology.

**COURT ORDER NO. 2017-770-10-02**

2. **AI-43840** Maintenance contracts for the Motorola Radio System with Motorola Solutions Inc. for Local Repair with onsite response (Infrastructure) and Network Management for the period October 1, 2017 through and including September 30, 2018 in the amount of \$370,394.04 and further authorize the Purchasing Agent to finalize and execute same, Sheriff.

**COURT ORDER NO. 2017-771-10-02**

3. **AI-43561** Interlocal Cooperation Agreement for Law-Enforcement Services with the Blue Ridge ISD to provide a licensed peace officer as a School Resource Officer (SRO) for a full-time assignment at Blue Ridge ISD, further approve the creation of a Deputy Sheriff position and budget amendment in the amount of \$6,369 for same, Sheriff.

**COURT ORDER NO. 2017-772-10-02**

4. **Interlocal Agreement(s) for Jail Services through and including September 30, 2018, Sheriff:**

a. **AI-43763** City of Anna.

**COURT ORDER NO. 2017-773-10-02**

b. **AI-43765** Anna ISD.

**COURT ORDER NO. 2017-774-10-02**

c. **AI-43770** Town of Fairview.

**COURT ORDER NO. 2017-775-10-02**

d. **AI-43771** City of Farmersville.

**COURT ORDER NO. 2017-776-10-02**

e. **AI-43772** City of Josephine.

**COURT ORDER NO. 2017-777-10-02**

f. **AI-43773** City of Lavon.

**COURT ORDER NO. 2017-778-10-02**

g. **AI-43774** City of Lucas.

**COURT ORDER NO. 2017-779-10-02**

h. **AI-43775** City of McKinney.

**COURT ORDER NO. 2017-780-10-02**

i. **AI-43776** City of Melissa.

**COURT ORDER NO. 2017-781-10-02**

j. **AI-43778** City of Parker.

**COURT ORDER NO. 2017-782-10-02**

k. **AI-43779** City of Princeton.

**COURT ORDER NO. 2017-783-10-02**

l. **AI-43780** Town of Prosper.

**COURT ORDER NO. 2017-784-10-02**

m. **AI-43781** Town of St. Paul.

**COURT ORDER NO. 2017-785-10-02**

n. **AI-43782** City of Wylie.

**COURT ORDER NO. 2017-786-10-02**

**e. Amendment(s):**

1. **AI-43809** No. 2 to the Interlocal Agreement with the City of Lowry Crossing for Environmental Services to extend the contract for one (1) year through and including September 30, 2018 and further authorize the Purchasing Agent to finalize and execute same, Development Services.

**COURT ORDER NO. 2017-787-10-02**

**f. Change Order(s):**

1. **AI-43803** No. 1 to Grounds Maintenance, Roadside and Erosion Control Supplies (IFB No. 2016-298) with SiteOne Landscape Supply LLC to add an item to the contract, extend the contract for one (1) year through and including September 30, 2018 and further authorize the Purchasing Agent to finalize and execute same, Special Projects.

**COURT ORDER NO. 2017-788-10-02**

**g. Contract Renewal(s):**

1. **AI-43800** Grounds Maintenance, Roadside and Erosion Control Supplies (IFB No. 2016-298) with Target Specialty Products to extend the contract for one (1) year through and including September 30, 2018, Special Products.

**COURT ORDER NO. 2017-789-10-02**

2. **AI-43801** Grounds Maintenance, Roadside and Erosion Control Supplies (IFB No. 2016-298) with Harrell's LLC to extend the contract for one (1) year through and including September 30, 2018, Special Projects.

**COURT ORDER NO. 2017-790-10-02**

3. **AI-43802** Grounds Maintenance, Roadside and Erosion Control Supplies (IFB No. 2016-298) with Winfield Solutions, LLC to extend the contract for one (1) year through and including September 30, 2018, Special Projects.

**COURT ORDER NO. 2017-791-10-02**

4. **AI-43810** Printing, General Office Forms (IFB No. 2016-125) with Summer River, LLC – Jim Ballew dba Alphagraphics Addison US391 to extend the contract for one (1) year through and including September 30, 2018, Purchasing.

**COURT ORDER NO. 2017-792-10-02**

5. **AI-43811** Printing, General Office Forms (IFB No. 2016-125) with Filex Systems, Inc. to extend the contract for one (1) year through and including September 30, 2018, Purchasing.

**COURT ORDER NO. 2017-793-10-02**

6. **AI-43812** Printing, General Office Forms (IFB No. 2016-125) with Jayden Graphics Inc. to extend the contract for one (1) year through and including September 30, 2018, Purchasing.

**COURT ORDER NO. 2017-794-10-02**

7. **AI-43813** Printing, General Office Forms (IFB No. 2016-125) with Safeguard Business Systems, Inc. to extend the contract for one (1) year through and including September 30, 2018, Purchasing.

**COURT ORDER NO. 2017-795-10-02**

**h. Budget adjustment(s)/amendment(s):**

1. **AI-43722** \$114,032 to repair/replace the air conditioning units at the 900/920 buildings due to hail damage, Budget.

**COURT ORDER NO. 2017-796-10-02**

2. **AI-43827** \$40,000 to reallocate funds to cover expenses for Inmate Transfer and Sexual Assault Nurse Examiner, Sheriff.

**COURT ORDER NO. 2017-797-10-02**

**i. Receive and File, Auditor:**

1. **AI-43830** Investment Report (3rd Quarter FY2017).

**COURT ORDER NO. 2017-798-10-02**

**j. Filing of the Minute(s), County Clerk:**

1. **AI-43821** September 11, 2017.

**COURT ORDER NO. 2017-799-10-02**

**k. Miscellaneous**

1. **AI-43841** Final Plat for Enloe Acres Subdivision, Engineering.

**COURT ORDER NO. 2017-800-10-02**

2. **AI-43815** Resolution supporting the proposed FM 2514 roadway improvements from East of Lavon Parkway to Brown Street, Engineering.

**COURT ORDER NO. 2017-801-10-02**

3. **AI-43825** Increase the per vehicle rate from \$14.99 to \$16.19 for the Collin County Clean-Up Program for one (1) year through and including September 30, 2018, Public Works.

**COURT ORDER NO. 2017-802-10-02**

4. **AI-43826** Reimbursement for fencing materials in the amount of \$3,548 to Mr. David Baker for property along CR 493, Public Works.

**COURT ORDER NO. 2017-803-10-02**

5. **AI-43828** Reimbursement for fencing materials in the amount of \$3,897.60 to Mr. Robby McCollom for property along CR 493, Public Works.

**COURT ORDER NO. 2017-804-10-02**

6. **AI-43838** Rescind Court Order No. 2017-667-09-11 for approval of the maintenance contracts for the Motorola Radio System with Motorola Solutions Inc. for Local Repair with onsite response (Infrastructure) and Network Management, Sheriff.

**COURT ORDER NO. 2017-805-10-02**

7. **AI-43869** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2017-806-10-02**

## **GENERAL DISCUSSION**

5. **AI-43726** **Public Hearing** – Placement of regulatory signs on various County Roads, Public Works.

Jon Kleinheksel, Public Works, came forward to request a Public Hearing for the placement of regulatory signs on various County roads. Commissioner Hill opened the Public Hearing at 6:44 p.m. and asked for public comments. Hearing none, the Commissioner closed the Public Hearing at 6:44 p.m. With no further comments, a motion was made to approve the item. (Time: 6:44 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 3 – 0 Passed

**COURT ORDER NO. 2017-807-10-02**

6. **AI-43616** Expansion of the CPS Board, Commissioner Pct. 2

**PULLED**

7. Possible future agenda items by Commissioners Court without discussion.

**EXECUTIVE SESSION**

The Court did not recess into Executive Session. There being no further business of the Court, Commissioner Hill adjourned the meeting at 6:44 p.m.



Keith Self, County Judge

Not Present

Susan Fletcher, Commissioner, Pct. 1

Cheryl Williams, Commissioner, Pct. 2

Chris Hill, Commissioner, Pct. 3

Not Present

Duncan Webb, Commissioner, Pct. 4

**ATTEST:**

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, T E X A S