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Agency Name: Collin County

Grant/App: 2877102 **Start Date:** 10/1/2016 **End Date:** 6/30/2018

Project Title: Sheriff's Office Crime Victim Advocate

Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	CJD	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Accountant	Program Accountant/Auditor (employee initials AJ). Position performs accounting and auditing duties for grant funds, including submission of quarterly financial and performance reports via eGrants system. Budget item is 5% of current annual salary of \$58,256 plus \$20,550 benefits. 2 year grant period.	\$0.00	\$7,880.00	\$0.00	\$0.00	\$7,880.00	5
Personnel	Advocate	Full-time Victim Advocate (employee initials AT). Position provides crisis services for victims of violent crimes investigated by the Collin County Sheriff's Office. Services include on-scene advocacy, CVC claim assistance, emotional support, case status information, safety planning, and referrals for emergency and social service agencies. Position is located in the Sheriff's Office Criminal Investigation Section. Salary of \$44,919 plus benefits of \$18,081. 2 year grant period.	\$126,000.00	\$0.00	\$0.00	\$0.00	\$126,000.00	100
Travel and Training	In-State Registration Fees, Training, and/or Travel	Travel and training for the Victim Advocate. Position requires continuous training on legislative updates/changes, changes in laws,	\$0.00	\$8,487.00	\$0.00	\$0.00	\$8,487.00	0

		<p>supreme court decisions, victimology and best practices for working with victims of violent crimes. To obtain this necessary training/knowledge, the Advocate will attend in-state training and/or conferences per Collin County's travel policy and per diem rates. Annual conferences to include Dallas Crimes Against Women Conference, Dallas Crimes Against Children Conference, Collin County Council on Family Violence Conference, OAG Crime Victim Services Conference, TDCAA Victim Assistance Coordinator Seminar, and TCFV Statewide Conference. Per diem rate is 80% of the rate established by GSA and can vary by location; first and last day travel is reduced to 75% of a full meal day reimbursement in accordance with GSA standards. For 2016, rates in Texas vary from \$41 to \$51 for full day travel and \$31-\$38 for first/last day travel. Registration, airfare, and lodging, when necessary, are paid based on actual expenses; the most reasonable/best rates should be obtained. 2 year grant period.</p>						
Personnel	Manager	<p>First line supervisor for the Advocate (employee initials SM). Position makes case assignments, coordinates on services and outreach, ensures all appropriate data is collected, completes all required grant process reports and ensures correctness of information reported. Budget item is 6.6% of the current annual salary of \$ 87,185 plus \$25,254</p>	\$0.00	\$14,841.00	\$0.00	\$0.00	\$14,841.00	6

		benefits. 2 year grant period.						
Supplies and Direct Operating Expenses	Network and Server Software and/or Licenses (\$5,000 or less per unit)	Incident Based Reporting System IBRS license. License is required by any user of the Department's Records Management System (RMS). The Victim Advocate needs access to the RMS to obtain case reports, research incidents, check status of cases and obtain contact information for victims, their families and witnesses. Annual license fee of \$146. 2 year grant period.	\$0.00	\$292.00	\$0.00	\$0.00	\$292.00	0

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