

Budget Amendment Request Form

For Budget Office Use Only	
___ Court	___ Non-Court
FY ___	Seq. No. ___
Approved by: ___ Date: ___	

Date of Request: December 15, 2017

From: Construction & Projects, Bill Burke X5340
(Department Name / Contact Name / Phone)

Budget Account to Receive Budget Amendment: ___ New Existing

Project Code to Receive Amendment: ___ New Existing

TO Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411.90-20</u>	<u>Communication Center Relocation</u>	<u>P10002</u>	<u>\$13,910.00</u>

FROM Account Information:

Line Item Number	Line Item Description	Project Code	Amount
<u>001-1001-411.90-20</u>	<u>RCC Radio Project</u>	<u>P10001</u>	<u>\$13,910.00</u>

FROM Total:	\$13,910.00
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Purpose for Request (please detail out what specifically the increase is needed for):

Request for a Budget Adjustment for supplemental work orders SWO 4 and SWO 5 to LMC Construction P.O.218787 for the Sheriff's Dispatch Relocation Project.

SWO 4 – Engineer request to move transformers to the parking garage below the electric room. Existing roof trusses were not designed to carry additional weight of the added transformers. Original truss shop drawings were not located until after bid. \$8,719.71

SWO 5 – The Sheriff's Office requested to add sound absorbent fabric to one wall in dispatch. \$5,189.36

Total for this Supplemental Work Order - \$ 13,909.07 or 2.6% of contract.

Total Change Orders for the Project - \$22,588.16 or 4.2% of contract.

Elected Official / Department Head