

STATE OF TEXAS  
COUNTY OF COLLIN

COMMISSIONERS' COURT  
MEETING MINUTES  
FEBRUARY 5, 2018

On Monday, February 5, 2018, the Commissioners' Court of Collin County, Texas, met in Regular Session in the Commissioners' Courtroom, Jack Hatchell Collin County Administration Building, 4th Floor, 2300 Bloomdale Road, City of McKinney, Texas, with the following members present, and participating, to wit:

Judge Keith Self  
Commissioner Susan Fletcher, Precinct 1  
Commissioner Cheryl Williams, Precinct 2  
Commissioner John Thomas, Precinct 3 (via video conferencing)  
Commissioner Duncan Webb, Precinct 4

Commissioner Webb led the Invocation.  
Judge Self led the Pledge of Allegiance.  
Commissioner Fletcher led the Pledge of Allegiance to the Texas Flag.

1. Judge Self called to order the meeting of the Collin County Commissioners' Court at 1:30 p.m. and recessed the meeting at 2:12 p.m. The meeting was reconvened and recessed into Executive Session at 2:14 p.m. The meeting was reconvened and immediately adjourned at 2:55 p.m.

President Self called to order the meeting of the Collin County Health Care Foundation at 2:12 p.m. and adjourned the meeting at 2:12 p.m.

President Self called to order the meeting of the Collin County Toll Road Authority at 2:12 p.m. and adjourned the meeting at 2:12 p.m.

President Self called to order the meeting of the Collin County Housing Finance Corporation at 2:13 p.m. and adjourned the meeting at 2:13 p.m.

**DECISIONS MANDATED BY LEGAL ENTITIES OUTSIDE OF COMMISSIONERS COURT AUTHORITY:**

1. AI-44402 Personnel Appointments, Human Resources.
2. AI-44403 Personnel Changes, Human Resources.

**FYI NOTIFICATION**

1. AI-34688 Outstanding Agenda Items, Commissioners Court.

2. **AI-44361** Change Order No. 1 to Uninterruptible Power Supply (UPS) Systems (IFB No. 2017-182) with Daniel A. Newman dba Power Systems Engineering to delete and replace one (1) item to the contract, Facilities.

3. **AI-44369** P-Card Disbursements, Auditor.

4. **AI-44373** Turnover, Human Resources.

5. **AI-44372** Voluntary Terminations, Human Resources.

6. **AI-44242** County overtime for the pay period ended January 28, 2018, Human Resources.

**2. Public Comments.**

**3. Presentation/Recognition:**

a. **AI-44378** Sheriff Skinner to present Life Saving Awards, Sheriff.

Chief Deputy Kelley Stone, Sheriff's Office, came forward to present two Life Saving Awards on behalf of Sheriff Skinner. The first was awarded to Bailiff Bryon Wetzel, 199<sup>th</sup> District Court, for performing CPR on a lawyer's client in distress. Bailiff Wetzel was able to resuscitate the victim and keep him stable until EMS arrived. The second was awarded to Officer Justin Beazley, Sheriff's Office, who prevented an inmate in the Collin County Detention Center from attempting suicide by hanging. Officer Beazley rescued the inmate from hanging, administered First Aid and made sure the inmate was transported for professional medical assistance. Officer Beazley was also presented with his five-year service pin. (Time: 1:35 p.m.)

**4. Consent agenda to approve:** Judge Self asked for comments on the consent agenda. Commissioner Webb pulled items 4j5 and 4j6. Commissioner Fletcher pulled item 4g2 for recusal. With no further comments, a motion was made to approve the remainder of the consent agenda. (Time: 1:50 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 5 - 0 Passed

a. **AI-44325** Disbursements for the period ending January 30, 2018, Auditor.

**COURT ORDER NO. 2018-074-02-05**

b. **AI-44326** Indigent Defense Disbursements, Auditor.

**COURT ORDER NO. 2018-075-02-05**

c. **AI-44263** Tax refunds totaling \$778,665.69, Tax Assessor/Collector.

**COURT ORDER NO. 2018-076-02-05**

**d. Advertisement(s):**

1. **AI-44337** Emergency Medical, Ambulance Service (RFP No. 2018-139), Fire Marshal.  
**COURT ORDER NO. 2018-077-02-05**

2. **AI-44379** Equipment, Road Widener/Shouldering Attachment for Skid Steer or Compact Track Loaders (IFB No. 2018-003), Public Works.  
**COURT ORDER NO. 2018-078-02-05**

**e. Amendment(s):**

1. **AI-44381** No.4 to Jury Management System (RFP No. 2013-179) to change the name from Xerox Government Systems, LLC to Conduent Government Systems, LLC and further authorize the Purchasing Agent to finalize and execute same, Purchasing.  
**COURT ORDER NO. 2018-079-02-05**

2. **AI-44356** No. 11 to the Interlocal Agreement with the City of McKinney for the Facility Construction and Use of an Animal Shelter in Collin County to set the rate for FY2018 for an annual amount of \$333,361 to be effective October 1, 2017 through and including September 30, 2018 and further authorize the Purchasing Agent to finalize and execute same, Development Services.  
**COURT ORDER NO. 2018-080-02-05**

3. **AI-44302** No. 11 to the Storm Water Management Program (AGR No. 12179-08) with Jacobs Engineering Group, Inc. for the 2018 Annual Report and Related Activities for Phase II, Year Four (4) and further authorize the Purchasing Agent to finalize and execute same, Engineering.  
**COURT ORDER NO. 2018-081-02-05**

**f. Change Order(s):**

1. **AI-44364** No. 2 to Uninterruptible Power Supply (UPS) Systems (IFB No. 2017-182) with Daniel A. Newman dba Power Systems Engineering to correct the Bid Award total from \$704,002 to \$748,807 and further authorize the Purchasing Agent to finalize and execute same, Facilities.  
**COURT ORDER NO. 2018-082-02-05**

2. **AI-44380** No. 2 to Jury Management Software Services Agreement (AGR No. 2016-183) to change the name from Xerox Government Systems, LLC to Conduent Government Systems, LLC and further authorize the Purchasing Agent to finalize and execute same, Purchasing.  
**COURT ORDER NO. 2018-083-02-05**

**g. Ratification of the County Judge's prior approval:**

1. **AI-44320** FY 2017 Equitable Sharing Agreement and Certification with the US Department of Justice, Collin County and the Collin County Sheriff's Office, Auditor.

**COURT ORDER NO. 2018-084-02-05**

2. **AI-44395** Amendment No. 7 to Inmate Telephone Services (RFP No. 03191-12) with Securus Technologies, Inc. to extend the contract through and including March 31, 2018, Purchasing.

Commissioner Fletcher pulled this item to recuse herself from the vote. With no further comments, a motion was made to approve the item. (Time: 1:50 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Duncan Webb  
Vote: 4 – 0 Passed

Abstained: Commissioner Susan Fletcher

**COURT ORDER NO. 2018-085-02-05**

**h. Budget adjustment(s)/amendment(s):**

1. **AI-44387** \$2,622.76 for Supplemental Work Order No. 6 with LMC Corporation for the relocation and expansion of the 911 Dispatch Center, Construction & Projects.

**COURT ORDER NO. 2018-086-02-05**

2. **AI-44382** \$443,000 for right-of-way and legal expenses for the DNT Extension, Engineering.

**COURT ORDER NO. 2018-087-02-05**

**i. Filing of the Minute(s), County Clerk:**

1. **AI-44360** January 8, 2018.

**COURT ORDER NO. 2018-088-02-05**

2. **AI-44370** January 12, 2018 Special Session.

**COURT ORDER NO. 2018-089-02-05**

**j. Miscellaneous**

1. **AI-44385** Final Plat for Evans Clearlake Addition, Lots 1–5, Block A, Engineering.

**COURT ORDER NO. 2018-090-02-05**

2. **AI-44393** Grant application and resolution for the FY 2019 Specialty Court Program Grant through the Office of the Governor (OOG), Criminal Justice Division (CJD), Juvenile Probation.

**COURT ORDER NO. 2018-091-02-05**

3. **AI-44374** Consent to Assignment and Assumption of Contracts for Road Materials, Asphaltic Concrete (IFB No. 2017-227) to change the name from Austin Asphalt, LP to Austin Industries, Inc. dba Austin Asphalt, Inc. and further authorize the Purchasing Agent to finalize and execute same, Public Works.

**COURT ORDER NO. 2018-092-02-05**

4. **AI-44357** Acceptance of the Dining Alliance rebate check in the amount of \$254.79 to be deposited in the Going the Extra Mile Employee Incentive Program line item and budget amendment for same, Purchasing.

**COURT ORDER NO. 2018-093-02-05**

5. **AI-44390** Grant application and resolution for the FY 2019 General Victim Assistance Grant through the Office of the Governor (OOG), Criminal Justice Division (CJD), Sheriff.

Commissioner Webb is supportive of this grant but pulled this item because the funding maximum for this grant is two more years, and then it would become an obligation of the County. The Commissioner would expect the Sheriff to present data during budget to support the usefulness of this position over the next two years. Chief Deputy Kelley Stone, Sheriff's Office, said they would provide that information. With no further comments, a motion was made to approve the item. (Time: 1:52 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-094-02-05**

6. **AI-44359** Grant application and resolution for the FY 2019 Justice Assistance Grant (JAG) Program through the Office of the Governor (OOG), Criminal Justice Division (CJD), Sheriff.

Commissioner Webb said in FY2017 the Court approved 17 night vision helmets for the three rapid deployment teams. The Commissioner asked how the additional 15 helmets with this grant will be used. Chief Deputy Kelley Stone, Sheriff's Office, explained these would be for patrol and will be especially useful in the more rural areas. The Chief Deputy said these additional 15 helmets will meet the needs for the Sheriff's Office in the field. With no further discussion, a motion was made to approve the item. (Time: 1:54 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-095-02-05**

7. **AI-44404** Personnel Appointments, Human Resources.

**COURT ORDER NO. 2018-096-02-05**

8. **AI-44405** Personnel Changes, Human Resources.

**COURT ORDER NO. 2018-097-02-05**

### **GENERAL DISCUSSION**

5. **AI-44301** Award OEM Toner Cartridges for Laser, Inkjet and MICR Printers (IFB No. 2017-255) to various vendors, Purchasing.

Michalyn Rains, Purchasing, explained this item is to award IFB No. 2017-255 for OEM toner cartridges. There are seven line items that had tie bids, and Ms. Rains asked the Court to draw lots. The drawings resulted in: 1) line item 86 went to Ribbons Express Inc., dba RE Business Solutions; 2) line item 85 went to Dream Ranch LLC, dba Dream Ranch Office Supplies; 3) line item 74 went to ABC LaserJet Inc., dba ABC Laser USA; 4) line item 73 went to Dream Ranch LLC., dba Dream Ranch Office Supplies; 5) line item 72 went to Dream Ranch LLC., dba Dream Ranch Office Supplies; 6) line item 71 went to Ribbons Express Inc., dba RE Business Solutions; and 7) line item 5 went to CESCO Inc. With no further discussion, a motion was made to approve the item. (Time: 1:58 p.m.)

Motion by: Commissioner Duncan Webb  
Second by: Commissioner Cheryl Williams  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-098-02-05**

6. **AI-44429** Jail Population Committee, Administrative Services.

Judge Self said the Justice System is the Court's core function and is very complex and will become even more complex as the County grows. The Judge also recommended calling this committee the Criminal Justice Coordinating Committee. Bill Bilyeu, County Administrator, came forward with a PowerPoint presentation. Sheriff Skinner sent a memo to the Court members regarding the jail population climbing which generated a discussion of what are best practices and working as a team. Other counties were polled to see what they did for best practices and what type of committees they have created. Some are large and bureaucratic, but what they all have in common is they work as a team. They have elected officials and department heads in the lead committee making the decisions as to how to make the judicial system work better, and the subcommittees and staff do the work.

Mr. Bilyeu proposed the Court create a formal lead committee comprised of a member of Commissioners' Court and elected officials. Judge Paul Raleeh, Justice of the Peace, Precinct 1, said he would be willing to serve if the Court determines that magistration should be a part of the lead committee or a subcommittee. This committee would not meet any of the Open Meetings Act requirements and would meet monthly initially. Once the goals have been established, the committee could meet quarterly.

Commissioner Williams agreed that it is time to create this formal process, and it is critical that Commissioners' Court be represented on the committee. There would need to be commitments from the elected officials to serve on the lead committee. It would also be important to have Judge Raleeh who already does so much magistration work. Commissioner Fletcher thanked the staff and elected officials that have been proactive and already started this process.

Andrea Thompson, 416<sup>th</sup> District Judge, came forward to address the Court. Commissioner Webb said he is supportive of this as long as there is buy in from the elected officials. Judge Thompson said there was a Jail Population Committee established a few years ago that had some attendance issues, but in the last few months this new committee has had full participation. Chief Deputy Stone conveyed Sheriff Skinner's full support of this new committee.

Commissioner Fletcher said as the County looks toward tripling its population, this is an important tool that can be used to communicate to the public. The Court has done its due diligence when it comes to adding capacity to the jail. Judge Greg Willis, District Attorney, is fully supportive of this and said many elected officials and department heads are already working together to have the most effective criminal justice system in the state.

Commissioner Williams has been working on the mental health side of this issue and attending local behavioral health authority meetings with law enforcement and would like the opportunity to be the Court's representative on this committee. With no further comments, a motion was made for Commissioner Williams to serve on the committee. (Time: 1:49 p.m.)

Motion by: Commissioner Susan Fletcher  
Second by: Commissioner Duncan Webb  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-099-02-05**

**7. AI-44422 Board/Committee Appointments, Commissioners Court:**

**a. Historical Commission.**

A motion was made to reappoint Joy Gough to the Historical Commission. (Time: 1:59 p.m.)

Motion by: Commissioner Cheryl Williams  
Second by: Commissioner Susan Fletcher  
Vote: 5 – 0 Passed

**COURT ORDER NO. 2018-100-02-05**

**8. AI-38983 North Central Texas Council of Governments (NCTCOG) Executive Board monthly update, County Judge.**

Judge Self said there were three items of interest from the last board meeting. The first item was a resolution authorizing an Agreement for Receipt of Additional Funds from the DOE (Department of Energy). In October 1993 the Executive Board authorized NCTCOG to apply to the DOE for designation as a Clean Cities Coalition. One of the primary goals was to advance energy security. We are now producing ten million barrels of oil per day which is the highest since 1970. Judge Self asked the Board why they are still doing this project with a \$45,000 grant for energy security. The Judge voted against this resolution and asked the Board to consider a letter to the Secretary of Energy, Rick Perry, asking why we still have this program.

The next item of interest was a resolution authorizing agreements for the receipt of funds for planning and implementation programs from the Texas Department of Transportation. This included \$1.7 million in regional toll revenue. There is \$1.1 million additional funding for planning support and technical expertise for implementation of passenger rail in regional rail corridors. The Judge supported this but asked for an audit of the RTR (Regional Toll Revenue) funds in order to tell citizens of Collin County what their tolls on Sam Rayburn are funding.

Lastly there was a resolution authorizing an agreement with the City of Dallas for transfer of assets and funds concerning the Dallas Streetcar project. Private money in the amount of \$3 million over a ten-year period was dedicated to buy the cars in exchange for federal funds to build the frontage roads on I-30. Dallas built the line and bought the cars, and DART (Dallas Area Rapid Transit) will manage it for them. This is transferring the \$3 million for the street cars to the City of Dallas from the NCTCOG. (Time: 2:04 p.m.)

**NO ACTION TAKEN**

**9. AI-33858 RTC monthly update, Commissioner, Precinct 4.**

Commissioner Webb updated the Court on the January 11, 2018 RTC (Regional Transportation Council) meeting. The first item was we were recertified as an MPO (Metropolitan Planning Organization) with no corrective actions taken.

The next item of interest was a people mover system will be put in the GM plant in Arlington to move vehicles from the plant to the rail head. GM is putting a lot of money into this. Commissioner Webb has been pushing for another people mover system at Legacy West and The Shops of Legacy.



The biggest item of the meeting was the I-635 East update. The Texas Transportation Commissioner met in December and voted to not move forward because of the managed lane component. Without the managed lane component, there is a shortfall \$1.5 billion. Collin County has an allocation over the next ten years in the UTP (Unified Transportation Program) of \$950 million with \$600 million of that going toward LARs (Limited Access Roadways). The concern is now the RTC and its membership, which include Dallas and Tarrant Counties, could raid the suburbs funds. They did approve moving \$5 million to I-35W to get that moving even though they do not have the construction dollars to build it. Commissioner Webb expressed concern that congestion will become an issue here if we don't find a source of funding.

Lastly, Mobility 2045 is moving forward, and approving the first draft will be on the agenda for the February RTC meeting. There will be \$145 billion needed for this region over the next ten years. The Texas Transportation Commission approved only \$15 billion over the next ten years. This will require a lot of prioritization. (Time 2:10 p.m.)

**NO ACTION TAKEN**

10. Possible future agenda items by Commissioners Court without discussion.

**EXECUTIVE SESSION**

Judge Self recessed the meeting into Executive Session at 2:14 p.m. under Paragraph 551.071, Legal of the Local Government Code, to discuss the Court of Criminal Appeals State of Texas EX REL. Brian W. Wice, Relator.

Judge Self reconvened the meeting at 2:55 p.m.

**Legal (551.071)**

**AI-44426** Court of Criminal Appeals (No. WR-86,920-02) State of Texas EX REL. Brian W. Wice, Relator, Administrative Services.

**NO ACTION TAKEN**

There being no further business of the Court, Judge Self adjourned the meeting at 2:55 p.m.



*Keith Self*

Keith Self, County Judge

*Susan Fletcher*

Susan Fletcher, Commissioner, Pct. 1

*Cheryl Williams*

Cheryl Williams, Commissioner, Pct. 2

*John D. Thomas*

John D. Thomas, Commissioner, Pct. 3

*Duncan Webb*

Duncan Webb, Commissioner, Pct. 4

ATTEST:

*Stacey Kemp*

Stacey Kemp, Ex-Officio Clerk  
Commissioners Court  
Collin County, TEXAS